



HUON VALLEY COUNCIL

annual report

2011 - 2012



Cover Photos

Top Row: *the Council's Customer Service Centre team; Australia Day Award recipients, the CWA market stall, awarded the Cultural and Community Builders Award while Jill Hayes received the Citizen of the Year award*

Bottom Row: *new Australian citizen Anna McGrath and her partner Ayoub Souah; the Economic Development team; road widening works in the Huon Valley.*

HUON VALLEY COUNCIL 2011-2012 ANNUAL REPORT

The Huon Valley Council welcomes feedback on the annual report.

Please direct comments to:

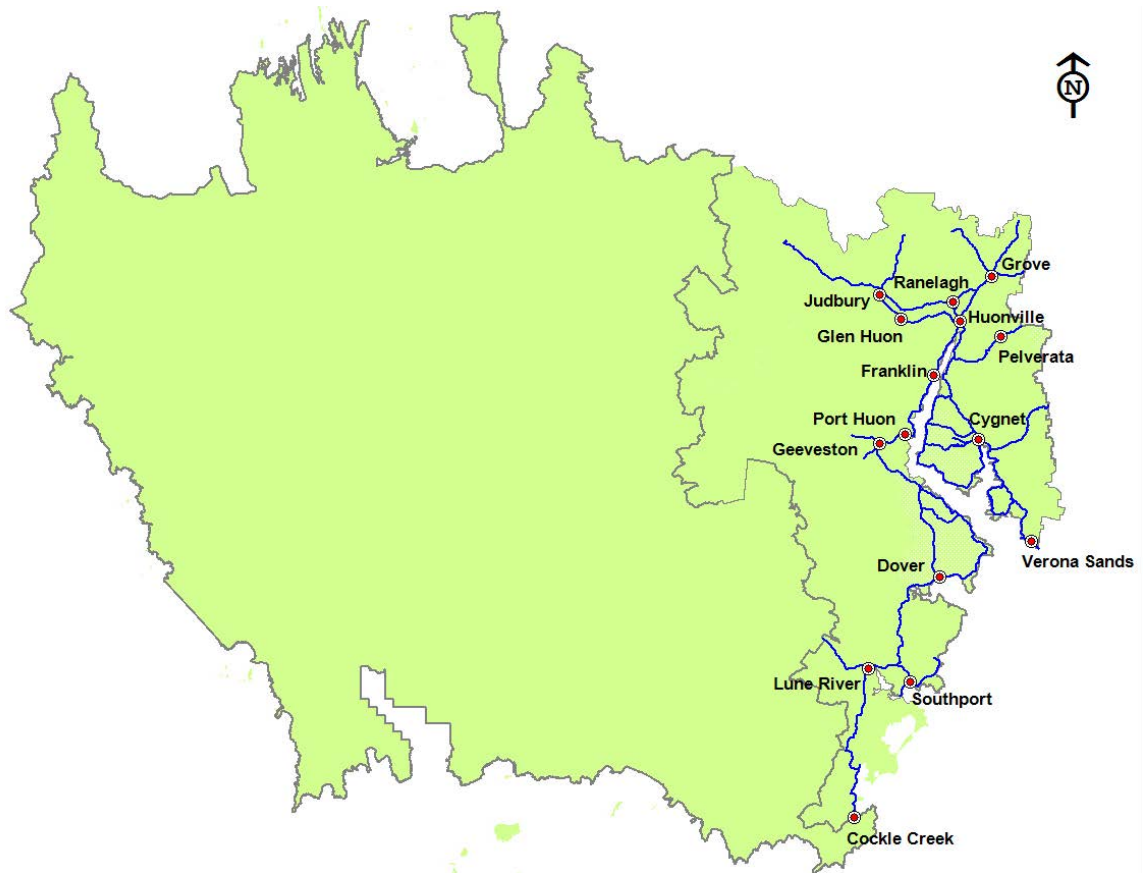
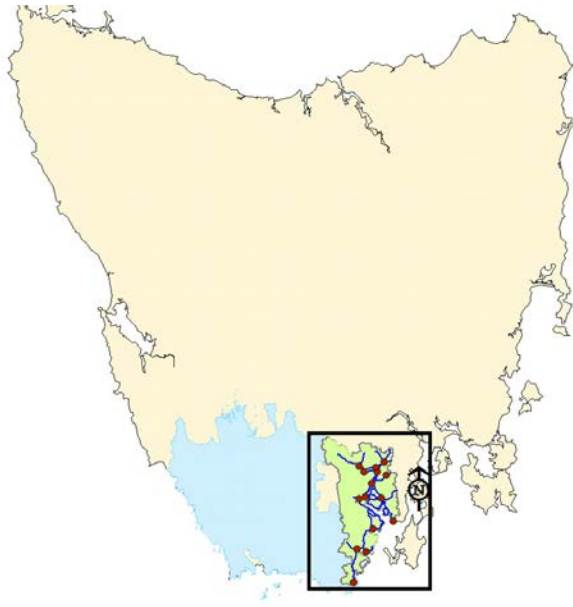
Email: hvc@huonvalley.tas.gov.au

Post: Huon Valley Council
PO Box 210, Huonville TAS 7109

CONTENTS

ABOUT US	4
Profile of the Huon Valley	5
Our Commitment	6
Message From The Mayor	7
Your Council	8
Your Councillors	9
Councillor's Committee Responsibilities	12
Tribute to Councillor Gary Doyle	13
Special Committees of Council	14
Message from the General Manager	16
Council Management Structure	17
Council Management Team	18
Financial Snapshot	20
At a Glance (What We Delivered)	22
Achievements and Highlights for 2011-2012	23
Activities Planned for the Year Ahead	24
Implementation of the Annual Plan	25
YEAR IN REVIEW	26
Executive Services	26
Corporate Services	33
Community Services	39
Infrastructure Services	49
Planning and Legal Services	56
Family Services	69
LEGISLATIVE REQUIREMENTS	79
FINANCIAL STATEMENTS	87

ABOUT US



Profile of the Huon Valley

The Huon Valley is a vibrant, semi-rural community 30 minutes drive south of Hobart, and is home to more than 15,000 residents spread across a diverse landscape.

The area is dominated by meandering waterways, forested hills, and a fertile undulating landscape that produces an array of quality foods that has helped Tasmania earn its reputation as a food lovers' paradise.

The Huon Valley Council is a key part of this community. The Council proudly boasts the delivery of a diverse range of services and facilities for its residents. Services include two medical centres (soon to be three), children's programs, three sports centres, two swimming pools and a visitor information centre. The Council also delivers traditional local government services such as parks, reserves, recreational facilities, four waste management stations, community development, road infrastructure and planning.

The strategic direction provided to the Council by the community through elected councillors and various community-based committees, will ensure these services continue to be enjoyed by the community and visitors alike.

Our Statistics

Declared a municipal area	1993
Area	5,497 km ²
Major industries	Aquaculture, fishing, agriculture, forestry, tourism
Median total household income	\$868/week (ABS 2011)
Main population areas	Huonville, Cygnet, Dover, Franklin, Geeveston
Population	15,140 (ABS 2011)
Persons aged <14 years	3,068
Persons aged 15–34 years	2,928
Persons aged 35–64 years	6,786
Persons aged 65 years+	2,358
Median age (years)	42
Electors	11,197 (as at September 2011)
Rateable properties	10,200
Roads maintained	unsealed - 522km / sealed - 182km
Bridges and culverts maintained	202
Footpaths maintained	32.5km
Stormwater pipes maintained	41.4km
Walking Tracks	7kms
Registered dogs	3,741
Sports centres	3
Swimming pools	2
Medical centres	2
Multipurpose Health Centre	1
Childcare centres	3
Waste transfer stations	4
Visitor Information Centre	1





Our Commitment

Our Vision

From Sleeping Beauty to the Southern Ocean, prosperous, vibrant communities in the Huon Valley, live, work and learn together, enjoying beautiful rural landscapes, waterways and a healthy natural environment.

Our Mission

Our mission is to work in partnership with the community and other stakeholders to improve the quality of life for the people in the Huon Valley, by investing in a dynamic, sustainable and equitable future.

Our Values

In all our dealings we will:

- be open, fair and honest
- respect our people, land and future
- embrace diversity and new ideas
- pursue community cohesion.

Our Strategic Focus Areas

A Sense of Place

The essence of the Huon Valley is the combination of its natural environment and the patchwork of towns and settlements that support communities who draw their inspiration and lifestyle from natural, cultural and heritage connections.

A Dynamic Economy

Future prosperity and jobs are built on the creative and sustainable interaction of the Valley's rich and diverse natural resources with the ingenuity of community, companies and individuals and their connectedness to the values of the Huon Valley brand.

A Connected and Thriving Community

The spirit of community and its partnership with the Council creates a tangible and special connection that supports cohesion, a sense of wellbeing, and shared values that promote healthy lifestyles and the delivery of services when needed.

A Service Orientation

Customers and community are at the centre of the service system and services of the Council reflect genuine community collaboration, best practice delivery and process integrity.

A High-Performance Organisation

The Huon Valley Council effectively participates in the development of local government in Tasmania and is widely regarded for its leadership, professionalism, innovation and quality of service delivery.

Message From The Mayor



It is my great pleasure to present to you the 2011/2012 Huon Valley Council Annual Report. The annual report is a chance to reflect on the activities during the past financial year as we strive to achieve the goals and objectives outlined in our annual plan and the 2010-2015 Strategic Plan.

This report gives us an opportunity to reflect on the achievements and major projects completed in the 2011-2012 financial year.

The Council delivers close to 200 diverse programs and services to the community.

The Council is very proud to deliver medical and health services here in the Huon Valley. These services are unique to local government. In late 2011, the Geeveston Medical Centre received accreditation and in early 2012, the centre was also refurbished. The centre now provides the services of a psychologist, podiatrist and optometrist. The Dover

Medical Centre continues to provide a valuable service to the community. The Council also welcomed two new doctors for the Huon Valley – Dr Ronda Gurney and Dr Dimuthu Gamage.

Substantial work has been undertaken on the planning and construction of the Cygnet Medical Service. With significant financial assistance from the Australian Government, the centre will help to improve access to quality health services here in the Huon Valley. The Council looks forward to the Cygnet Medical Service opening at the end of 2012. The Council also opened the sixth independent living unit at Dover while two units at Honeywood Homes in Geeveston were renovated.

Another significant achievement was the refurbishment of the Southbridge Waste Transfer Station with improving parking areas and segregated recycling. The establishment of a Reuse Shop at the site has proved to be very popular and it is great to see so many people in our community using this facility.

The redevelopment of Sale Street in Huonville was completed just before the end of the financial year. It was exciting to see the transformation of the major residential street. Likewise, the redevelopment of Lonnvale Road has improved significantly. Both improvements look very impressive.

The first community and business directory was launched in mid 2011 to put residents in touch with services provided in the Huon Valley area. An online version of the directory is also available to the community.

The Good Life Summer Markets were held in the Valley to bring together growers, artists and craftspeople to showcase the wonderful produce the area has to offer.

There were also a number of enhancements to public spaces. Walton Park in Huonville was completed, while the Dover, Franklin and Huonville foreshore areas continued to be upgraded. Walkways at Dover, Franklin and Lymington were also upgraded and a new walkway for Southport was constructed. The Shipwrights Point playground was also upgraded while the Charlotte Cove Boat Ramp was extended and the car park improved.

The Council continued to participate in the Southern Tasmanian Regional Planning Project to progress the development of a new planning scheme.

The Council also agreed to participate in a class action to progress legal action to recover the loss associated with Collateralised Debt Obligation (CDO) investments.

Lastly, I would like to acknowledge and thank those who are members of our committees. Our committee members give generously of their time to make recommendations to the Council on issues such as positive ageing, access, economic development, marine facilities, recreation, arts and heritage, natural resources, emergency management and our five main townships.

I would also like to acknowledge my fellow councillors, the Council's General Manager and staff for their support, commitment and hard work during the financial year.

A handwritten signature in black ink, appearing to read 'Robert Armstrong', written in a cursive style.

Mayor Robert Armstrong

Your Council

About Council

A Council operates in a manner similar to a board of management of a company, with elected members headed by the Mayor.

A Council is responsible for management of the affairs of the municipal area, and the exercise, performance, and discharge of designated powers and duties.

Councils are created by a Statute of Parliament and possess only those powers created by the state government. All Councils in Tasmania are governed by the *Local Government Act 1993*.

Council meetings are held each month in the Council Chambers, 40 Main Street, Huonville. The public are welcome to attend.

Council's Portfolio System

The Council operates with two internal committees and an extensive portfolio system, with councillors allocated a number of portfolio areas.

The portfolio system is aligned to the strategic plan and its program areas. The advantages of this system are that councillors are able to develop expertise in an area of interest which promotes important linkages into the whole community rather than just a small geographical area. This system supports better decision-making by the Council.

2011-2012 Councillors

Back: Cr Tony Duggan, Cr Bruce Heron, Cr Mike Wilson, Cr Rohan Gudden, Cr Liz Smith

Front: Cr Rosalie Woodruff, Deputy Mayor Gary Doyle, Mayor Robert Armstrong, Cr Peter Pepper



Your Councillors

Portfolio responsibilities listed are those that currently apply and may differ from the actual responsibility held during the 2011-2012 financial year.



Councillor Robert Armstrong
Mayor

Elected term as Mayor
2011 - 2013

Elected term as Councillor
2011 - 2015

Portfolio

Transportation

- Roads, bridges, footpaths

Aged Care and Housing

- Esperance Multipurpose Health Centre, independent living units, seniors health, equal access

Contact Details

Ph: 0409 210 095



Councillor Mike Wilson
Deputy Mayor

Elected term as Councillor
2009 - 2013

Elected as Deputy Mayor
August 2012

Portfolio

Economic development

- Business development, market, tourism development

Tourism promotion

- Huon Trail marketing, other marketing promotions

Contact Details

Ph: 6297 0087

Mob: 0419 310 186



Councillor Gary Doyle
Sadly, Cr Doyle passed away in August 2012

Served as Deputy Mayor
Oct 2011 - Aug 2012

Served as Councillor
2002 - Aug 2012

Cr Doyle held the following portfolio responsibilities which have since been reallocated:

Portfolios held

Aged Care and Housing

- Esperance Multipurpose Health Centre, independent living units, seniors health, equal access

Development Services

- Planning, building and compliance



Councillor Bruce Heron

Elected term as Councillor
2009 - 2013

Deputy Mayor
2009 - Oct 2011

Portfolio

Emergency management and community safety

- SES, community recovery, police crime intervention

Rural Health

- Doctors, medical centres, health promotion

Contact Details

Ph: 6266 4188



Councillor Liz Smith

Elected term as Councillor
2011 - 2015

Portfolio

Environmental management

- environmental health, natural resource management, landcare, climate change

Information Technology

- TasmaNet, digital readiness and Council's computer systems

Contact Details

Ph: 6295 1759



Councillor Rosalie Woodruff

Elected term as Councillor
2009 - 2013

Portfolio

Community and cultural development

- Arts and heritage, township committees, community development programs

Waste management

- Kerbside collection, waste transfer stations, recycling and Reuse Shop

Contact Details

Ph: 6295 1907



Councillor Tony Duggan

Elected term as Councillor
2009 - 2013

Portfolio

Parks and Property Management

- Parks and reserves
- Picnic facilities, public toilets, halls, walkways, council buildings

Recreation

- Sports centres, swimming pools, sporting group, marine facilities, playgrounds and cemeteries

Contact Details

Ph: 6264 1620



Councillor Rohan Gudden

Elected term as Councillor
2009 - 2013

Portfolio

Youth Services

- Youth activities, outreach programs, youth health

Children's Services and Education

- Trade Training Centre, Huon LINC, childcare centres, family day care, parenting courses and support

Contact Details

Ph: 0400 682 099



Councillor Peter Pepper

Elected term as Councillor
2011 - 2015

Portfolio

- Community relations and customer service
 - website, advertising, promotions, customer service centre operations, customer service charter
- Finance and risk
 - Finance and budgets, financial planning, risk management, asset management

Contact Details

Ph: 6297 1555
Mob: 0438 373 718



Councillor Ian Paul

Elected term as Councillor
2007 - 2011
(Re-elected as Councillor in
August 2012. Will complete
term in 2013)

Portfolio

- Development Services
 - Planning, building and compliance
- Stormwater

Contact Details

Ph: 6266 0215

Council Meeting Attendance

There were 12 Council meetings, two special meetings, one AGM and 22 workshops held during the 2011-2012 financial year. The following list indicates attendance by Councillors:

	Meetings	Workshops
Mayor Robert Armstrong	15	21
Cr Gary Doyle	15	18
Cr Bruce Heron	14	20
Cr Mike Wilson	15	18
Cr Liz Smith	15	20
Cr Tony Duggan	14	20
Cr Rosalie Woodruff	15	17
Cr Rohan Gudden	13	19
Cr Ian Paul <i>*term completed in October 2011</i>	4	6
Cr Peter Pepper <i>*term commenced in October 2011</i>	10	15

Want to contact a Councillor?

Councillors can also be contacted via email or fax.

Fax: 6264 0399
Email: hvc@huonvalley.tas.gov.au

Councillor's Committee Responsibilities

Council Committees Chairs

Councillor Robert Armstrong

- Governance Committee

Councillor Gary Doyle

- Dover Township Committee
- Esperance Multi Purpose Health Advisory Management Committee
- Access Advisory Committee

Councillor Bruce Heron

- Positive Ageing Committee
- Cygnet Township Committee

Councillor Mike Wilson

- Economic Development Advisory Committee

Councillor Liz Smith

- Franklin Township Committee
- Natural Resource Management Advisory Committee

Councillor Tony Duggan

- Huonville Township Committee

Councillor Rosalie Woodruff

- Arts and Heritage Committee

Councillor Rohan Gudden

- Youth Advisory Committee

Councillor Peter Pepper

- Geeveston Township Committee
- Finance and Risk Management Committee

Councillor Training Attendance

	Governance	Planning Authority	Integrity Commission	LGAT Mayors Conference	Building Community Resilience & Minimising Risk	LGAT Councillors Conference: Making the Most of Life in Local Government
Mayor Robert Armstrong	•	•		•		
Cr Gary Doyle	•	•				
Cr Bruce Heron	•	•	•			
Cr Mike Wilson	•	•	•			
Cr Liz Smith	•	•	•		•	
Cr Tony Duggan	•	•	•			
Cr Rosalie Woodruff	•	•	•			
Cr Rohan Gudden	•		•			
Cr Peter Pepper	•	•	•			•
Cr Ian Paul						

Tribute to Councillor Gary Doyle



Councillor Gary Doyle was first elected to the Huon Valley Council in 2002. He was honoured to be a Councillor of the southern-most council of a local government area in Australia.

In November 2011, Cr Doyle was elected to the position of Deputy Mayor, a position he held until his sudden passing in August 2012.

Cr Doyle held portfolio responsibilities for the Council's aged care and housing, and development services programs. He strongly advocated for the delivery of rural health services in the Huon Valley, as demonstrated through his chairmanship of the Esperance Multi Purpose Health Centre Management Advisory Committee. He was also chair of the Dover Township Committee and the Access Advisory Committee.

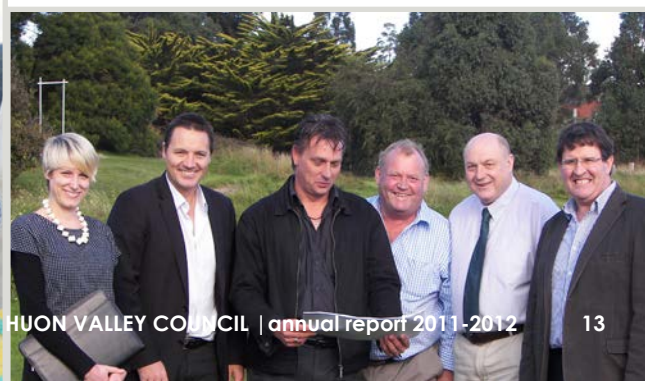
An insightful and positive member of the Council, Cr Doyle was passionate about the Huon Valley, particularly his local communities of Dover and Southport. Cr Doyle quietly and very earnestly undertook his duties as an elected member while never losing sight of the wonderful attributes of the entire Huon Valley.

Cr Doyle was a strong representative for his local community, gaining Council support for the following key projects:

- Upgrade of Station Road and Esperance Coast Road
- Establishment of the Southport Walkway
- Expansion of services provided at the Esperance Multi Purpose Health Centre
- Redevelopment of the Dover foreshore
- Establishment of walkways along the Dover foreshore
- Improvements to the presentation of the Dover township

Cr Doyle lived in Dover with his family and was proud to serve his community. He worked for many years in the aquaculture industry both locally and internationally. Cr Doyle was also a small business owner and a passionate advocate for the Huon Valley.

Cr Doyle was a much-respected colleague of Councillors, management and staff at the Huon Valley Council, and will be sadly missed.



Special Committees Of Council

The Huon Valley Council has the following special committees of council established under section 24 of the *Local Government Act 1993*:

Advisory Committees

The Council operates a suite of advisory committees that are usually 'program area' focussed. These committees are chaired by the relevant Council portfolio holder and consist of their community members or representatives of identified bodies. On the whole, these committees are strategic in nature and are involved in either the development of a specific strategy or the implementation of a Council-approved strategy. These committees are charged with the responsibility of the formalisation of recommendations to Council and have no specific delegation in their own right.

- Access Advisory Committee
- Arts and Heritage Advisory Committee
- Burtons Reserve Management Advisory Committee
- Dover Sports Centre Advisory Committee
- Economic Development Advisory Committee
- Esperance Multipurpose Health Centre Management Advisory Committee
- Huon Valley Emergency Management Committee (*established under section 22, Emergency Management Act 2006*)
- Huonville Recreation Area Management Advisory Committee
- Marine Facilities Development Advisory Committee
- Natural Resource Management Advisory Committee
- Positive Ageing Advisory Committee
- Ranelagh Recreation Area Management Advisory Committee
- Youth Advisory Committee

Facility Management Committees

The Council establishes management committees to assume responsibility for specific community facilities. These committees consist solely of community members and work with a high degree of autonomy. The Council has developed specific terms of reference for each of the committees and provides them with an annual financial allocation to assist with the operational costs of the facility. The Council undertakes an annual audit of the accounts of each of the committees and a summary of their financial situation is included in the Council's annual financial statement. Each of the committees hold an Annual General Meeting each year. The appointment of office bearers elected at each of the AGMs is subsequently endorsed by the Council.

- Cradoc Park Management Committee
- Dover Oval Clubrooms Management Committee
- Geeveston Community Hall Management Committee
- Glen Huon Hall Management Committee
- Huonville Guide and Scout Hall Management Committee
- Palais Theatre Management Committee
- Pelverata Hall Management Committee
- Ranelagh Soldiers Memorial Hall Management Committee
- Southport Community Centre Management Committee
- Surges Bay Hall Management Committee
- Upper Huon Community Centre Management Committee (formerly Judbury Park Management Committee)

Township Committees

The Council operates a unique system of engagement in respect of its five main population centres. Township committees are chaired by the appointed Councillor and consist of members of the community. The township committees each have specific terms of reference with their prime aim being the provision of assistance to the Council in respect of the development of their townships.

- Cygnets Township Committee
- Dover Township Committee
- Franklin Township Committee
- Geeveston Township Committee
- Huonville Township Committee

Council Committees

These committees have been established by the Council and consist of Councillors. The committee meetings are not open to the public, however the committees have no delegation in their own right and are charged with providing recommendations to the Council. The minutes from the committee meetings are publicly available as an attachment to the Council agenda when considered at an Ordinary Meeting of Council.

- Finance and Risk Management Committee
- Governance Committee

Informal Committees (not special committees)

- Huon Valley/Kingborough Tourism Steering Committee
- Internal Climate Change Working Group
- Road Safety Working Group
- Tender Evaluation Committee/s

Members of the Positive Ageing Committee: Dr Grahame Dudgeon, Julie Nahmani, Kareen Brandt, Doreen Chester, Brian Cobbold, Mandy Oliver, Cr Bruce Heron and Tracey Hemmings. Absent: Dr Richard Geeves



Message From The General Manager



The twelve month period ending 30 June 2012 has seen a range of significant achievements as detailed throughout the Council's 2011-2012 Annual Report. As General Manager I have the responsibility for working with senior staff to implement the decisions made by Councillors and ensure the effective delivery of services and the long term sustainability of the organisation.

Reference has been made in previous annual reports to the financial discipline being adopted by the Council and the long term financial planning which has taken place in recent years. This work culminated in the development of a suite of corporate documents (asset management plans, long term financial plan, new asset program) all of which have laid the foundation for improved service delivery and the effective management of the Council's asset base.

These processes have been the subject of external review through the year and it is with pride I note that the results of these assessments were very positive.

The Council's compliance with sustainability objectives has been detailed for the first time in this report. These objectives are used to help measure the financial sustainability of Council's, and against which the Huon Valley Council fares very well.

New to this report is the provision of statistical information which details usage of a number of Council facilities, programs and services. I trust the provision of this information is of interest as it helps to demonstrate both the diversity of services provided by the Council and the extent of usage of those services.

By continuing to fully cash fund its annual depreciation and ensure that the Council balances its annual budget, we are well positioned to ensure that our asset base is renewed over the longer term and ensure the services we provide to our community are truly sustainable.

As we move to implement the plans developed, the works program we are rolling out is significant: to that end detail is provided throughout this report on the many projects and programs progressed by the Council over the last year. Key among those projects are:

- Reconstruction of Sale Street and Lonnvale Roads
- Construction of a new independent living unit at Dover
- Accreditation of the Visitor Information Centre
- Development of the Huon Valley Directory
- Establishment of the Good Life Summer Market
- Construction of Walton Park
- Development of the Southport Walkway
- Upgrade of Shipwrights Point Regatta Ground
- Installation of photovoltaic cells on various Council-owned buildings

The year also saw the Council agree to participate in a class action (with a number of other parties – including a number of Councils) which will result in legal action being progressed in respect of the recovery of collateralised debt obligations (CDO investments).

Finally, I would like to take this opportunity to thank Councillors for their dedication and support over the last year. I would also like to sincerely acknowledge and thank the outstanding efforts of the Council's diverse workforce. The efforts by all staff in meeting the needs and expectations of the community is significant and should be recognised accordingly.

Glenn Doyle
General Manager

Council Management Structure



Council Management Team



Back: Mike Norman, Jacqui Brooksbank, Matthew Grimsey
 Front: Simone Watson, Glenn Doyle and Marcia Waller

GLENN DOYLE - General Manager / Executive Services

Key Responsibilities

- Strategy and Planning Unit** *Key Performance Indicators - Organisational development - Population planning - Quality management systems - Strategic plan - Strategy development*
- Community Relations Unit** *Advertising - Community information - Corporate brand - Marketing - Media relations - Satisfaction survey*
- Economic Development Unit** *Business development - Economic growth - Tourism development - Tourism promotion*

MATTHEW GRIMSEY - Manager, Planning and Legal Services

Key Responsibilities

- Development Services Unit** *Building services - Land use planning—use and development control - Strategic land use planning*
- Environmental Health Unit** *Environmental management - Food safety - Immunisations - Public health*
- Natural Resources Management Unit** *Catchment management - Landcare - Weed management - Climate change*
- Compliance Unit** *Abatements (including fire hazard management) - Animal control - Legislation and by-law enforcement - Permit compliance*
- Legal Services Unit** *Legal services - By-law preparation and review - Code of conduct support - Contract and tender administration - Land titles, leases, licenses, and agreements - Legislative review - Statutory functions—right to information, public interest disclosures, personal information and protection*
- Governance Unit** *Agendas - Council support - Elections - Legislative compliance - Minutes - Delegations*

MARCIA WALLER - Manager, Community Services

Key Responsibilities

Parks and Reserves Unit	<i>Parks and reserves - Open space - Playground maintenance - Walking tracks - Litter bin collection - Sports grounds</i>
Recreation Unit	<i>Cemeteries - Marine facilities - Playground development - Sports centres - Swimming pools</i>
Property Management Unit	<i>Building construction - Building maintenance - Halls - Public toilets</i>
Community Development Unit	<i>Community grants - Township committees - Volunteer recognition - Arts and heritage - Community events support</i>
Emergency Management Unit	<i>Emergency planning - Incident control - Community safety - Community recovery</i>

JACQUI BROOKSBANK - Manager, Family Services

Key Responsibilities

Aged Care and Housing Unit	<i>Aged care and housing - Esperance Multi Purpose Health Centre - Affordable housing - Independent Living Units - Respite services - Seniors' health</i>
Youth Services Unit	<i>Outreach - Youth activities - Youth health</i>
Rural Health Services Unit	<i>Medical centres - Community transport - Equity of access - Health promotion - Health workforce development - Positive ageing</i>
Childrens Services Unit	<i>Family day care - Centre-based care - Outside school hours care - Childcare Links - Vacation care</i>
Education Unit	

SIMONE WATSON - Manager, Infrastructure Services

Key Responsibilities

Technical Services Unit	<i>Depot - Drafting and design - Mechanical services - Plant and fleet - Road safety awareness</i>
Transportation Services Unit	<i>Roads - Street cleaning - Tree services</i>
Construction Unit	<i>Capital works - Private works - Bridges - Footpaths - Street cleaning</i>
Stormwater Unit	<i>Stormwater maintenance and construction</i>
Waste Management Unit	<i>Kerbside collection - Resource recovery - Waste transfer stations - Reuse Shop</i>

MIKE NORMAN - Manager, Corporate Services

Key Responsibilities

Customer Services Unit	<i>Cashier - Facility bookings and car pool - Keys and security - Office cleaning - Rates - Reception - Switchboard</i>
Information Services Unit	<i>IT - Library services - Records</i>
Human Services Unit	<i>Human resources - Payroll - Risk management - Training - Workplace safety - Insurance cover and claims</i>
Financial Services Unit	<i>Budgets - Creditors - Debtors - Financial reporting - 10 year long-term financial plan</i>
Asset Management Unit	<i>10-year asset renewal program - Asset management coordination - New asset planning</i>

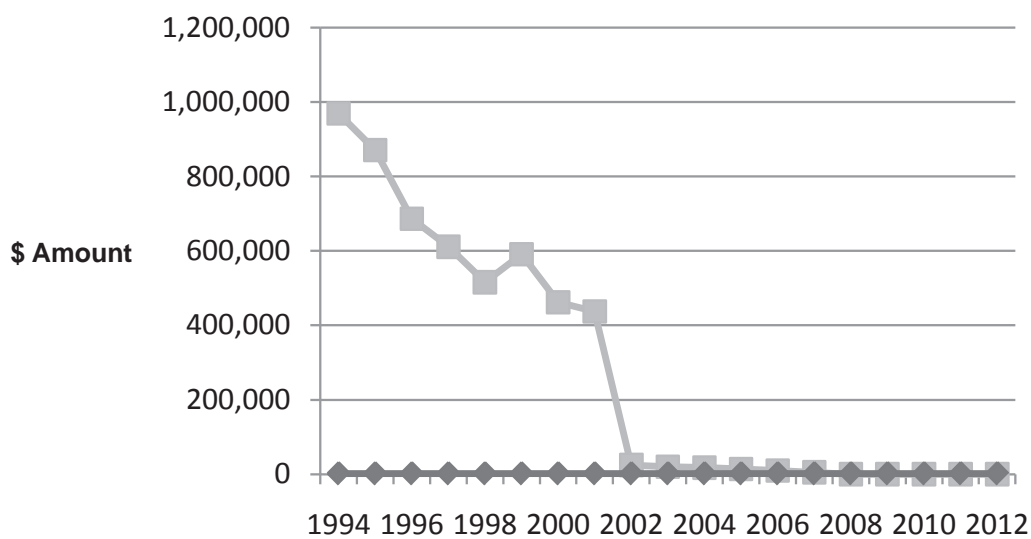
Financial Snapshot

The results below provide a snapshot of the Council's financial performance for the past financial year.

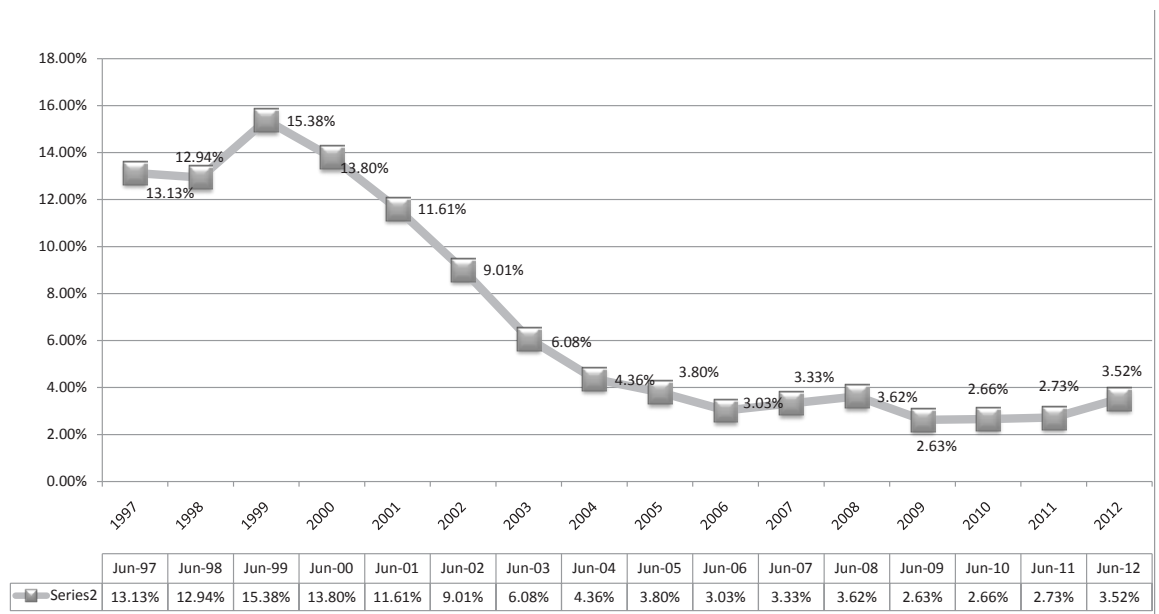
The Council is committed to ensuring long-term financial sustainability and delivering quality services to the community.

The Council operates each year with a balanced budget, fully cash funding its depreciation and remains debt-free through strong financial management.

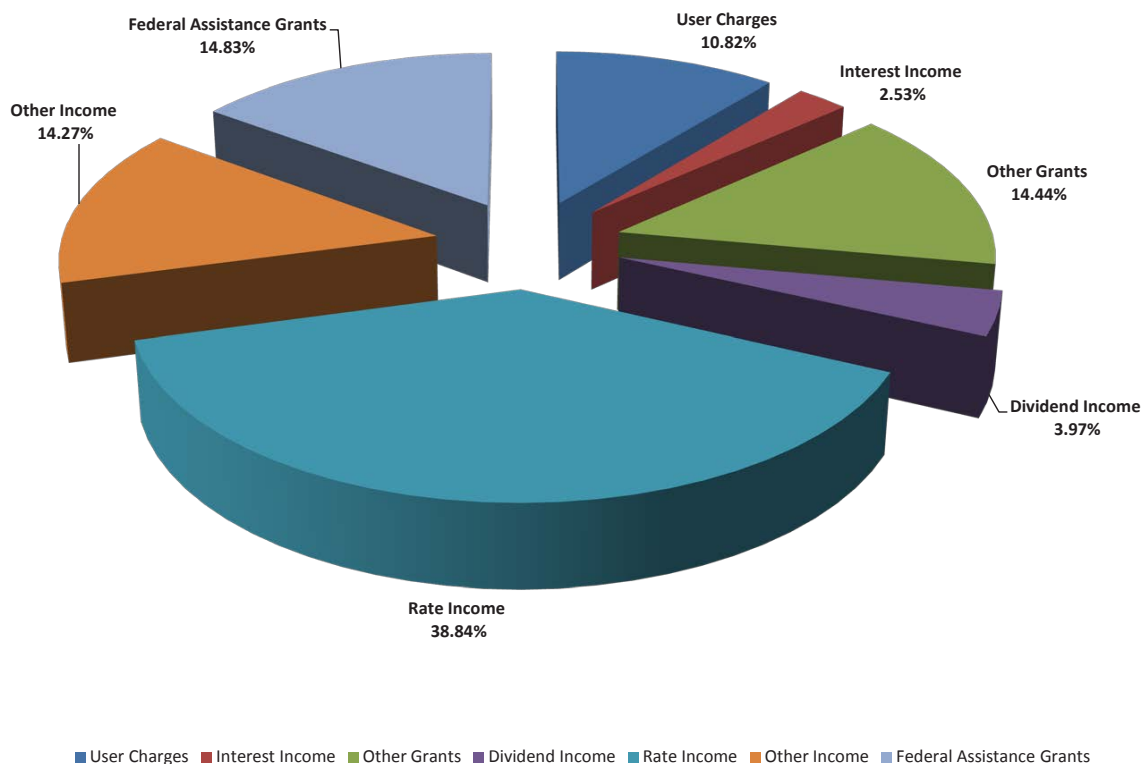
General Rate Loan Debt



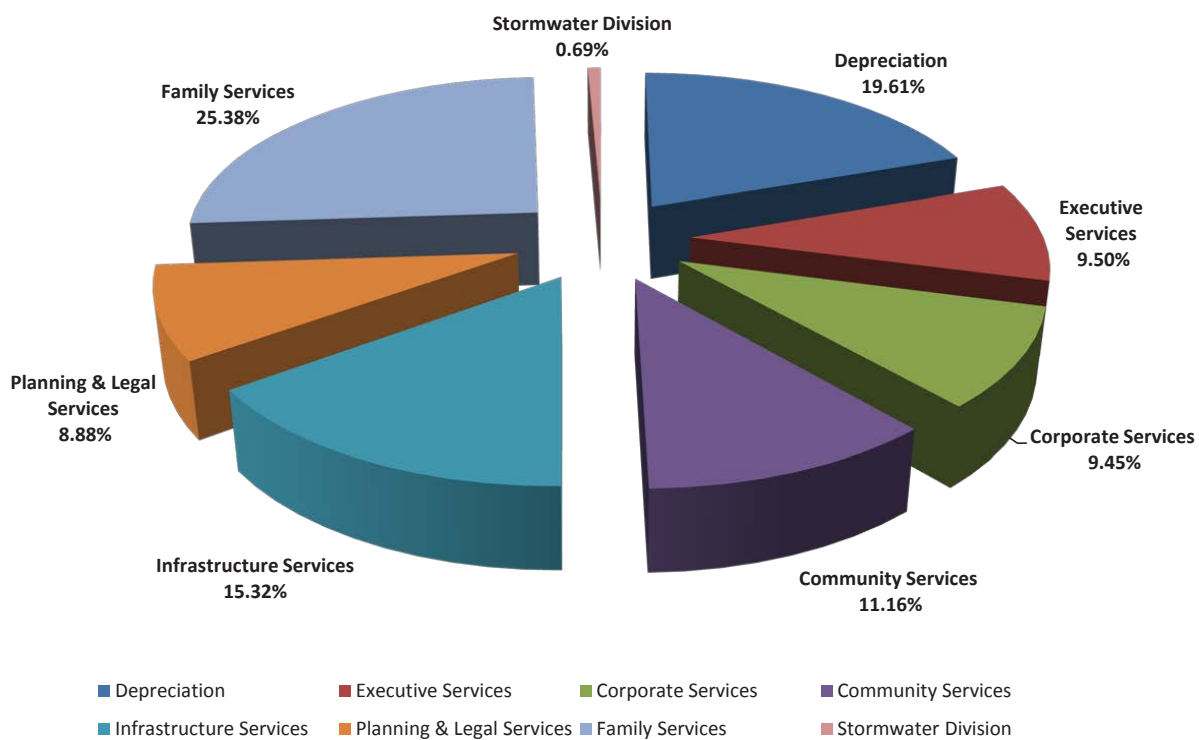
Outstanding Rate Debt



Actual Revenue Streams



Expenditure by Department



At A Glance (What We Delivered)

Customer Service

Customer Service Centre visits	28,524
Receipts issued	65,979
Resident Welcome Packs issued (Oct 2011-June 2012)	96

Community

Community Grants allocated	\$22,970
Community consultations	8
Township Forums	5
Citizenship ceremonies	5
	(20 new citizens)

Building

Building applications approved	290
--------------------------------	------------

Planning

Planning applications approved	256
Subdivision applications approved	37

Recreation

Port Huon Sports & Aquatic Centre visits	26,678
Cygnets Sports Centre visits	11,168
Dover Sports Centre visits	911
Huonville Pool visits	12,403
Parks maintained	98
Ovals maintained	9
Public toilets maintained	24
Playgrounds	17
Cemetery interments	53

Economic Development

Visitor Centre attendees	19,747
Huon Trail website visits	362,821
Businesses listed on Huon Valley business database	388
Good Life Summer Markets	6
Market stallholders	75
Wifi hotspots established	4

Local Laws

Dogs registered	3,741
Infringements issued	174

Family Services

Centre Based Care sessions	22,417
Family Day Care sessions	4,032
School Holiday Program (youth) participants	870
Patients at medical centres	16,280

Infrastructure Services

Length of roads graded	416km
Customer service requests	1,155
Waste sent to landfill (tonnes)	5,511
Monthly visits to waste transfer stations	1,840 av

Environmental Health

Special plumbing permits issued	128
Registered food premises	136
Temporary food licenses issued	128
Annual food business registrations	136

Governance

Council Reports produced	326
Briefing notes circulated to Councillors	173
Township committee meetings held	36

Revenue and Property

Rateable properties	10,200
Average general rate	\$830

Public Relations

Website homepage visits	50,000
	<i>(6 months only)</i>
Media releases issued	97



Achievements and Highlights For 2011-2012

The Council can be proud of many achievements and highlights for the 2011-2012 financial year. These include:

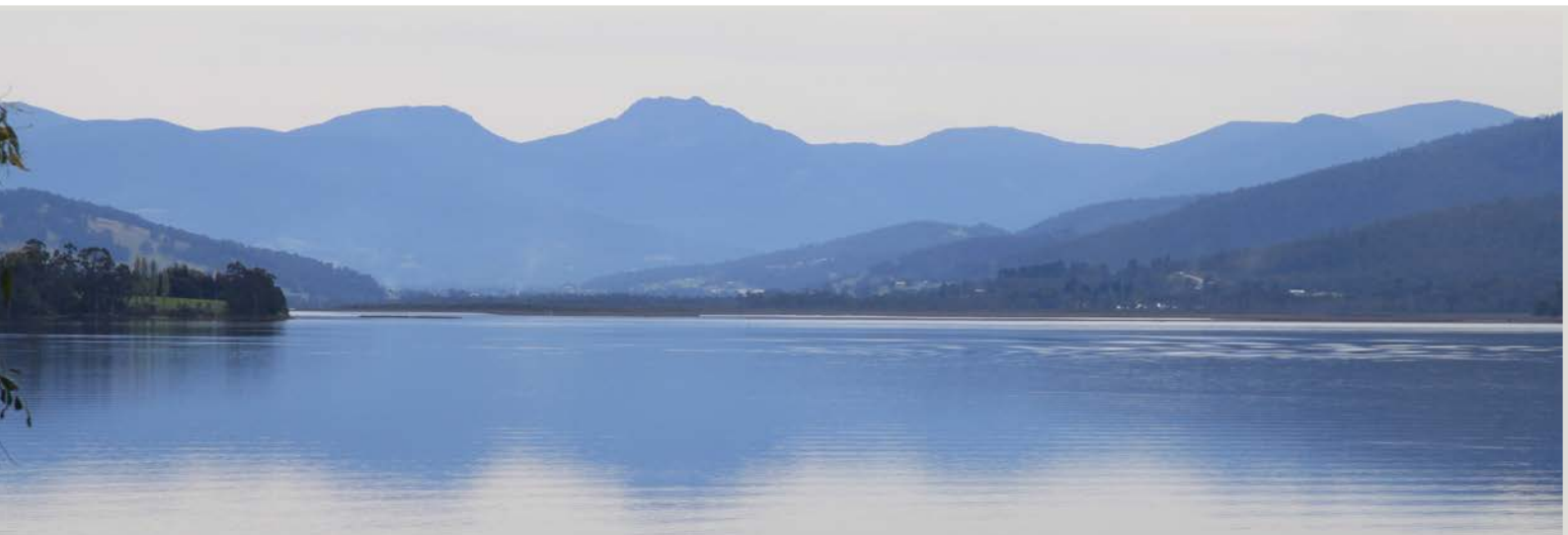
- The Huon Valley Visitor Centre became an accredited visitor centre within the Tasmanian Visitor Information Network
- The inaugural *Huon Valley Directory* was produced and distributed to households. An online version of the directory was also established.
- In collaboration with TasmaNet, four wireless 'hotspots' were established for the community to access free internet services in Huonville
- The Good Life Summer Market was held monthly from October 2011 to March 2012
- Commenced the Geeveston/Port Huon Economic Analysis project
- Produced and distributed the *2012-2013 Huon Valley Council Services Directory: What you get for your rates*
- Established an enterprise agreement for staff at waste transfer stations, the Huon Valley Visitor Centre and sports centres
- Implemented asset management plans for stormwater, parks and recreation, roads, footpaths, bridges, buildings, information and technology, plant and fleet, and land
- Constructed Walton Park in Huonville
- Constructed Kent Beach Road walkway in Dover, Southport walkway, Franklin walkway, and upgraded the Lymington Walking Track
- Upgraded the Shipwrights Point playground
- Extended the Franklin Jetty
- Refurbished the Port Huon Sports and Aquatic Centre
- Constructed the sixth independent living unit at Dover and renovated units at Geeveston
- Completed the extension of the Geeveston Medical Centre
- Upgraded Dover, Franklin and Huonville foreshores
- Held township forums in Huonville, Cygnet, Franklin, Geeveston and Dover
- Assisted with the coordination of Dover 150 years celebration
- Held workshops to develop an arts and heritage strategy
- Installed new street banners in the Huonville town centre
- Provided more than \$22,000 in funding to 12 community groups as part of the 2011/2012 Community Grants program
- Completed the refurbishment of the Franklin car park
- Progressed the reconstruction and realignment of Sale Street in Huonville
- Upgraded the Southbridge Waste Transfer Station and opened a Reuse Shop
- Installed solar photovoltaic panels at the Esperance Multi Purpose Health Centre and the Upper Huon Community Centre in Judbury
- Commenced stage one of the Roaring Bay Beach Management Plan
- Commenced the development of a climate change strategy and action plan
- Two new doctors commenced in the Huon Valley
- Continued to progress the development of a new planning scheme through involvement in the Southern Tasmanian Regional Planning Project
- Reconstructed Lonnvale Road and White Cliffs Road
- Installed a new community noticeboard at Huonville and Geeveston

Activities Planned For The Year Ahead

The Council will progress the following key initiatives in the 2012/2013 financial year:

- Construct a new early learning and care centre at Geeveston
- Construct a new medical centre in Cygnet
- Complete a new interim planning scheme
- Participate in actions seeking recovery of losses incurred as a result of the defaults of Collateralised Debt Obligation (CDO) investments
- Implement asset management plans developed for each of the Council's key asset classes
- Continue to participate on committees associated with the management of the new Trade Training Centre in Huonville
- Improve public toilet facilities at Mary Street in Cygnet
- Develop an arts and heritage strategy
- Develop a positive ageing strategy
- Commence development of an access strategy
- Progress development of a community recovery plan
- Progress planning to develop a new car park in Cygnet
- Undertake sealing works of selected junctions of Council-owned gravel roads and sealed roads
- Undertake upgrading of the playground at Burtons Reserve
- Progress the development of a stormwater strategy for the Huon Valley
- Undertake the redevelopment of the Cygnet Waste Transfer Station
- Progress planning for the commercial expansion of Huonville
- Operate a regional market in Huonville for the summer period
- Progress the development of a climate change strategy
- Replace bridges at Brabant Road, Woodbridge Hill Road, Slab Road and Burtons Reserve Footbridge
- Reconstruct sections of Watsons Road in Glen Huon, John Street in Geeveston, Braeside and Swamp Roads in Franklin and Chapman Avenue in Dover
- Reseal sections of seven sealed roads in the Huon Valley

View of Sleeping Beauty



Implementation Of The Annual Plan

- This section of the Huon Valley Council's annual report reviews the Council's performance in relation to key areas of the Council's Annual Plan 2011/2012.
- Each section contains specific goals as listed in the Council's strategic plan, along with the key strategies and tactics employed by the Council to achieve those goals.
- The various strategies and tactics are listed in tables in each section and feature a colour-coded marker indicating a level of progress as:

- **ACHIEVED**
- **IN PROGRESS**
- **NOT ACHIEVED**

- A full review of the Council's implementation results of the Annual Plan 2011/2012 is available on the home page of the Council's website at: www.huonvalley.tas.gov.au.
- Hard copies are available from the Customer Service Centre, 40 Main Street in Huonville.

Each year the Council develops an annual plan in accordance with the Local Government Act 1993.

The Annual Plan provides details on the activities to be undertaken by the Council to implement the Council's strategic plan.

YEAR IN REVIEW: Executive Services



Top to Bottom - Row 1: Cr Liz Smith, Cr Tony Duggan, Mayor Armstrong, Cr Bruce Heron, former Deputy Mayor Gary Doyle, Cr Mike Wilson with Australia Day Award winners Tansy Buchanan (young citizen of the year), Jill Hayes (citizen of the year) and Eileen McMullen from the CWA market stall (cultural and community builders award); scenery at Port Huon.

Row 2: Huon Valley Visitor Centre; Australian citizenship ceremony.

Row 3: Dover foreshore; new Australian citizen Olga Borisenko; Huon Valley apples.

Row 4: Mayor Robert Armstrong, Michael Higgins and Kingborough Council Mayor Graham Bury sign the Huon Trail 2011/2012 Marketing Plan; the Good Life Summer Market.

Economic Development

Strategic Plan Goal (2.1)

To achieve sustainable economic advantage by building on the Huon Valley's natural assets, providing opportunities for downstream processing, supporting small business development and encouraging innovation.

Key Strategies and Tactics

Implement the Huon Valley Economic Development Strategy.

- Progress the development of an industrial park in Huonville.* ●
- Encourage increased downstream processing of natural products and resources.* ●
- Encourage improved networking and communication between established businesses in the Huon Valley.* ●
- Encourage the growth of existing businesses in the Huon Valley to optimise employment opportunities and economic expansion.* ●

Encourage expansion of job opportunities for young people.

- Continue to participate in the establishment of the Huon Valley Trade Training Centre.* ●

Continue development of a Huon Valley market that complements and supports existing markets and brings together the best of the Valley's produce, arts, craft and ingenuity.

- Further the establishment of a Huon Valley market.* ●

Build the capacity of Huonville to meet growing regional service needs and to promote competitive shopping.

- Continue to plan for the commercial expansion of Huonville.* ●

The Council operates the Huon Valley Visitor Centre on the Huon Highway.

In the 2011/2012 financial year, there were 19,747 customers at the centre.

Strategic Plan Goal (2.3)

To increase tourist visits, tourist spending and tourist length of stay.

Key Strategies and Tactics

Continue the efficient operating of the Visitor Centre in Huonville.

- Provide efficient professional tourism services.* ●
- Increase brochure advertising for Huon Trail and statewide operators.* ●
- Manage and maintain stock levels at the Visitor Centre.* ●
- Maintain and further networking opportunities with tourism operators.* ●
- Continue to improve staff knowledge and expertise in local and state tourism products.* ●

.....

Key Strategies and Tactics

Work in partnership with the Kingborough Council and Huon Valley / Kingborough Tourism Association (HVKTA).

- Assist the HVKTA in encouraging operators to join the local tourism association to increase membership. ●
- Progress networking and communication with regional industry operators via weekly emails from the Huon Trail office. ●
- Continue promotion and awareness of the Huon Trail through the implementation of the Huon Trail Marketing Plan 2011/2012. ●
- Continue to work closely with the Kingborough Council in the promotion of the Huon Trail. ●

Implement the Huon Valley and Far South tourism strategies.

- Promote ecologically sustainable accommodation development by further promotion of the Huon Valley accommodation prospectus to the market, and work with potential investors to initiate accommodation which reflects 'best practice'. ●
- Encourage the introduction of evening and dawn visitor experiences to encourage overnight stays. ●
- Formalise cross-agency collaboration regarding visitor facilities and public infrastructure. ●

Strategic Plan Goal (2.4)

To increase the skilled workforce that meets the needs of the business industry.

Key Strategies and Tactics

Work in partnership with other stakeholders to complete and fully utilise the new Trade Training Centre.

- Continue participation on the steering committee established for the development of the Huon Valley Trade Training Centre. ●

Strategic Plan Goal (2.6)

To encourage development of home-based businesses through the introduction of broadband internet connections.

Key Strategies and Tactics

Develop a digital strategy.

- Appoint a consultant to prepare a digital strategy for the Huon Valley. ●
- Undertake investigations to identify funding opportunities to fund consultancy costs and the digital strategy development. ●
- Develop a strategy for the installation of infrastructure in new developments. ●
- Investigate options for providing internet training for residents and small businesses in the Huon Valley. ●
- Investigate the viability of the establishment of WiFi hotspots in line with the consultants' recommendations. ●

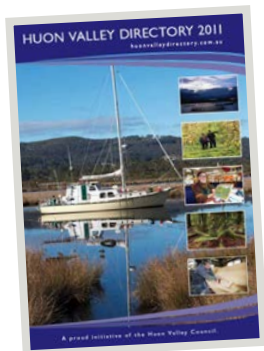
Key Strategies and Tactics

Further develop partnerships with broadband suppliers to optimise coverage and service availability.

Continue to work closely with TasmaNet to enhance broadband accessibility throughout the Huon Valley.

Highlights and Achievements

- The Huon Valley Visitor Centre received Tasmanian Visitor Information Network Accreditation in July 2011.
- The Council became a financial member of the Tasmanian Polar Network. The Council has joined the network to encourage local businesses towards new supply networks and to capitalise on Antarctic-focused projects.
- The Huon Trail Marketing Plan 2011-12 was endorsed by Council in September 2011.
- Release of the 2011/2012 Huon Trail brochure in December 2011.
- The inaugural *Huon Valley Directory* was launched and distributed in November. The directory is a comprehensive community and business directory for the municipal area.
- The Good Life Summer Markets were held in Huonville on the third Sunday of the month from October 2011 to March 2012. A total of 75 stallholders took part in the six markets.
- Four wireless hotspots were established in Huonville to provide free internet access to the community. Two hotspots are located at the Esplanade, and one each in the Main Street and the Huon Valley Visitor Centre. Users are able to register their details to browse other websites, free of charge, for 24 hours or 20mb downloads.
- A television advertisement for the Huon Trail was produced and launched.
- Installed an interpretation hub at Dover and an interpretation site at Port Huon.
- Progressed the Geeveston/Port Huon Economic Analysis project. The project aims to identify opportunities to attract investment and improve the long-term economic viability of Geeveston and Port Huon.



The inaugural Huon Valley Directory was launched in December 2011 and can be viewed at www.huonvalleydirectory.com.au

Mayor Robert Armstrong and Mayor Graham Bury of Kingborough Council launch the 2011-2012 Huon Trail brochure.

The Economic Development team at the Huon Valley Visitor Centre



Good Life Summer Markets showcased produce and handmade goods from the region.



Community Relations

Strategic Plan Goal (4.3)

To engage the community in a continuing conversation about the future of the Huon Valley based on mutual trust and as a genuine basis for decision-making.

Key Strategies and Tactics

Implement the Huon Valley Council Community Consultation and Communication Strategy.

Continue to apply the Community Consultation and Communication Strategy to those projects that have the potential to impact either the landscape or social integrity of a town. ●

Continue to assist council officers in the implementation of the Community Consultation and Communication Strategy. ●

Undertake the review of the Community Consultation and Communication Strategy. ●

Improve community knowledge about the roles and functions of local government and the Council.

Update the community noticeboards on a fortnightly basis and continue to review the effectiveness in each of the five main population centres. ●

Continue to publish a list of scheduled works in the local media with a copy on community noticeboards and on the Council's website. ●

Assist in the promotion of the town forums held in each population centre in November 2011. ●

Continue to identify opportunities and utilise local and state media to promote the work of the Council through the distribution of media releases and the placement of advertisements and public notices. ●

Oversee the regular maintenance of the Council's website to ensure it contains current information including Council agendas and minutes. ●

Review the content and continue the provision of a welcome pack for new residents. ●

Encourage participation through a range of advisory and other committees of Council.

Work with other Council units to ensure support is maintained for the ongoing operation of the full range of the Council's special committees. ●

Highlights and Achievements

- New noticeboards were installed at Geeveston and Huonville to provide information about Council and community activities.
- Signage was installed on Council vehicles.
- A Style Guide to ensure consistent, professional and a well-recognised brand across all written communication outputs was implemented in early 2012.
- New signage guidelines for Council-owned parks and reserves were implemented in March 2012.

The Community Relations Unit is responsible for the delivery of communications materials including information on the Council's website.

In 2011/2012, the unit issued 97 media releases, placed 187 advertisements in state and local newspapers, and 21 Council Connections advertisements were published in the Huon Valley News to inform residents on Council activities, projects and events.

Strategy and Planning

Strategic Plan Goal (5.1)

To demonstrate Council integrity through consistent, cohesive and equitable processes and decision-making.

Key Strategies and Tactics

Ensure legal and statutory compliance across the organisation.

Ensure legal compliance with statutory requirements to minimise risk and protect Council's interests.

Actively manage the development, implementation and review of the strategic and operational plans.

Prepare an annual report based on the strategic plan and ensure corporate goals are progressed through the Strategic Plan.

Manage Council meetings and processes to ensure a focus on policy and strategy matters in accordance with its statutory role.

Prepare a quarterly report on the annual plan.

Adhere to statutory timeframes and procedures with regard to reporting and presentation of information at Council meetings.

Network across other spheres of government and local councils to maintain strong intergovernmental relationships and maximise benefits to the Huon Valley.

Ensure that accurate and clearly presented information about Council is made publicly available and facilitate opportunities for increased understanding and awareness of local government within the community.

Ensure an effective communication exchange between the Council and the community.

Foster and maintain partnerships with government to address identified service delivery gaps.

Participate in Local Government of Tasmania (LGAT) relevant statutory authorities and other key organisational processes.

Ensure continued participation with relevant stakeholders.

Network with key industry organisations.

Foster and maintain partnerships with government, business and the community sector that address identified service delivery gaps.

The Strategy and Planning Unit is responsible for organisational development, population planning, quality management systems, the strategic plan and strategy development.

.....

Key Strategies and Tactics

Explore opportunities to negotiate partnerships with the state government.

Ensure the needs of the Huon Valley community are effectively represented to government to facilitate negotiation of partnership opportunities. ●

Strategic Plan Goal (5.3)

To deliver high-performance products and services based on leadership, professionalism, skill and commitment of elected councillors and employed staff.

Key Strategies and Tactics

Identify, review and improve current systems and processes and identify and address gaps to improve internal collaboration and external service delivery.

Ongoing review and updating of systems and processes as service delivery gaps are identified. ●

Highlights and Achievements

- Councillor portfolio protocols and interactions policies were developed and endorsed.
- The Council hosted meetings with the Premier, Leader of the Opposition and Leader of the Greens and industry stakeholders in the Huon Valley to discuss the economic future of the area.
- Governance training for the Councillors and the senior management team was delivered by the Australian Institute of Company Directors.

Meander Valley Mayor Craig Perkins, Regional Development Australia (Tasmania) Chairman Tom Black, Mayor Robert Armstrong and General Manager Glenn Doyle at the Regional Development Australian Committee meeting at Huonville



Senior Management Team meeting



YEAR IN REVIEW: Corporate Services



*Top to bottom - Row 1: Cygnet; the Council's Relay for Life team
Row 2: Sleeping Beauty; Sue McCarter and Brett Thompson from Asset Management; Huon apples
Row 3: Franklin foreshore; two morning teas for staff and business to raise funds for the Cancer Council.
Row 4: the Customer Service Centre team; the view to Randalls Bay*

Customer Services

Strategic Plan Goal (5.3)

To deliver high-performance products and services based on leadership, professionalism, skill and commitment of elected councillors and employed staff.

Key Strategies and Tactics

Implement the integrated Customer Service Centre and deliver a high standard of customer service in accordance with the Customer Service Charter.

To provide a level of service that meets the Council's customers' needs and monitor feedback to identify opportunities for improvement.

Review the Council's Customer Service Charter.

Ensure that the telephone and counter is attended at all times and ensure reception is professionally presented.

Ensure rates are charged on all properties in accordance with the Local Government Act 1993, including raising annual rates, process revaluations, supplementaries and pension remissions.

Process property transfers, including welcome and electoral information to new owners.

Administer and supervise allocation and maintenance of street/rural address numbers.

Ensure the coordination and production of 132 and 337 certificates within prescribed timeframe.

Undertake a proactive approach with the collection of rates and achieve less than five per cent outstanding at year's end.

Review and improve current systems and processes, and identify and address gaps to improve internal collaboration and external service delivery.

Review and update technology including opportunities for web-based transactions.

Provide appropriate payment options for ratepayers including direct debit from bank accounts, Centrelink and Interactive Voice Response.

Ensure all record keeping and disclosure complies with the Right to Information Act 2009.

The Customer Service team provide a high level of service to residents of the Huon Valley that meet the objectives outlined in the Council's Customer Service Charter.

The Customer Service Centre serves more than 2,300 people on average each month.

Highlights and Achievements

- New procedures were implemented to alert applicants of pending expiration of their building and special plumbing permits.

Information Services

Strategic Plan Goal (5.3)

To deliver high-performance products and services based on leadership, professionalism, skill and commitment of elected councillors and employed staff.

Key Strategies and Tactics

Develop and implement an information technology strategy.

Continue to review and update 10-year IT Plan that ensures IT systems are available, contemporary, efficient and supportable.

Develop, test and maintain the Council's Disaster Recovery Plan for critical IT assets.

Continue to work closely with the Kingborough Council to ensure all computer systems are fully developed and maintained.

Review information services and develop a program to meet the information needs of the organisation.

Maintain an effective and efficient filing and information management system.

Undertake a full review of the Council's records management and information systems and develop a strategy for the future.

Highlights and Achievements

- Commenced the virtualisation of the computer system to alleviate the potential for data loss due to system failure.
- Significant planning was conducted to upgrade to a new electronic content management system to go live in July 2012.
- All telephone lines were upgraded in early 2012.

The Information Services Unit is responsible for the Council's information technology, library services and information management.

Port Huon



Human Services

Strategic Plan Goal (5.3)

To deliver high-performance products and services based on leadership, professionalism, skill and commitment of elected councillors and employed staff.

Key Strategies and Tactics

Develop and implement a human resources strategy.

Progressively review the suite of human resources policies and procedures.	●
Provide efficient and effective human resource management services and ensure employees have the necessary skills and training to successfully and safely undertake their duties.	●
Enlist contemporary recruitment and retention practices that embrace Equal Employment Opportunity principles.	●
Undertake an annual employee opinion survey.	●
Monitor the Council's workforce to analyse the make up of employees and develop plans for retention and recruitment.	●

Review and improve current systems and processes, and identify and address gaps to improve internal collaboration and external service delivery.

Develop and deliver a workplace health and safety program.	●
Train and educate employees in the practical application of risk and safety principles, systems and processes.	●
Conduct workplace health and safety inductions.	●
Coordinate and manage all aspects of OH&S and workers' compensation including claims involving coordination with the recognised rehabilitation provider.	●

Identify and implement a leadership development program for councillors and staff.

Identify and evaluate leadership potential in current employees.	●
Formulate and implement individual training and development plans for staff.	●

Define current and desired Council culture and implement strategies to achieve desired culture.

Continue to drive positive change to develop an organisational culture that best aligns with the values of the Council.	●
---	---

Highlights and Achievements

- A new enterprise agreement for staff of the waste transfer stations, visitor centre and sports centre was implemented.
- Individual employee training plans were implemented to identify the skill and training needs required by staff on a yearly basis.
- An employee opinion survey was conducted in February 2012.
- An employee reward and recognition program was implemented mid-2012 to recognise the significant contribution that individuals and teams make to the Council.

As at 30 June 2012, the Council has 177 employees; 87 permanent full-time, 67 permanent part-time, 4 casuals and 19 fixed-term employees (either full-time, part-time or casual).

A further 4 permanent full-time, 15 permanent part-time and 9 fixed term employees (8 casual and 1 part-time) are employed by the Department of Health and Human Services at the Esperance Multi Purpose Health Centre.

Financial Services

Strategic Plan Goal (5.1)

To demonstrate Council integrity through consistent, cohesive and equitable processes and decision-making.

Key Strategies and Tactics

Ensure legal and statutory compliance across the organisation.

Continue to review and ensure all financial statements and outputs are compliant with the Local Government Act 1993 and Australian Accounting Standards.

Strategic Plan Goal (5.2)

To foster and promote long-term organisational sustainability and the strategic positioning of the Huon Valley Council for potential future changes to local government in Tasmania.

Key Strategies and Tactics

Progressively develop and implement quality assurance methods within the organisation.

Continue to develop annual budgets in accordance with the strategic asset management plans.

Ensure financial practices and procedures deliver efficient and effective resourcing of Council's operations.

Continue to distribute financial statements to management.

Review processes associated with payment of the Council's accounts.

Provide necessary financial reporting for management functions.

Monitor Council's investment portfolio to ensure optimisation of interest earnings while minimising exposure to any risk of losses; including close monitoring of the remaining Collateralised Debt Obligation (CDO) portfolio.

Analyse funding sources and seize opportunities, including through partnerships, for funding of projects in the Huon Valley.

Provision of expert financial advice to internal clients.

Highlights and Achievements

- The unit completed a 6-month budget review.
- Planning and preparation of the 2012/2013 Council budget. The budget was endorsed at the June 2012 Council meeting.

The Financial Services Unit is responsible for budgets, financial reporting and the provision of assistance to the organisation with the implementation of the long-term financial plan.

Asset Management

Strategic Plan Goal (5.2)

To foster and promote long-term organisational sustainability and the strategic positioning of the Huon Valley Council for potential future changes to local government in Tasmania.

Key Strategies and Tactics

Develop a long-term financial management plan.

Assist with the development of a 10-year financial plan through the incorporation of long-term asset management plans.

Develop long-term asset management plans for all Council asset groups.

Develop long-term asset management plans for the following assets: roads, bridges, parks and open space (including playgrounds and marine facilities), halls/buildings/public toilets, stormwater, footpaths, information technology, plant and land.

Continue the collation, identification and condition assessment of all assets and incorporate into a format which will enable the development of an overall asset management system utilising contemporary technology and software.

Develop internal procedures to ensure the Council's asset management system is always up-to-date and reflects current status of assets.

Expedite the establishment of an asset management system by engaging in a resource-sharing arrangement to overcome resource shortages and avail of existing knowledge base.

Continue to work with the Southern GIS steering committee to implement common data storage formats and labels working with other authorities to create a whole of Tasmania view.

Highlights and Achievements

- Asset management plans for stormwater, parks and reserves, footpaths, roads, bridges, buildings, information and technology, land, plant and fleet were endorsed by the Council.
- Aerial photography of major urban areas in the Huon Valley region was updated.
- The Council joined the National Asset Management Strategy Plus program as part of the statewide asset management maturity assessment review.

Overall, the Council's gross assets total approximately \$270 million. This includes major assets of:

Roads	\$140 m
Bridges	\$30 m
Buildings	\$45 m
Stormwater	\$13 m

YEAR IN REVIEW: Community Services



Top to bottom - Row 1: Dover 150 year celebrations; Franklin playground.

Row 2: Miranda Wageman, Coordinator of the Port Huon Sports and Aquatic Centre; Cygnet, Simon Burgess from Bendigo Community Bank and Mayor Robert Armstrong at the official opening of Walton Park in Huonville.

Row 3: The newly extended Franklin Jetty; Franklin Township Forum.

Row 4: Huonville Township Forum; a reception for the visiting Australian Men's Olympic Rowing team.

Parks and Reserves

Strategic Plan Goal (3.6)

To support a varied range of leisure, sporting and recreational opportunities by developing infrastructure, public spaces and facilities.

Key Strategies and Tactics

Develop, review and implement a range of recreational infrastructure-related strategies including public toilet strategy, walking track strategy, community halls strategy, parks and gardens strategy, playground development strategy.

- Develop a parks and reserves strategy. ●
- Maintain and audit all Huon Valley Council walking tracks. ●
- Implementation of a walking tracks strategy. ●

Develop and maintain the Council's parks, gardens and sporting facilities to a high standard to meet contemporary community expectations.

- Develop a hierarchy of all Council parks and reserves to enable effective management. ●
- Complete the refurbishment of the Huonville foreshore. ●
- Develop and commence implementation of management plans for selected sites. ●
- Develop a scheduled works program to allow for a coordinated approach to management of Council land. ●
- Liaise with relevant township development committees and recreation committees to identify resources and development requirements. ●

The Council's parks and recreation network consists of 174ha of:

- marine facilities (11 boat ramps, 11 jetties)
- 17 playgrounds
- 3 skate parks
- 3 sporting facilities
- 2 swimming pools
- 4 cemeteries
- 9 ovals
- 13 recreation grounds
- 8 dog exercise areas
- 91 parklands
- gardens and trees
- street furniture (tables, seating, barbecues, shelters)

- Provide and maintain community space to celebrate community events.
- Ensure that all Council-owned land is managed in an appropriate manner which meets best practice standards and legislative requirements. ●
- Ensure the provision of litter collection. ●
- Ensure staff are provided with ongoing training in land management and horticultural techniques. ●
- Provide tree management services (for trees that the Council is responsible for) that minimise the risk of damage to people and buildings and promote and protect significant trees.
- Develop a tree management policy for all Council-owned trees on parks and reserves. ●

Highlights and Achievements

- Walton Park in Huonville was completed and officially opened in April 2012. The development of the park was an initiative of the Huonville Township Committee with funding from the Huon Valley Community Bank Branches.
- The Lymington Walking Track was upgraded. Sections of the track were resurfaced and approximately 130 metres of new fence and railing installed.
- New seating and greenlife were planted at the Franklin Foreshore.
- Approximately 166m of the Kent Beach Road walking track was installed linking the new footbridge to the barbecue shelter and public toilet.
- Vegetation in and around the Dover Brick Kiln was removed and the area replenished under archaeological supervision.
- Excavation works were completed at Surveyors Bay to prevent further erosion to the reserve.
- A new barbecue and seating was installed along the Dover Foreshore (Kent Beach Road). More than 1,200 natives have also been planted.
- Renovation works commenced on the Boer War soldier sculpture at the Lady Smith Park in Huonville.
- Landscaping works along the Huonville Foreshore commenced. Works included kerb and guttering, tree planting, site levelling, installation of irrigation and turf being laid.
- Improvements to Shipwrights Point Regatta Ground were completed. Works included a new barbecue, playground equipment and fencing, a bike track, rubbish bins, a landscaped retaining wall and refurbishment of the barbecue shelter.
- A drainage system at Huonville, Cygnet and Ranelagh Ovals was installed.
- The Skinners Creek Walking Track was resurfaced near the foreshore and 50 blackwood trees were planted along the creek.
- The Calvert Park Masterplan was progressed with a new barbecue, tables and chairs installed.

Walton Park in Huonville



The official opening



The site prior to the development of the park



Improvements to Dover foreshore



Huonville foreshore



New seating along the Franklin foreshore



Recreation

Strategic Plan Goal (3.6)

To support a varied range of leisure, sporting and recreational opportunities by developing infrastructure, public spaces and facilities.

Key Strategies and Tactics

Develop, review and implement a range of recreational infrastructure-related strategies including the public toilet strategy, walking tracks strategy, community halls strategy, parks and gardens strategy, and playground development strategy.

Review the playground development strategy.



Complete redevelopment of the playground on Shipwrights Point Regatta Ground.



Commence upgrade of the playground at Burtons Reserve



Commence planning and investigation associated with the establishment of a skate park in Cygnet.



Develop and implement a Huon Valley recreation plan.

Complete the development of the revised Huon Valley Recreation Plan.



Attend forums and information sessions to keep up-to-date with current programs.



Develop and maintain the Council's parks, gardens and sporting facilities to a high standard to meet contemporary community expectations.

Implement the marine facilities strategy.



Continue to implement the Shipwrights Point Regatta Ground Master Plan.



Progress the review of the Huonville Recreational Area Master Plan



Replace the heater at the Huonville Pool.



A range of sporting and fitness activities are provided at Council-owned sports centres in the Huon Valley. Usage statistics for 2011/2012 are as follows:

Port Huon Sports & Aquatic Centre	26,678
Cygnef Sports Centre	11,168
Dover Sports Centre	911
Huonville Pool	12,403

Investigate and implement programs to optimise utilisation of the Council's indoor and outdoor sporting facilities.

Conduct evaluations on a frequent basis to ascertain customer satisfaction needs, program viability.



Operate and maintain detailed usage statistics for Port Huon, Cygnet and Dover sports centres, and the Huonville Swimming Pool.



Provide support to assist the viable and sustainable operation of sporting organisations within the Huon Valley.

Communicate with local sporting clubs on a regular ongoing basis.



Ensure user agreements are updated at the changeover of each season.



Continue the provision of facilitation to enable the Geeveston Bowls Club and Geeveston RSL Clubs to work more closely together.



Key Strategies and Tactics

Provide and maintain community space to celebrate community events.

Implement the Regional Local Community Infrastructure Program funding.

Develop a master plan for the Huon Lawn Cemetery to ensure the site meets future community needs.

Formalise the review of the Huon Lawn Cemetery capacity to identify space for future burials and plan for future expansion.

Maintain and develop the Huon Lawn and Dover Lawn Cemeteries.

Maintain a database of burials and placement of ashes.

Provide support and assistance to ANZAC Day and other ceremonial events as required.

Highlights and Achievements

- Shipwrights Point Playground was completed and officially opened in December 2011. The new playground was a collaboration between the Council, Variety the Children's Charity and the Huon Valley Community Bank Branches.
- Coordinators for the Dover Sports Centre and Port Huon Sports and Aquatic Centre were appointed.
- Coordinated Remembrance and Anzac Day services in towns throughout the Huon Valley.
- New playground equipment was installed at Calvert Park.
- The Port Huon Sports and Aquatic Centre was renovated. The centre was re-painted, new carpet was laid and the squash courts were refurbished. A free open day was held on 19 February 2012.
- The Charlotte Cove Boat Ramp was extended and works to improve the car park were completed.
- The Council received funding from MAST that enabled the Franklin Jetty to be extended to a length of 17 metres, to encourage greater usage.
- The grandstand at the Huonville Recreation Ground was refurbished. All seating and walkway areas were replaced, a new balustrade and handrails were installed and improvements made to the landing entrance at the front of the clubrooms. The road into the ground was also sealed.
- The heater at the Huonville Swimming Pool was replaced.

Official opening of the Shipwrights Point Playground



The refurbished grandstand at the Huonville Recreation Ground



Property Management

Strategic Plan Goal (1.3)

The Valley's natural landscape is complemented with buildings that meet statutory requirements, Council policies and community expectations.

Key Strategies and Tactics

Ensure Council's buildings are maintained in a sustainable manner and comply with all relevant legislation.

Undertake inspections and audits of Council buildings and facilities and maintain records accordingly and commence development of maintenance plans for all Council-owned buildings.

Develop and implement a checklist of all relevant legislation which must be complied with prior to the commencement of any building works.

Encourage local input and management of community facilities.

Provide accurate information to the membership of the established management committees to enable these committees to make informed decisions about the management of Council-owned public facilities.

Strategic Plan Goal (3.6)

To support a varied range of leisure, sporting and recreational opportunities by developing infrastructure, public spaces and facilities.

Key Strategies and Tactics

Develop, review and implement a range of recreational infrastructure-related strategies including the public toilet strategy, walking tracks strategy, community halls strategy, parks and gardens strategy, and playground development strategy.

Implement the Public Toilet Strategy through the improvement of public toilet facilities at Mary Street in Cygnet.

Highlights and Achievements

- The extension of the Geeveston Medical Centre was completed.
- A new independent living unit at Dover was completed.
- A new gravel walkway at Southport, from the Southport Hotel to the beach, was constructed.
- A water and sewer point for mobile dental services was established at the Esperance Multi Purpose Health Centre.
- Renovations to units 7/8 of Honeywood Homes were completed.
- Alterations to the Glen Huon barbecue shelter were completed.
- The Huonville Foreshore public toilets were upgraded.
- The old Judbury Hall was removed.
- Construction of a new Cygnet public toilet commenced.
- An emergency power system at the Geeveston Medical Centre was installed.
- Maintenance works on toilets at the Ranelagh Recreation Ground was undertaken in the lead up to the Taste of Huon.
- The Calvert Park Master Plan was progressed with a new barbecue installed and planning for new toilets underway.
- Repairs to the Burtons Reserve footbridge were completed.
- A water tank was installed at the Verona Sands public toilets to allow recycling of waste water.

The Property Management Unit provides maintenance of Council-owned buildings and facilities located throughout the Huon Valley.



Franklin foreshore barbecue shelter



A new walkway at Southport



Geeveston Medical Centre extension



New walking track along Franklin foreshore



The refurbished Glen Huon barbecue shelter



Upgraded public toilet at Huonville foreshore



Burtons Reserve footbridge prior to renovation



The new Burtons Reserve footbridge

Community Development

Strategic Plan Goal (1.1)

To recognise, beautify and capitalise on the distinctive characteristics, historical connections and sustainability of major settlements in collaboration with the community.

Key Strategies and Tactics

Continue the township development program.

Support the township committees and continue the referral of information between the Council and committees.	●
Conduct annual township forums.	●
Complete the Cygnet Township Plan, Calvert Park Master Plan, Franklin Town Plan and Dover Foreshore Plan.	●
Develop a Franklin Foreshore Master Plan.	●
Engage community via the consultation process to determine needs and attributes towards development projects.	●

Strategic Plan Goal (3.6)

To support a varied range of leisure, sporting and recreational opportunities by developing infrastructure, public spaces and facilities.

Key Strategies and Tactics

Develop, review and implement a range of recreational infrastructure-related strategies including public toilet strategy, walking track strategy, community halls strategy, parks and gardens strategy, and playground development strategy.

Progress the review of the community hall strategy.	●
Develop an arts and heritage strategy.	
Develop an arts and heritage strategy.	●
Facilitate and support the initial development of an Arts and Heritage Advisory Committee.	●
Provide support to local events and initiatives that celebrate or document the vibrant range of arts, heritage, cultural and social values of the Huon Valley.	●
Prepare a calendar of local events and their requirements as can be supported by the Council.	●

The Community Development Unit provides support to members of the community, various Council committees and community groups.

The unit has assisted with the preparation of 37 community events throughout the Huon Valley.

The unit also provides support to the five township committees in Dover, Geeveston, Huonville, Cygnet and Franklin.

Strategic Plan Goal (3.9)

To develop the capacity and cohesion of the community through a spirit of friendliness, openness, resilience and sustainability.

Key Strategies and Tactics

Support community initiatives that build and sustain community connectedness.

Assist with promotion of local events via website and community networks.

Build social networks that grow community capacity for self-sufficiency and support those in need.

Build partnerships with the community by committee participation and support the development of community-based projects.

Participate and assist in the coordination of community information in relation to events, programs and projects.

Undertake the annual community grants program.

Continue to work in close partnership with the Huon Valley Community Bank to enhance positive community outcomes.

Continue Council commitment to community development programs including recognition of volunteers and Australia Day and Citizenship Award ceremonies.

Undertake Australia Day and Volunteer Recognition Awards celebrations to coincide with Australia Day.

Provide appropriate recognition to individuals and groups who have achieved significantly within their areas of interest.

Highlights and Achievements

- Community consultation was undertaken on the arts and heritage strategy, the Franklin foreshore masterplan, the Cygnet toilet block refurbishment, Mary Street park concept plan, and the draft Geeveston street tree management plan.
- New street banners for Huonville, designed by Huonville High School students, were erected. The project was an initiative of the Huonville Township Committee.
- Stage One of the extension of the Franklin Walking Track was completed.
- Township Forums were held in Huonville, Cygnet, Franklin, Geeveston and Dover in November 2011.
- Provided assistance for the Burtons Reserve Open Day in November 2011.
- Coordinated workshops and a survey to develop an arts and heritage strategy and action plan for the Huon Valley.
- Hosted the 2012 Australia Day and Volunteer Recognition Awards in January 2012.
- Coordinated an event to celebrate 150 years of Dover as a township in March 2012.
- A civic reception was held in April 2012 to welcome the visiting Men's Olympic Rowing team.

2012 Volunteer Recognition Award recipients



Clean Up Australia Day at Dover



Celebrations to mark 150 years of Dover as a township



Emergency Management

Strategic Plan Goal (3.5)

To protect and assist the community in times of critical need.

Key Strategies and Tactics

Advocate and encourage local career fire and ambulance presence and support.

Lobby appropriate government agencies to encourage the provision of services to meet community expectations.

Maintain a cooperative network of emergency service organisations.

Advocate and encourage local police presence in each of the Huon Valley population centres.

Lobby appropriate government agencies to encourage the provision of services to meet community expectations.

Maintain a cooperative network of emergency service organisations.

Encourage local volunteer ambulance and first aid training.

Maintain a cooperative network of emergency service organisations.

Develop and implement a municipal disaster recovery and community recovery plans.

Regularly review and update the Huon Valley Emergency Management Plan.

Progress development of a Community Recovery Plan.

Continue to support the Bureau of Meteorology Flood Warnings System project and implement key findings.

Encourage local programs to offer education on bushfire safety and awareness.

Work with new Natural Disaster Mitigation Project recommendations and implement required policies and procedures.

Highlights and Achievements

- Relocated the emergency helicopter landing site (previously located next to the SES Building) to an alternative location (on Council land approximately 300m east of the Huon Jet Boats).
- Participated in a workshop at the State Crisis Centre to discuss flood information.
- Participated in Dam Buster exercises for the Huon Valley region in conjunction with the Tasmanian Fire Service.
- Attended a Municipal Emergency Management Coordinators Forum.

The Huon Valley Council continues to work with the State Emergency Service on regional emergency management, through participation in the Southern Regional Emergency Management Committee.

YEAR IN REVIEW: Infrastructure Services



Top to bottom - Row 1: Cr Tony Duggan, Infrastructure Services Manager Simone Watson and Mayor Robert Armstrong after the road into the Huonville Recreation Ground was resealed; the Road Crew at work repairing roads in the Huon Valley; views from Police Point.

Row 2: The newly reconstructed Station Road in Dover; concrete footings and a retaining wall were installed to repair a landslip at Kingfish Beach Road in Southport.

Row 3: Hydramowing around the Huon Valley; road widening works; improvements to the car park at the Franklin foreshore.

Row 4: Significant work has been completed on Sale Street in Huonville; a new footbridge constructed along the Dover foreshore.

Technical Services

Strategic Plan Goal (4.1)

To meet the needs of residents and tourists, improve road safety and increase capacity by upgrading the road network.

Key Strategies and Tactics

Develop and implement a road management strategy.

Undertake the full reconstruction of Sale Street from the Flood Road intersection to the junction with the Huon Highway (Main Street, Huonville). ●

Undertake reconstruction of White Cliffs Road. ●

Undertake planning and design development for Council roads, bridges, footpaths and car parks. ●

Provide traffic engineering advice to developers and residents as required. ●

Provide advice and prepare cost estimates for capital works as proposed. ●

Provide advice on transportation services to developers and residents as required. ●

Continually assess opportunities to expand the existing footpath network to meet growing community needs.

Assist with the identification of new footpath works as identified for inclusion in the Council's 10-year asset program. ●

Continue implementation of the Council's Bridge Improvement Program.

Work closely with AusSpan to continue to identify condition assessment of the Council's bridge network and develop priorities and works programs accordingly. ●

Undertake design work on bridge renewal and replacement as prioritised. ●

Advocate for and lobby State and Commonwealth governments for additional funding to improve Lonnvale Road, Arve Road and Lune River Road.

Pursue funding opportunities through approaches to the State and Commonwealth governments. ●

Commence works on the upgrading of Lonnvale Road. ●

Continue planning for the upgrading of Arve and Lune River Roads. ●

Construct DDA compliant bus stops in each of the major towns in the Huon Valley. ●

In 2006, the Council formed a partnership with the Geeveston District High School and Forestry Tasmania to construct and install bus shelters in the area.

The initiative has given many local Year 9 and 10 high school students skills in metal work while providing bus shelters for the community.

In 2011/2012, a total of seven bus shelters were installed in the Huon Valley.

Key Strategies and Tactics

Undertake an audit of all on-street and off-street car parking provided throughout the Huon Valley and develop a car parking plan to meet future needs.

Undertake a detailed assessment of all on and off street car parking availability and usage in the five key population areas.

Strategic Plan Goal (3.3)

To achieve safe communities free from threats to community wellbeing.

Key Strategies and Tactics

Improve residential amenity and safety through strategic traffic management interventions.

Ensure issues associated with traffic management are considered when undertaking Council projects.

Strategic Plan Goal (4.2)

To improve public transport links particularly for the community and to reduce carbon emissions for those travelling within, and to and from, the Huon Valley and Hobart.

Key Strategies and Tactics

Advocate and lobby the State Government for further subsidised public transport including options based on reduced carbon emissions and safety.

Continue to discuss with politicians and stakeholders to identify opportunities for consideration.

Highlights and Achievements

- The Council was awarded grant funding to upgrade bus shelters in Geeveston, Huonville and Cygnet that will improve access for the elderly and people with disabilities. Works were completed at Huonville and Geeveston that included the installation of new shelters, solar lighting, disabled access and bicycle parking.
- Focus on efficiency gains in all areas of work including the introduction of new 'indestructible' guideposts and trialling new sign technology to withstand impact.

Hydrāmowing is a key priority in Spring



Surveying roads for reconstruction



The Mayor congratulated the Geeveston District High School on the construction of new bus shelters



Transportation Services

Strategic Plan Goal (1.5)

Create and maintain sustainable environments that enable sustainable human development, enhance human health and wellbeing and ensure environmental protection.

Key Strategies and Tactics

Provide tree management services (for trees which the Council is responsible) that minimise the risk of damage to people and buildings, and promote and protect significant trees.

Develop a policy for managing large growth landscape safety issues associated with the Council's transportation network.

Strategic Plan Goal (4.1)

To meet the needs of residents and tourists, improve road safety and increase capacity by upgrading the road network.

Key Strategies and Tactics

Develop and implement a road management strategy.

Continue to develop and implement an annual road maintenance program that includes the following: maintenance of gravel roads, maintenance of sealed roads, roadside vegetation management, signage, guideposts and line marking, roadside drainage.

Manage and maintain all Council car parks.

Upgrade the car park off Skinners Drive in Huonville.

Progress planning for a new car park in Cygnet.

Manage and maintain the imposition of speed limits, load limits and other transport-related restrictions on the Council's road and bridge network.

Undertake reseals on the following roads: Slab Road, Forsters Rivulet Road, Cygnet Coast Road, Elizabeth Street, Duke Street, Agnes Street, Hampton Court.

The Infrastructure Services department provided maintenance of the following:

Roads -	
Unsealed	522km
Sealed	182km
Bridges & Culverts	202
Footpaths	32.5km
Kerb	51.74km
Stormwater Pipes	41.4km

Highlights and Achievements

- Introduced a new road sealing methodology that has improved the quality of resealing works.
- Review of drainage program.
- Implemented a new spraying program to reduce vegetation around roadside drains.

Construction

Strategic Plan Goal (4.1)

To meet the needs of residents and tourists, improve road safety and increase capacity by upgrading the road network.

Key Strategies and Tactics

Develop and implement a road management strategy.

Undertake all necessary planning, permit acquisition and preparation for the implementation of the Council's annual works programs for roads, bridges and footpaths ●

Undertake construction works as detailed in the Council's 2011/2012 Black Spot Program. ●

Undertake sealing of selected road junctions. ●

Implement an approved capital works program for roads in line with Council budget allocations. ●

Continually assess opportunities to expand the existing footpath network to meet growing community needs.

Undertake the reconstruction of the footpath on both sides of Sale Street. ●

Complete connection of footpath on Marguerite Street in Ranelagh. ●

Undertake reconstruction of footpaths and kerb and channel on Wilmot Road and Huon Highway, Geeveston. ●

Continue the implementation of the Council's Bridge Improvement Program.

Complete replacement of the following bridges: Donnellys Road, Brabant Road and Underwoods Road (formerly Rodgers Road). ●

Develop and implement a prioritised street sweeping program.

Continue and expand street sweeping operations. ●

Highlights and Achievements

- The Franklin car park was reconstructed.
- Significant work was completed on the reconstruction and realignment of Sale Street in Huonville.

In late 2011, the Council commenced the reconstruction of Sale Street in Huonville.

The works included road reconstruction, new paving and footpaths, installation of a traffic island, light poles, stormwater, kerb and channel and dedicated turning lanes at the roundabout to ease traffic congestion.

Sale Street in Huonville after reconstruction



New directional lanes on Sale Street



Sale Street in Huonville before reconstruction



Stormwater

Strategic Plan Goal (4.6)

To minimise the impact of stormwater on community infrastructure and people.

Key Strategies and Tactics

Conduct a stormwater assessment.

Complete the stormwater assessment for the Council and develop a plan for stormwater management into the future. ●

Develop and implement a stormwater strategy.

Undertake planning and design development for the Council's stormwater infrastructure. ●

Implement an approved capital works program for stormwater, in particular Sale Street in Huonville. ●

Undertake regular maintenance works on existing stormwater infrastructure. ●

Highlights and Achievements

- Delivery of the high level stormwater strategy for the Huon Valley.
- Ongoing maintenance of stormwater infrastructure.

Stormwater infrastructure is installed and upgraded in the Huon Valley as part of road reconstruction works.

Lonnavale Road before reconstruction



Lonnavale road after reconstruction



Waste Management

Strategic Plan Goal (4.5)

To minimise the generation of waste and significantly increase recycling of green, glass, paper/cardboard and plastic waste, and other reusable resources.

Key Strategies and Tactics

Review, update and implement a waste management strategy that encourages waste minimisation and considers household collections, recycling alternatives and 'tip shop' resource management centres.

Implement the Southbridge Site Development Plan including the development of the Reuse Shop (Tip Shop). ●

Develop and implement a program to upgrade facilities located at each of the Council's waste transfer stations. ●

Develop and implement a community education program to encourage waste minimisation. ●

Continue to assess all aspects of the Council's waste management operations to further identify opportunities for increased efficiency and effectiveness. ●

Continually assess adequacy of the Council's kerbside collection program. ●

Continue to investigate opportunities to improve recycling facilities within the Huon Valley. ●

Continue to operate four waste transfer stations and a kerbside collection service. ●

Highlights and Achievements

- The Southbridge Waste Transfer Station was upgraded to ensure better traffic management and construction of slip lanes.
- The Reuse Shop was officially opened in February 2012.
- Significant planning and preparation was undertaken on the introduction of kerbside recycling in 2012/2013 financial year.

The Council has taken significant steps to reduce the amount of waste sent to landfill by establishing a Reuse Shop at Southbridge Waste Transfer Station and introducing a kerbside recycling collection service in the Huon Valley that commenced on 1 July 2012.

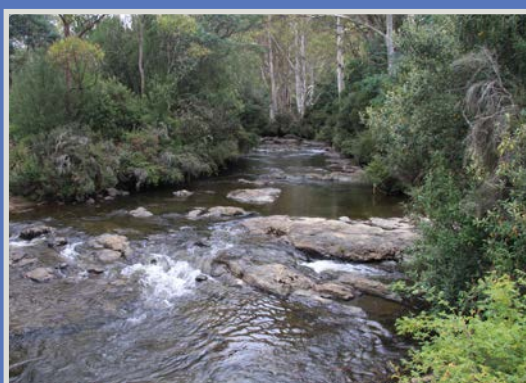
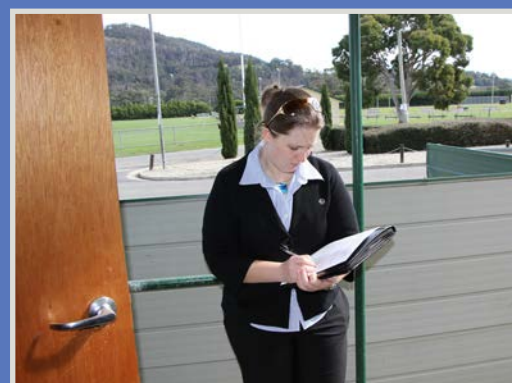
Improvements to Southbridge Waste Transfer Station and the new Reuse Shop



Dave Crawford, Simone Watson, Sue Eaves and Stuart Baldwin at the Reuse Shop



YEAR IN REVIEW: Planning & Legal Services



*Top to bottom - Row 1: Meeting in May 2012 to discuss building approval processes with builders; view from Charlotte Cove
Row 2: Municipal Inspectors Malcolm Merchant and Martin Conlan; vines at Surges Bay
Row 3: Dover at night; solar voltaic panels installed at Esperance Multi Purpose Health Centre
Row 4: Environmental Health Officer Hannah Matthews; Russell River*

Development Services - Building

Strategic Plan Goal (1.3)

The Valley's natural landscape is complemented by buildings that meet statutory requirements, Council policies and community expectations.

Key Strategies and Tactics

Implement building assessment approval and compliance procedures that achieve effective and efficient building control.

Process all building and plumbing applications in accordance with statutory requirements and utilisation of the development control process.

Prepare and implement a building unit management plan incorporating relevant statutory and risk management procedures and requirements.

Continue to monitor the process dealing with expired building permits and ensuring occupancy and completion compliance.

Maintain relevant building surveying accreditation.

Provide suitable explanatory material to assist customers in preparing building applications.

Ensure Council's buildings are maintained in a sustainable manner and comply with all relevant legislation.

Provide advice and assistance to the relevant department on building legislation requirements for Council buildings as necessary.

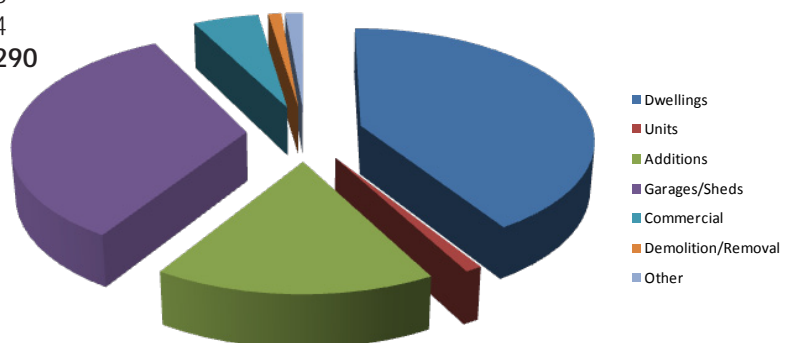
Highlights and Achievements

The role of the Building Unit is to provide building surveying services to the community (including providing certification for building work meeting the Building Code of Australia and issuing occupancy certificates). The unit also acts as a Permit Authority for issuing of building and plumbing permits and completion certificates.

Building Approvals 2011/2012

Total approvals by classification

Dwellings	119
Units/Developments	3
Additions	49
Garages/Sheds	97
Commercial	15
Demolition/Removal	3
Other	4
Total	290



Development Services - Planning

Strategic Plan Goal (1.1)

To recognise, beautify and capitalise on the distinctive characteristics, historical connections and sustainability of major settlements in collaboration with the community.

Key Strategies and Tactics

Honour the settlement strategies in the Land Use and Development Strategy in the implementation of the Huon Valley Planning Scheme.

Pursue the development of a new planning scheme through the Southern Tasmanian Regional Planning Project that has regard to the Land Use and Development Strategy and the settlement strategies contained within.

Progress the development of township structure plans with the Economic Development Unit.

Complete a structure plan for Huonville.

Strategic Plan Goal (1.2)

To achieve sustainable land use and development and maintain biodiversity through effective implementation of the planning scheme.

Key Strategies and Tactics

Develop the new Huon Valley Planning Scheme in accordance with sustainable principles and agreed settlement strategies as defined in the Land Use and Development Strategy.

Pursue the development of a new planning scheme through the Southern Tasmanian Regional Planning Project by providing input into the Southern Tasmanian Regional Land Use Strategy and the development of common provisions for planning schemes.

Engage with strategy, policy and plan development processes undertaken outside of the Southern Tasmanian Regional Planning Project but which have implications for the outputs of those projects.

More than 250 planning applications were approved by the Council in the 2011/2012 financial year.

Key Strategies and Tactics

Implement planning assessment approval and compliance procedures that meet statutory requirements, Council policies and community expectations.

Undertake assessments of planning applications within statutory timeframes based on appropriate internal and external advice, baseline data and in regard to Council and state government policy. ●

Contribute to Council and external policy development and strategic planning exercises where relevant or as required. ●

Complete the development of the Open Space Strategy. ●

Maintain a focus on continual improvement of processes, including the use of geographic information and database systems and identify opportunities to ensure that land use and development outcomes accord with sustainability principles. ●

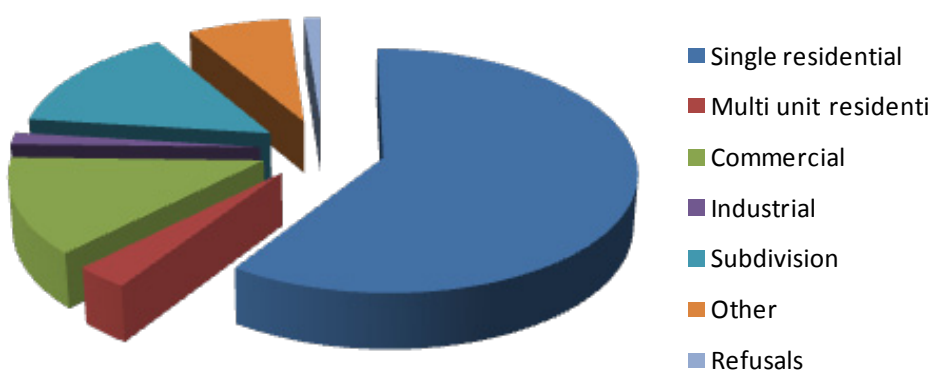
Highlights and Achievements

- Continued involvement in the Southern Tasmanian Regional Planning Project to develop a new planning scheme for the municipal area.
- The Council approved the Huonville/Ranelagh Structure Plan in November 2011.

Planning Approvals 2011/2012

Total approvals by classification

Single Residential	152
Multi-Unit Residential	8
Commercial	33
Industrial	4
Subdivision	37
Other	19
Refusals	3
Total	256



The average time for a planning assessment is 37 days (discretionary applications) and 20 days (permitted applications).

Natural Resource Management

Strategic Plan Goal (1.2)

To achieve sustainable land use and development and maintain biodiversity through effective implementation of the planning scheme.

Key Strategies and Tactics

Develop the new Huon Valley Land Use Planning Scheme in accordance with sustainable principles and agreed settlement strategies as defined in the Land Use and Development Strategy.

Ensure natural resource management and climate change issues are considered in the development of the Huon Valley Land Use Planning Scheme. ●

Participation in the Southern Tasmanian Councils Authority (STCA) Biodiversity Offsets Guidelines Working Group. ●

Implement planning assessment approval and compliance procedures that meet statutory requirements, Council policies and community expectations.

Provide best practice natural resource management advice for the sustainable use and development of natural resources in the Huon Valley. ●

Implement Stage 2 of the Biodiversity Offset Guidelines Project (trial). ●

Strategic Plan Goal (1.4)

To capitalise on the waterways as a defining asset of the Huon Valley.

Key Strategies and Tactics

Cooperate with Natural Resource Management (NRM) South in meeting mutual objectives in respect of water catchment management.

Identify catchment issues that are relevant to the Huon Valley and investigate opportunities for improved coordination. ●

Cooperate with NRM South to meet mutual objectives in identified priority areas in the Huon Valley Council NRM Strategy. ●

Maintain, co-manage and implement partnership deed with NRM South. ●

A role of the Natural Resource Management Unit is to provide advice, assistance and training to Huon Valley volunteer 'care' groups to support ongoing land and coast care support activities.

The unit also provides advice to residents, natural resource management associations, and within the Council, to target control of high priority weeds in Council-managed parks, reserves, quarries and road sides.

Strategic Plan Goal (1.5)

Create and maintain sustainable environments that enable sustainable human development, enhance human health and wellbeing and ensure environmental protection.

Key Strategies and Tactics

Develop and implement a Natural Resource Management (NRM) Strategy.

Strengthen links and information exchange with Forestry Tasmania, the Environmental Protection Authority, Bureau of Meteorology Air Quality programs and investigate awareness opportunities. ●

Develop project partnerships to support indigenous land management and develop Aboriginal heritage training program for land managers and planners. ●

Support measures to control and reduce feral cat and fox populations. ●

Pursue external funding opportunities that support programs for implementation of the Huon Valley Council NRM Strategy. ●

Implement and review the Huon Valley Weed Management Strategy 2007–2012.

Review the Huon Valley Weed Management Strategy 2007–2012 and progressively implement the priority actions. ●

Investigate long-term impacts and opportunities for the Huon Valley resulting from expected climate change.

Continue the development of a Huon Valley Council Climate Change Strategy. ●

Participate in the Local Government Association of Tasmania (LGAT) and STCA Climate Change initiative programs and activities. ●

Monitor external funding opportunities that may support strategic climate change programs. ●

Implement practices that reduce carbon emissions.

Monitor Huon Valley Council energy use and mitigation effects. ●

Facilitate the implementation of the Huon Valley Council Climate Change Strategy through the Internal Climate Change Working Group. ●

Engage the community and other stakeholders in a conversation about the role of the Huon Valley in contributing to carbon storage and offsets.

Encourage the use of Home Energy Audit Toolkits by the community. ●

Promote external sources of information on alternative energy and efficiency. ●

Highlights and Achievements

- Installed solar photovoltaic panel systems at the Esperance Multi Purpose Health Centre and the Upper Huon Community Centre to produce clean renewable energy. The Council was awarded funding from the Department of Regional Australia, Local Government, Arts and Sports grant to install the systems.
- The Council approved the Roaring Bay Beach Management Plan and stage one works commenced. This included weed control and arrangements to upgrade the car parking area.
- Participated in the Southern Tasmanian Councils Association Biodiversity Offset Guidelines project and Regional Climate Change initiative.
- Commenced the development of a Climate Change Strategy and Action Plan incorporating the Council's Climate Change Adaptation Plan. The strategy and action plan aims to provide clear direction for the Council in relation to climate change and energy use issues.
- Conducted preliminary feasibility studies into sites for potential micro-hydro electricity generation in the Huon Valley.
- Maintained, co-managed and implemented a partnership deed with NRM South, which delivered key natural resource management actions relating to Australian Government and regional targets in the municipal area.
- Commenced a review of the Huon Valley Council Weed Management Strategy.
- The unit worked to eradicate the declared weeds Pampas Grass and African Feather Grass in the Huon Valley. Both weeds invade native vegetation, waterways and can become obstructions and fire hazards.

Work was undertaken to eradicate the declared weed, pampas grass



Solar voltaic panels were installed at the Upper Huon Community Centre in Judbury



Environmental Health

Strategic Plan Goal (1.3)

The Huon Valley's natural landscape is complemented by buildings that meet statutory requirements, Council policies and community expectations.

Key Strategies and Tactics

Implement building assessment, approval and compliance procedures that achieve effective and efficient building control.

Assess Special Plumbing Permit applications in accordance with regulations and best practice guidelines and undertake appropriate regulatory action in response to non-compliance.

Ensure Council's buildings are maintained in a sustainable manner and comply with all relevant legislation.

Perform routine inspections to ensure compliance with the Place of Assembly Guidelines and other relevant components of the Building Act 2000.

Strategic Plan Goal (4.4)

To protect the community and improve human health through the effective management of environmental factors.

Key Strategies and Tactics

Develop and implement an environmental health plan including a review of statutory targets and obligations.

Develop and implement an environmental health plan including a review of statutory targets and obligations.

Develop and implement new standards and/or guidance documents dealing with environmental health.

Revise existing standards and/or guidance documents and produce educational brochures and newsletters, and make available electronically on website.

Provide training programs and targeted education to priority community groups (such as childcare centres) on food handling practices, standards and legislative requirements.

Collaborate on the development of public and environmental health programs.

Liaise with relevant government departments and institutions including schools and local industry.

The Environmental Health Unit is responsible for the assessment and management of risks to public health, safety and wellbeing, and provides direction and education to the community. Key roles of the unit include:

- ensuring food prepared and sold within the municipal area is safe for human consumption and meets food standards
- ensuring on-site waste water treatment systems comply with regulations
- monitoring recreational waters including identified swimming beaches and public pools
- regulation of public events (such as the Huon Show, Taste of the Huon, Cygnet Folk Festival)
- investigating nuisance complaints.

Highlights and Achievements

- The unit coordinated school immunisation sessions at nine schools in July and October 2011 and April 2012.
- The unit assisted with food regulation at numerous events including the Huon Show, the Good Life Summer Market, the Cygnet Folk Festival and the Taste of the Huon.
- A total of 96 inspections of food premises were conducted in the municipal area.
- Food handling training was conducted with 22 participants taking part. The training is to provide people with an awareness of their responsibilities under the *Food Act 2003* and Food Safety Standards and covers the fundamentals of food safety and hygiene.
- Recreational water sampling was conducted at Randalls Bay and Dover Beach during the summer months and the public swimming pools including Port Huon Pool, Huonville Pool and Hastings Pool were monitored during the year. Results and information were compiled in the Huon Valley Council 2011-2012 Recreational Water Quality Report.
- The Council's five registered commercial water carters were inspected during the year. Information was compiled in the Huon Valley Council 2011-2012 Drinking Water Report.

Senior Environmental Health Officer Scott Edwards taking a water sample



The Good Life Summer Market



Compliance

Strategic Plan Goal (1.2)

Achieve sustainable land use and development through effective implementation of the planning scheme.

Key Strategies and Tactics

Implement planning assessment approval and compliance procedures to meet statutory requirements, Council policies and community expectations.

Maintain an ongoing review of the enforcement program to ensure there are procedures in place to address contraventions while keeping relevant parties informed of the process.

Strategic Plan Goal (1.3)

Ensure the Huon Valley's natural landscape is complemented by buildings that meet statutory requirements, Council policies and community expectations.

Key Strategies and Tactics

Implement building assessment approval and compliance procedures that achieve effective and efficient building control.

Amend processing system to link regulatory enforcement process to individual property records and building applications to ensure that time frames are monitored.

Monitor effectiveness of process through the generation of reports that review outstanding permits.

Strategic Plan Goal (4.7)

To ensure compliance with Council's regulatory requirements through education and enforcement.

Key Strategies and Tactics

Implement and review the Enforcement Policy and procedures.

Maintain a proactive approach to regulatory compliance by implementing the Enforcement Policy.

Implement and review the Huon Valley Dog Management Policy.

Apply the Dog Control Act 2000 in accordance with the Huon Valley Dog Management Policy.

Offer community information campaigns in relation to educating/assisting residents in complying with the Dog Control Act 2000.

The Compliance Unit performs a broad range of duties to manage and ensure compliance of animal control (specifically dogs and stray animals on Council land), Council By-laws, parking, signage, fire abatement notices and illegal buildings/land works.

Key Strategies and Tactics

Review, develop and implement regulatory programs.

Review the implementation of the signage program to address illegal signage.

Review and implement hazard abatement identification and action program, and provide education to the community of the Council's role.

Highlights and Achievements

- The Council, in conjunction with the RSPCA, held a dog microchipping day in July 2011.
- Signage was implemented to inform residents and visitors that Burtons Reserve at Cygnet was declared a dog prohibited area, while the North East Corner of Cygnet Recreation Ground was declared as a dog exercise area.
- A partnership was formed with Brightside Farm Sanctuary to support the Council's Dog Management Policy and related activities.
- An electronic tracking system and documentation procedures were implemented in the unit to ensure all compliance matters are investigated in accordance with the Council's Enforcement Policy.
- A review of fire hazard abatement process was completed to identify continuous improvement opportunities for possible implementation.
- A fire hazard abatement program was completed in late 2011 and early 2012 to reduce potential fire hazards on properties in the Huon Valley in the event of a bushfire.
- An audit of caravan and kennel applications was completed in accordance with the Council's governance procedures.
- The Council Municipal Pound was refurbished.
- A headcrush and new cattle race was installed at the Council impounding area at Ranelagh to improve safety procedures when tagging impounded cattle.
- Information was issued in the media to inform dog owners of Parvovirus; dog registration/microchipping requirements; bushfire awareness, fire risks and precautionary measures; and changes to dog exercise and prohibited areas in the Huon Valley.

Municipal Inspectors Malcolm Merchant and Martin Conlan



Dog Microchipping Day



Strategic Plan Goal (5.1)

To demonstrate Council integrity through consistent cohesive and equitable processes and decision-making.

Key Strategies and Tactics

Manage Council meetings and processes to ensure a focus on policy and strategy matters in accordance with its statutory role.

Maintain a register of Council delegations, review as required and utilise delegated authority to ensure timely and efficient responses.

Preparation of Council meeting agendas and minutes in accordance with statutory requirements.

Ensure legal and statutory compliance across the organisation.

Review and update Council's Legislative Compliance Checklist.

Oversee Council elections and maintain, administer and review the Council's General Manager's Electoral Roll.

Ongoing review and appointment of authorised officers required for enforcement of statutes, regulations and by-laws.

Provision of legal services to internal Council clients including undertaking land acquisition and disposal.

Provision of legal review of statutory documents and Council plans.

Review existing By-laws to ensure compliance with current legislation and requirements and develop new By-laws as necessary.

Implement Council's Land Strategy including maintaining the Council land and public land register and undertake a strategic review of Council leases and licences and administer Council's Agreements Register.

Review and comment on legislative changes as they affect Council operations.

Undertake roles and functions under right to information, personal information protection and public interest disclosures legislation.

Oversee Council's tender and contract administration processes.

The role of the Governance Unit is to ensure that the Council complies with its obligations and requirements of its roles and functions under the Local Government Act 1993. This includes the holding of meetings of Council and elections.

Highlights and Achievements

- The Council continued to explore legal avenues in relation to the recovery of monies from Collateralised Debt Obligation (CDO) investments.
- Governance training was delivered to Councillors and the senior management team.
- Planning authority training for Councillors was delivered.
- The Councillors Code of Conduct was reviewed.

Strategic Plan Goal (5.1)

To demonstrate Council integrity through consistent cohesive and equitable processes and decision-making.

Key Strategies and Tactics

Review the Council's Code of Conduct as required by legislation.

Encourage compliance with the Code of Conduct relating to Councillors and meeting procedures regulations, and review as required by changes to legislation.

Provide support to Council's code of conduct panel.

Identify, review and improve current systems and processes and identify and address gaps to improve internal collaboration and external service delivery.

Provide governance training for elected members.

Network across other spheres of government and local councils to maintain strong intergovernmental relationships and maximise benefits to the Huon Valley.

Actively participate in debate on legislative changes as they affect local government.

Partner with other affected Councils (and others) to engage in actions seeking recovery of the losses associated with the default of Collateralised Debt Obligation (CDO).

Undertake prosecutions where appropriate and defend the Council's position against external action as may be required.

The role of the Legal Unit is to provide legal support and services to all aspects of the Council's functions. This includes advice, review of statutory documents, drafting of By-laws, undertaking various statutory roles such as under the Right to Information Act 2009, and the oversight of land acquisitions and disposals.

Highlights and Achievements

- Completed a process to acquire land for the redevelopment of Sale Street in Huonville and Southport Walkway.
- The Council adopted a standard lease agreement for lease of Council land.
- The Council adopted a *Notice and Order Enforcement Policy*. This policy outlines a process for the Council to take action for enforcement of notices and orders to ensure compliance according to legislative provisions.
- The Council adopted a land strategy as part of its asset management process.

YEAR IN REVIEW: Family Services



*Top to bottom - Row 1: Fishers Point at Cockle Creek; new Dover childcare play equipment
Row 2: Rural Health Week Expo; the newly formed Cygnet walking group,
Row 3: The Mayors Afternoon Tea and Dance for Seniors Health Week; Huon Valley apples; view from Randalls Bay.
Row 4: Members of the Council's Access Advisory Committee; Gearing Up project participants.*

Aged Care and Housing

Strategic Plan Goal (3.1)

To ensure older people enjoy a quality lifestyle and receive support through high-quality services and infrastructure.

Key Strategies and Tactics

Develop and implement a positive ageing strategy.

Undertake the development of the Positive Ageing Strategy.

Develop and deliver services and activities for seniors that keep them connected to, and active members of, their community.

Engage with and involve local seniors in the planning of activities.

Develop further accommodation opportunities for aged persons.

Survey the existing residents of the independent living units to enable improvement of quality accommodation and as a way to involve them in the planning of new developments.

Proceed with the development of additional independent living units in accordance with approved plans.

Continue with the operation and management of the existing independent living units.

Pursue funding opportunities to further progress the Esperance Multi Purpose Health Centre Master Plan, Arve Road Site Development Strategy and George Street Cygnet Site Development Plan.

In late 2011, the Council commenced the development of a positive ageing strategy to respond to the changing demographic profile of the Huon Valley. A Positive Ageing Committee was established to assist with the development of the strategy. Forums and meetings were held with the community and stakeholder groups to gather input.

Strategic Plan Goal (3.2)

The ability to access local medical and allied health services in accordance with community need.

Key Strategies and Tactics

Implement the Rural Health Strategy.

Ensure the sustainable delivery of quality services from the Esperance Multi Purpose Health Centre.

Maintain accreditation as per aged care standards and Tasmanian Government Department of Health and Human Services' Safety and Quality Framework Standards.

.....

Key Strategies and Tactics

Deliver a range of community health education, health promotion and preventative health activities to all ages.

Develop and implement new services and undertake health promotional activities to meet community need in accordance with available funding.

Partner with key agencies to develop and deliver health promotion and disease prevention.

Further develop and maintain close working relationships with general practitioners, allied health professionals, and other service providers to ensure the community has access to quality and efficient healthcare services.

Highlights and Achievements

- A new independent living unit in Dover was completed and officially opened in November 2011. The unit is the sixth to be built in Dover and will provide accommodation opportunities for senior members of the community.
- Extensive renovation works were undertaken at two units at Honeywood Homes in Geeveston.
- A Seniors Health Expo was held in June 2012. The expo gave residents a chance to find out more information on seniors' health service providers, facilities, activities and products available in the Huon Valley.

Esperance Multi Purpose Health Service Auxilliary representative Aileen Clark with Mayor Robert Armstrong at the opening of the new independent living unit at Dover

Seniors Health Expo 2012



The new independent living unit at Dover



Education

Strategic Plan Goal (3.8)

To achieve improved community outcomes by embracing initiatives that enable lifelong learning through flexible, innovative and responsive programs and identify opportunities to develop partnerships with educational stakeholders.

Key Strategies and Tactics

Strengthen partnerships between community and education providers, particularly the Huon LINC, the Trade Training Centre and registered training organisations.

Participate on relevant boards and committees by continuing to work with stakeholders.

Participate on the LINC Advisory Board.

Build a foundation of lifelong learning beginning with the provision of early childhood learning opportunities in the Huon Valley.

Work collaboratively with local schools, early years programs, playgroups and Launch into Learning programs.

Ensure the provision of quality early years programs and training supporting parents in their parenting role.

Ensure the provision of transition opportunities for children moving from home or childcare to school-based programs.

Support opportunities for post-secondary school education.

Participate on relevant boards and committees.

Advocate for the expansion of availability of adult education in the Huon Valley.

Participate on relevant boards and committees.

Investigate opportunities for return to workforce training.

Participate on relevant boards and committees.

The Council provides an advocacy role in education and training in the Huon Valley.

Youth Services

Strategic Plan Goal (3.2)

The ability to access local medical and allied health services in accordance with community need.

Key Strategies and Tactics

Deliver a range of community health education, health promotion and preventative health activities to all ages.

- Provide input into recreational programs delivered for young people. ●
- Continue to implement Youth Health Awareness programs. ●
- Ongoing partnerships with schools, health, social services in the delivery of programs and training initiatives. ●
- Participation in national health awareness weeks. ●

Strategic Plan Goal (3.3)

To achieve safe communities free from threats to community wellbeing.

Key Strategies and Tactics

Continued involvement with the Huon Stronger Communities Partnership.

- Continue attending scheduled meetings of the Huon Stronger Communities Partnership. ●
- Regular attendance at the Interagency Support Panel meetings. ●

The Youth Services team coordinates a range of programs and activities for young people in the Huon Valley.

More than 2,569 young people made contact with the service regarding youth activities, youth health, the young parents program, brief intervention, support, events and other activities.

Strategic Plan Goal (3.4)

To increase the number of young people living healthy, safe and fulfilling lives in the Huon Valley.

Key Strategies and Tactics

Develop and implement a young persons strategy.

- Explore funding options to enable the review and further develop a young persons strategy. ●
- Review young persons advisory and input mechanisms.
- Continue the operation of the Council's Youth Advisory Committee. ●
- Continue the provision of a number of outreach programs for young people. ●
- Community networks with allied health services are maintained. ●
- Implement recreational activities and events in the community celebrating young people. ●

Highlights and Achievements

- Appointments to the Youth Advisory Committee were made in July 2011. The role of the committee is to advise the Council on issues associated with the needs of young people in the Huon Valley. The committee has played a significant role in helping with many activities for young people in the Huon Valley.
- *Wired For Health*, a program for year 9 students, was delivered in the Huon Valley in collaboration with the Huon Community Health Centre.
- Young parents, as part of the *Keeping It Real* Project, delivered presentations to school students on the realities of being a young parent. This program was well-received in schools with future requests made for additional presentations.
- The Gearing Up Learner Mentor Driving Program was re-established. The program gives young learner drivers the opportunity to gain the required driving hours in order to obtain their licence, under the supervision of volunteers from the community.
- The Get Loud music festival was held in Franklin in April 2012 featuring performances by local musicians and artists. The festival was coordinated by the Council's Youth Advisory Committee with funding from the Tasmanian Government Department of Premier and Cabinet. The event coincided with National Youth Week.
- The young mums group was involved in many activities throughout the year. One activity, the Fabric of Life project, administered across the state by KickStart Arts, gave participants the chance to create artwork out of fabric that was displayed in many rural localities throughout Tasmania.
- As part of Drug Action Week, the team delivered presentations at all high schools in the Huon Valley on the topic of safe partying to highlight the potential harm of alcohol and other drugs.

Young Mums made traditional dolls for children in Africa.



Students from Huonville, Geeveston and Woodbridge High Schools turned their thoughts into hip hop songs.



School Holiday Program



Rural Health Services

Strategic Plan Goal (3.2)

The ability to access local medical and allied health services in accordance with community need.

Key Strategies and Tactics

Implement the Rural Health Strategy.

Continue to implement the Rural Health Strategy.

Develop and implement a service delivery plan for the rural primary health programs.

Progress the George Street Cygnet Site Development Plan.

Progress the development of the Cygnet Medical Centre.

Further develop plans for the provision of additional independent living units.

Develop an attraction and retention strategy for general practitioners and allied health professionals that addresses the range and coverage of service needs.

Work closely with existing doctors to encourage the sustainable delivery of medical services for the Geeveston, Cygnet and Dover medical centres.

Identify opportunities to expand teaching of medical students and registrars, subject to available funding.

Investigate opportunities to improve after hours access to medical services.

Maximise opportunities presented by the National Health and Hospital Reform. For example, additional funding for practice nurses, multidisciplinary team working and the National Performance Authority.

Work with HR Recruitment Plus to identify potential locums or additional doctors to engage as and when service demand requires.

The Council is committed to improving access to quality medical services in the Huon Valley.

The Council provides two medical centres in the area at Dover and Geeveston. A third medical centre located at Cygnet will open in December 2012.

Julie Collins MP, Cr Bruce Heron and Mayor Robert Armstrong turn the first sod of earth to commence construction of the Cygnet Medical Service, and right, the Cygnet Medical Service takes shape



Key Strategies and Tactics

Partner with key agencies to develop and deliver health promotion and disease prevention.

Identify key agencies in the realm of health promotion and disease prevention. ●

Maintain a database of service providers. ●

Identify areas of need and gaps in service delivery. ●

Engage the local community in shaping the provision of health promotion and disease prevention strategies and activities. ●

Continue participation in the Huon Valley Health Services Advisory Committee. ●

Develop and maintain a database of all existing community transport operators and community transport programs. ●

Liaise with other service providers in the provision of community transport programs. ●

Develop and implement an access and equity strategy.

Commence development of an access strategy. ●

Highlights and Achievements

- An information session on Vitamin D deficiency and how to avoid it was held in August 2011.
- Seniors Health Week events were held in September 2011, including the Mayors Afternoon Tea and Dance, and Fishing on the Huon.
- A Positive Ageing Committee was established to assist the Council to understand issues facing older people in the Huon Valley and to develop a positive ageing strategy. Community forums were held in February 2012 to help with the development of the strategy.
- Rural Health Week was held in November featuring a number of activities including an expo.
- The Council welcomed two new doctors for the Huon Valley - Dr Ronda Gurney commenced at the Dover Medical Centre in November 2011 and Dr Dimuthu Gamage commenced in February 2012, working between the Dover and Geeveston medical centres.
- A Heart Foundation walking group was established in Cygnet in early 2012. The Huon Valley has the second highest registered walkers in the state with 133, and the two largest walking groups in the state are the 'Geeveston Gaitors' and the 'Huonville Heartbeats'.
- A 15-week Tai Chi program was successfully held in the Huon Valley.
- The Geeveston Medical Centre received accreditation. The centre was also refurbished.
- An Access Advisory Committee was established in March 2012 to develop a strategy to improve access to parks, streetscapes, Council buildings and facilities.
- Construction of the Cygnet Medical Centre began in May 2012.
- The services of a psychologist, podiatrist and optometrist became available at the Geeveston Medical Centre.
- Mens Health promotional activities were held in the Huon Valley.

Rural Health Week Expo

Fishing on the Huon, Seniors Health Week



Dr Angela Retchford, former Deputy Mayor Gary Doyle and Dr Ronda Gurney



Children's Services

Strategic Plan Goal (3.7)

To ensure the provision of a range of quality children's services catering for family and community needs.

Key Strategies and Tactics

Implement the Children's Services Strategy.

Review and continue with the implementation of the Huon Valley Children's Services Strategy.

Provide early learning, social interaction and quality childcare opportunities for children and families.

Continue with the provision of a broad range of childcare options provided throughout the Huon Valley.

Establish and implement a promotion and recruitment drive to portray Family Day Care as a quality childcare option, a career and a small business opportunity.

Continue planning for a new childcare centre in Geeveston.

Implement the Child Care Links Program.

Continue to pursue opportunities to expand the geographical coverage of services.

Support linkages for families and young children between home or care and school.

Continue with the implementation of the Child Care Links Program.

Foster and maintain relationships with schools, playgroups, Launch into Learning programs, and other early years programs within the Huon Valley.

Work collaboratively with local schools, early years programs, playgroups and Launch into Learning programs in raising awareness of the importance and impact of the first five years of life in future life outcomes.

Work collaboratively with local schools, early years programs, playgroups and other professionals in the provision of transition opportunities for children moving from home or childcare to school-based programs.

Regular review of objectives/aims.

Investigate and construct a Huonville multifunction childcare facility.

Monitor and explore opportunities for external funding as they arise.

Children's Services run a number of programs including Family Day Care, three early education and care services in Huonville, Geeveston and Dover, After School Care, Vacation Care programs in Huonville, early intervention program - Child Care Links, including capsule hire, family events and community playgroup.

Key Strategies and Tactics

Construct a new integrated childcare centre in Geeveston.

- Explore opportunities for partnership agreements with the state or commonwealth governments. ●
- Progress concept plans and costing related to a purpose built multi-functional childcare facility. ●
- Monitor and explore opportunities for external funding as they arise. ●

Provide facilities to support sustainable and flexible early learning and care services.

- Participate on relevant boards and committees. ●
- Monitor and explore external grant opportunities. ●
- Investigate innovative provision and infrastructure models to enhance the delivery of children's services in Geeveston and Huonville. ●

Highlights and Achievements

- Education and Care Services National Law Act 2010 - Quality Improvement Plans for all childcare programs were introduced.
- Professional development continued to be a key priority for the Children's Services Unit. Three staff completed Diplomas while three other staff members completed a Certificate III in Early Education and Care. In addition, nine staff members are currently completing further studies in early education and care.
- Play equipment at the Dover childcare centre was upgraded that included new slides, tunnels and climbing challenges to cater for a range of ages.
- In March, the Council authorised the co-location of the Geeveston Early Learning and Care Centre, with the Geeveston Child and Family Centre, at 4879 Huon Highway in Geeveston.

New Dover childcare play equipment



Children's christmas party



General Manager Glenn Doyle, Clare Holmes, Helena Wisby, Janelle Robinson and Julie Gordon.



LEGISLATIVE REQUIREMENTS



Public Health Statement

For the 2011-2012 financial year, the Environmental Health Unit consisted of a full-time Senior Environmental Health Officer and a full-time Environmental Health Support Officer.

One of the roles of the Environmental Health Unit, and an area objective of Council, is to ensure food prepared and sold within the municipal area is safe for human consumption, meets food standards, is properly described and complies with the Australian Food Standards Code. This objective is achieved through the regular inspection and regulation of food premises.

There were 136 registered food premises in the municipal area during the 2011-2012 financial year. A total of 96 inspections of food premises were conducted, with one infringement notice and one improvement notice issued. Additionally, 128 temporary food business registrations were produced for specific events.

The Council's Environmental Health Officers attended and regulated large events including the Taste of the Huon, the Huon Show and the Cygnet Folk Festival and inspected all temporary food businesses for compliance.

Council has an obligation to provide food education/awareness sessions to members of the community who work with food in various capacities. The outcome of the food safety sessions is to provide people with an awareness of their responsibilities under the *Food Act 2003* and Food Safety Standards and cover the fundamentals of food safety and food hygiene.

Food handling training was conducted by the Environmental Health Unit for two groups during the financial year where 22 participants in total attended.

The Environmental Health Officer is also required to undertake inspections of on-site wastewater treatment systems and to issue special plumbing approval for the installation of any

new on-site wastewater treatment systems. A total of 128 special plumbing permits were issued. Additionally, 149 Special Plumbing Completions were issued and 52 Special Plumbing Permit extensions were granted.

Under the *Public Health Act 1997* and in accordance with the *Recreational Water Quality Guidelines 2007*, the Council has a responsibility to monitor its recreational waters including identified swimming beaches and public pools. The water sampling sites were Randalls Bay and Dover Beach. A total of 10 water samples were taken on a monthly basis during the swimming season (December 2011 to the end of March 2012). Additionally, there are three swimming pools within the Huon Valley municipal area that are offered for public use. A total of 26 swimming pool samples were submitted for analysis during the year. The results of the recreational water sampling will be put into the Council's annual Recreation Water Report for 2011-2012 and forwarded to the Director of Public Health as required. The report will also be placed on Council's website for viewing.

The inspection regime of food premises, place of assembly and water carter inspections increased over the past financial year due to reviews of all areas of the environmental health program being conducted.

The activities conducted throughout the financial year were both completed and ongoing in accordance with the 2011/2012 Huon Valley Council Annual Plan. However, an Environmental Health Plan is currently being developed and it will incorporate and address relevant components of the current Huon Valley Council Strategic Plan 2010-2015.

Reporting requirements under S.72 of the Local Government Act 1993

- public health statement
- enterprise powers statement
- Councillor allowances and expenses statement
- senior employee total annual remuneration statement
- donated land statement
- public interest disclosure statement
- partnership agreements
- public tenders
- non-application of public tender process
- grants and benefits

The table below is a summary of activities conducted by the Council's Environmental Health Unit to comply with legislative requirements.

Type of Premises	No	Inspections	Comments
Public Health Act 1997			
Places of Assembly	34	35	No notices served
Specific Events Licence	36	4	No notices served
Regulated Systems	7	0	No notices served
Commercial Water Carters	7	7	No notices served Summary of activities provided in Annual Drinking Water Report submitted to the Director in July 2012.
Public Health Risk Activity (ear & body piercing, tattoo, acupuncture)	3	3	No notices served
Recreational waters	2	10	Summary of activities provided in Recreational Water Quality Report submitted to the Director in July 2012.
Pools and spas	3	26	
School-based immunisations			School immunisation sessions provided for 9 schools during July and October 2011 and April 2012.
Unhealthy Housing	2	2	One closure order issued
Notifiable Disease Investigations	7		-
Permits for Private Burials	1	1	-
Food Act 2003			
Annual Food Business Registrations produced	136	96	Four improvement notices were served
Annual Growers Market Registrations	14	2	
Temporary Food Premises	128	53	-
Food Vehicles	4	2	-
Seizure of food items	1		-
Approval of plans for new or alterations to existing food premises	4		-
Environmental and public health nuisances			
<ul style="list-style-type: none"> • <i>Environmental Management & Pollution Control Act 1994 (EMPCA)</i> • <i>Local Government Act 1993 (LGA)</i> 			
Complaints received			175
Environment Protection Notices served/ongoing			3
Abatement Notices served (LGA)			4
Infringement notices served (EMPCA)			1
Building Act 2000			No
Special Plumbing Permits issued			128
Special Plumbing Completions			149
Special Plumbing Extensions			52
Development and building application referrals including subdivisions			53
Plumbing Notices served			1
Plumbing Orders served			0

Enterprise Powers Statement

This report is made pursuant to Section 72 of the *Local Government Act 1993*.

No activities were undertaken during the 2011/2012 financial year.

Councillor Allowances and Expenses Statement

This report is made pursuant to Section 72 of the *Local Government Act 1993*.

The total allowances and expenses paid to the Mayor, Deputy Mayor, and Councillors of the Huon Valley Council during the 2011/2012 financial year was \$175,970.98.

Senior Employee Total Annual Remuneration Statement

This report is made pursuant to Section 72 of the *Local Government Act 1993*.

The following list specifies the total annual remuneration paid to senior employees of the Council. The total remuneration includes:

- salary
- employer superannuation contribution
- value of any motor vehicle supplied
- value of any other allowances or benefits.

Annual Remuneration	No. Employees
\$100,000–\$120,000	4
\$120,000–\$140,000	1
\$160,000–\$180,000	1

Donated Land Statement

This report is made pursuant to Section 72 of the *Local Government Act 1993*.

No donations of land were made by Council during the 2011/2012 financial year.

Public Interest Disclosure Statement

This report is made pursuant to Section 86 of the *Public Interests Disclosure Act 2002*.

No public interest disclosures were made during the 2011/12 financial year.

Copies of the *Huon Valley Council Public Disclosures Act 2002 Procedures* dated June 2011 are available for inspection on the Council's website or from the Customer Service Centre.

Code of Conduct Complaints

This report is made in relation to numbers of complaints made of alleged breaches of the Huon Valley Council *Code of Conduct for Councillors*.

No complaints were made during the 2011/2012 financial year.

Right to Information Act 2009

This report is provided in accordance with General Manager's responsibilities as Principal Officer of the Council in accordance with section 23 of the *Right to Information Act 2009*.

Routine and Required Disclosures

As soon as practicable after the end of each financial year, the General Manager is to provide details on information published as required disclosures or routine disclosures by the public authority.

Under the Act:

'Required disclosure' means a disclosure of information by the Council where the information is required to be published by the Act or any other Act, or where disclosure is otherwise required by law or enforceable under an agreement and 'Routine disclosure' means a disclosure of information by the Council which the Council decides may be of interest to the public, but which is not a required disclosure, an assessed disclosure or an active disclosure.

Council publishes an extensive amount of information as required and routine disclosures.

This information can be found on Council's website at www.huonvalley.tas.gov.au and includes copies of Council minutes and agendas, progressive publication of Council policies and strategies, Council's strategic plan and annual plan among others.

General information is also made available in relation to Council application processes at the Council's Customer Service Centre and much information is provided in response to phone, mail and email enquiries.

Assessed Disclosures

As soon as practicable after the end of each financial year, the General Manager is to provide details on information released as assessed disclosures.

Under the Act 'Assessed disclosure' means a disclosure of information by Council in response to a formal request from a person made under the Act.

An assessed disclosure is a last resort application and will not apply where the information is otherwise available by way of a required, routine or an active disclosure.

In most instances of applications for assessed disclosure, the information was otherwise available for purchase in accordance with Council's Access to Information Policy or was otherwise publicly or made

available and, as such, the provisions of the Act do not apply and separate application is to be made for the information.

Where the information being purchased included matters that are otherwise 'exempt' under the Act, this exempt information is omitted.

Number of Applications	
Number of applications for assessed disclosure received.	5
Number of applications for assessed disclosure accepted (application charge paid or determined to be waived)	3
Number of applications for assessed disclosure determined.	2*
Outcome of Applications	
Number of determinations where the information applied for was provided in full.	1
Number of determinations where the information applied for was provided in part, with the balance refused or claimed as exempt.	1
Number of determinations where all the information applied for was refused or claimed as exempt.	-
Reasons for Refusal (Number of times where the following sections were invoked as reasons for refusing an application for assessed disclosure)	
s.9, s.12: Refusal where information is otherwise available or will become otherwise available in the next 12 months (includes information available for purchase under the Council's policy).	-
s.10, s.19: Refusal where resources of public authority unreasonably diverted.	1
s.20: Refusal where application repeated; or Vexatious; or Lacking in definition after negotiation.	-
Internal Reviews	
Number of internal reviews requested	-
Number of internal reviews were determined	-
Number where the original decision upheld in full.	-
Number where the original decision upheld in part.	-
Number where the original decision reversed in full.	-

*One application was not finalised before the end of the financial year.

Report on Partnership Agreements

No partnership agreements were entered into during the 2011/2012 financial year.

Public Tenders

This report is made pursuant to Regulation 23 of the *Local Government (General) Regulations 2005*.

The table below details the contracts for the supply of goods and services valued at or above \$100,000 excluding GST approved by Council 1 July 2011 to 30 June 2012.

Description of Contract	Contract Period	Extension Period	Value	Business name	Business Address
Kerbside Refuse Collection 2012-2020	2012-2020	N/A	\$412,957.19	Aussie Waste Management Pty Ltd	128 Mornington Road, Mornington TAS 7018
Stabilisation of Lonnavale Road/White Cliffs Road	2011-2012	N/A	\$337,425.39	Andrew Walter Constructions	PO Box 5, Claremont TAS 7011
Purchase of tip truck	2011-2012	N/A	\$206,940.98	CJD Equipment Pty Ltd	10B Duncan Street, Montrose TAS 7010

Non-Application of Public Tenders

This report is made pursuant to Regulation 27 of the *Local Government (General) Regulations 2005*.

This table below details the contracts for the supply of goods and services valued at or above \$100,000 excluding GST approved by Council 1 July 2011 to 30 June 2012 without the requirement of inviting public tenders.

Description of Contract	Contract Period	Extension Period	Value	Business name	Business Address
Fuel (State Government contract)	to 2013	N/A	\$433,900.38	BP Australia Ltd	Po Box 5222BB, Melbourne VIC 3000
Electricity	July 2010 - 2013	N/A	\$118,664.87	ERM Melbourne	PO Box 266, South Melbourne VIC 3205
Vehicle Fleet (State Government Contract)	to 2013	N/A	\$112,174.84	Tilford Pty Ltd	GPO Box 687G, Hobart TAS 7001

Standing Tenders (Multiple Use Register)

This report is made pursuant to Regulation 25 of the *Local Government (General) Regulations 2005*.

The table below details the contracts entered into with contractors registered for the supply of goods and services over the financial year for individual contracts related to specific projects where cumulative contract amount exceed \$100,000 excluding GST.

Description of Contract	Contract Period	Extension Period	Value	Business name	Business Address
Supply & placement of asphalt surfacing for Sale Street, Huonville	2011-2012	N/A	\$1,023,670.27	Rockit Asphaltting Pty Ltd	PO Box 686, Kingston TAS 7051
Periodic supply and delivery of re-sheeting material, aggregate, concrete, kerb and channel	2011-2012	N/A	\$532,275.34	Duggans Pty Ltd	8420 Channel Highway, Cradoc TAS 7109
Periodic supply of labour for building maintenance & construction works, plant hire & civil construction works	2011-2012	N/A	\$299,598.78	Iceana Fab	49 Shark Point Road, Sorell TAS 7174
Periodic supply of labour for building maintenance & construction works, plant hire & civil construction works	2011-2012	N/A	\$248,094.70	AJ & JK Woolley	1108 Glen Huon Road, Glen Huon TAS 7109
Periodic supply & delivery of re-sheeting material, aggregate, concrete, kerb & channel	2011-2012	N/A	\$232,208.14	CM Concreting Pty Ltd	1 Ellison Street, Huonville TAS 7109
Periodic supply & delivery of re-sheeting material, aggregate, concrete, kerb & channel. Periodic supply of plant hire & civil construction works	2011-2012	N/A	\$163,635.20	L & S Doyle Pty Ltd	Po Box 131, Geeveston TAS 7109
Periodic supply & delivery of bitumen seal & reseal	2011-2012	N/A	\$154,989.95	Road Repair Tasmania Pty Ltd	184 Conningham Road, Conningham TAS 7054
Periodic supply & delivery of bitumen seal and reseal	2011-2012	N/A	\$150,027.97	Roadways Pty Ltd	PO Box 303, Glenorchy TAS 7010
Periodic supply & delivery of re-sheeting material, aggregate, concrete, kerb & channel. Periodic supply of plant hire & civil construction works	2011-2012	N/A	\$111,645.89	Hazell Bros Group Pty Ltd	PO Box 430, Moonah TAS 7009
Periodic supply & delivery of re-sheeting material, aggregate, concrete, kerb & channel.	2011-2012	N/A	\$101,043.38	Holcim (Australia) Pty Ltd	10 Austral Place, Derwent Park TAS 7009
Periodic supply of plant hire and civil construction works	2011-2012	N/A	\$100,537.00	DL & KL Gordon Earthmoving	2 Arve Road, Geeveston TAS 7116

Membership of Joint Authorities

The Huon Valley Council was a member of the following joint authorities during 2011/2012:

- Southern Tasmanian Councils Authority
- Southern Waste Strategy Authority

While not a joint authority, the Huon Valley Council works in partnership with the Kingborough Council to promote and market tourism via the Huon Trail.

Southern Water

Along with the 11 other Councils in Southern Tasmania, the Huon Valley Council is a part owner of Southern Water. Southern Water is the Council-owned regional water and sewer corporation in southern Tasmania and provides water and sewer solutions to over 90,000 customers in 12 southern council areas.

Grants and Benefits

The table below lists the Council's grant allocations for 2011/2012 made pursuant to section 77 of the *Local Government Act 1993*.

Organisation	Proposed Works	Amount
Community Grants		
Geeveston Ex-Servicemen and Women's Club	Assistance with the annual woodchopping carnival	\$3,000
Geeveston Radio Youth Inc (Huon FM)	Repair damaged mast to enable broadcasting	\$3,000
Huon Valley Little Athletics	Timing gates	\$3,000
Geeveston Community Centre Inc	Purchase of gym equipment for Kidzone/Bootcamp at the Port Huon Sports and Aquatic Centre	\$2,925
Huon Agricultural Society	Kitchen upgrade and purchase of dishwasher	\$2,700
Esperance Discovery Centre	Dover 150 year displays	\$2,000
Cygnets Riding Club	Upgrade of boundary fence	\$1,872
Cygnets Social Golf Club	Junior golf development	\$1,500
Huon Art Exhibition Group (Lovett Gallery)	Art/craft classes	\$1,220
Dover RSL Bowls Club	Installation of a water system for the bowling green	\$722
Huon Hoofbeats	Replacement of jump wing cups	\$671
Abbeyfield House	Outdoor seating	\$360
NRM Care Support Grants		
Port Cygnets Landcare and Watercare	Extension of willow control program	\$2,000
Abels Bay/Eggs and Bacon Bay Coastcare	Interpretive signage, Minnie Point	\$1,525
Friends of Randalls Bay Coastcare	Review of management plan and permissions from Crown Land and Huon Valley Council	\$1,500
TOTAL		\$27,995

School Bursaries

The table below lists the Council's school bursaries for 2011 made pursuant to section 77 of the *Local Government Act 1993*.

School	Amount
Dover District High School	\$200
St James College	\$200
Sacred Heart	\$200
Geeveston High School	\$200
Glen Huon Primary School	\$150
Cygnets Primary School	\$150
Peregrine School	\$150
Huonville High School	\$150
Huonville Primary School	\$150
Franklin Primary School	\$150

FINANCIAL STATEMENTS



Independent Auditor's Report

To the Councillors of Huon Valley Council

Financial Report for the Year Ended 30 June 2012

I have audited the accompanying financial report of Huon Valley Council (Council), which comprises the statement of financial position as at 30 June 2012, the statements of comprehensive income, changes in equity and cash flows for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the General Manager's statement.

Auditor's Opinion

In my opinion Council's financial report:

- (a) presents fairly, in all material respects, its financial position as at 30 June 2012, and financial performance, cash flows and changes in equity for the year then ended; and
- (b) is in accordance with the *Local Government Act 1993* and Australian Accounting Standards.

The Responsibility of the General Manager for the Financial Report

The General Manager is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and Section 84 of the *Local Government Act 1993*. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based upon my audit. My audit was conducted in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance as to whether the financial report is free of material misstatement.

...1 of 2

To provide independent assurance to the Parliament and Community on the performance and accountability of the Tasmanian Public sector.
Professionalism | Respect | Camaraderie | Continuous Improvement | Customer Focus

Strive | Lead | Excel | To Make a Difference

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the General Manager's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate to the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Council's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the General Manager, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

My audit is not designed to provide assurance on the accuracy and appropriateness of the budget information in Council's financial report.

Independence

In conducting this audit, I have complied with the independence requirements of Australian Auditing Standards and other relevant ethical requirements. The *Audit Act 2008* further promotes independence by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General, and
- mandating the Auditor-General as auditor of State Entities but precluding the provision of non-audit services, thus ensuring the Auditor-General and the Tasmanian Audit Office are not compromised in their role by the possibility of losing clients or income.

Tasmanian Audit Office



E R De Santi
Deputy Auditor-General
Delegate of the Auditor-General

HOBART
27 September 2012

...2 of

To provide independent assurance to the Parliament and Community on the performance and accountability of the Tasmanian Public sector.
Professionalism | Respect | Camaraderie | Continuous Improvement | Customer Focus


Strive | Lead | Excel | To Make a Difference

ANNUAL FINANCIAL STATEMENTS

Year Ended 30th June, 2012

The financial report presents fairly the financial position of the Huon Valley Council as at 30 June 2012, the results of its operations for the year then ended and the cash flows of the Council, in accordance with the Local Government Act 1993 (as amended), Australian Accounting Standards, including Australian Accounting Interpretations, and other mandatory professional reporting requirements.

Glenn Doyle
General Manager



Date

14 August 2012

Key Performance Indicators

Council's performance can be measured against the following benchmarks:

Operating Surplus Ratio

This ratio serves as an overall measure of operating effectiveness.

2011-2012 Operating Margin	107%
<i>Benchmark</i>	<i>100%</i>

Renewal Gap (Renewal and Upgrade Expenditure/Depreciation)

Indicates whether the Council has been maintaining existing assets.

2011-2012 Result	116.31%
<i>Benchmark</i>	<i>At least 100%</i>

Current Ratio (Current Assets/Current Liabilities)

A measure of liquidity that shows the Council's ability to pay its short-term debt.

2011-2012 Ratio	3.23
<i>Benchmark</i>	<i>More than 1</i>

Road Consumption Ratio

This ratio represents Council's utilisation of road infrastructure assets.

2011-2012 Quantitative Result	56.99%
2011-2012 Qualitative Result	A condition assesment undertaken by ARRB in 2012 identified that 62 per cent of the Council's sealed road network was deemed to be in good, very good or excellent condition.
<i>Benchmark</i>	
<i>Low Financial Sustainability Risk</i>	<i>60 - 100%</i>
<i>Medium Financial Sustainability Risk</i>	<i>40-60%</i>
<i>High Financial Sustainability Risk</i>	<i>0 - 40%</i>

Statement of Comprehensive Income for the year ended 30 June 2012

	Budget \$'000	Note	2012 \$'000	2011 \$'000
Income				
Rates				
- General, stormwater & garbage collection	9,067	3	9,049	8,337
	<u>9,067</u>		<u>9,049</u>	<u>8,337</u>
Interest	600		590	581
User charges	2,522	4	2,521	2,533
Gain/(loss) on disposal of non-current assets	-	8	69	13
Esperance multipurpose health centre	791	7	810	829
Children's services	968	7	858	851
Medical practices	1,055	7	975	741
Investment revenue from water corporation	924	9	924	871
Realised gain on investments	-		-	146
Other	618	7	613	679
	<u>7,478</u>		<u>7,360</u>	<u>7,244</u>
Grants				
- Federal assistance grant	2,749	5	3,456	2,864
- Other grants	1,618	5	1,634	1,717
	<u>4,367</u>		<u>5,090</u>	<u>4,581</u>
Total income	<u>20,912</u>		<u>21,499</u>	<u>20,162</u>
Expenses				
Employee benefits expenses	9,398	10	9,371	8,735
Materials and contracts	5,471		5,504	5,388
Depreciation and amortisation expenses	3,905	11	3,931	4,078
Revaluation decrement	-	12	107	-
Other expenses	1,120	13	1,127	1,178
	<u>19,894</u>		<u>20,040</u>	<u>19,379</u>
Total expenses	<u>19,894</u>		<u>20,040</u>	<u>19,379</u>
Surplus before	<u>1,018</u>		<u>1,459</u>	<u>783</u>
Capital grants		5	1,730	965
Assets Identified		6	4,750	10,392
Net surplus			<u>7,939</u>	<u>12,140</u>
Other comprehensive income				
Fair value adjustment of investment in water corporation		14	85	222
Revaluation movement		23	6,718	13,639
Total comprehensive surplus			<u>14,742</u>	<u>26,001</u>

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes

Statement of Financial Position
for the year ended 30 June 2012

	Note	2012 \$'000	2011 \$'000
Current assets			
Cash and cash equivalents	15	6,828	6,392
Investments		3,950	5,000
Trade and other receivables	16	2,583	1,940
Inventories	17	108	28
Other assets	18	274	33
Total current assets		13,743	13,393
Non-current assets			
Property, infrastructure, plant and equipment	19	171,265	158,428
Investment in water corporation	14	38,772	38,687
Capital works in progress		1,732	-
Total non-current assets		211,769	197,115
Total assets		225,512	210,508
Current liabilities			
Trade and other payables	20	2,894	2,897
Trust funds and deposits	21	117	130
Provisions	22	1,242	891
Total current liabilities		4,253	3,918
Non-current liabilities			
Provisions	22	715	788
Total non-current liabilities		715	788
Total liabilities		4,968	4,706
Net assets		220,544	205,802
Equity			
Accumulated surplus		110,035	102,266
Asset revaluation reserve	23	99,167	92,449
Investment fair value revaluation reserve	23	2,279	2,194
Other reserves		9,063	8,893
Total equity		220,544	205,802

Statement of Changes in Equity for the year ended 30 June 2012

	Accumulated surplus	Asset revaluation reserve	Investment fair value revaluation reserve	Other reserves	Total
	\$'000	\$'000	\$'000	\$'000	\$'000
Balance at 1 July 2010	90,162	78,810	1,972	8,858	179,802
Comprehensive surplus/(deficit)	12,140	13,639	222	-	26,001
Transfers to reserves	-	-	-	4,207	4,207
Transfers from reserves	(36)	-	-	(4,172)	(4,208)
Balance at 30 June 2011	102,266	92,449	2,194	8,893	205,802
Comprehensive surplus/(deficit)	7,939	6,718	85	-	14,742
Transfers to reserves	(170)	-	-	2,786	2,616
Transfers from reserves	-	-	-	(2,616)	(2,616)
Balance at 30 June 2012	110,035	99,167	2,279	9,063	220,544

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes

Statement of Cash Flows
for the year ended 30 June 2012

	Note	2012 \$'000	2011 \$'000
Cash flows from operating activities			
Receipts from rates		8,957	8,314
Other receipts		5,225	6,199
Grant receipts		6,820	5,546
Interest received		590	581
Cash generated from operations		21,592	20,640
Payments to suppliers and employees		(16,061)	(15,822)
		(16,061)	(15,822)
Net cash generated from operating activities	24	5,531	4,818
Cash flow from investing activities			
Payments for property, plant & equipment		(7,225)	(4,858)
Proceeds from sale of property, plant & equipment		156	384
Cash receipts and payment for deposits		1,050	(2,251)
Proceeds on sale of financial assets		-	240
Investment revenue from Water Corporation		924	872
Net cash used in investing activities		(5,095)	(5,613)
Cash flows from financing activities			
		-	-
Net cash used in financing activities		-	-
Net increase/(decrease) in cash and cash equivalents		436	(795)
Cash and cash equivalents at the beginning of the year	15	6,392	7,187
Cash and cash equivalents at the end of the year	15	6,828	6,392

The above Statement of Cash Flows should be read in conjunction with the accompanying notes

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 1 Summary of Significant Accounting Policies

Introduction

- (a) The Huon Valley Council was established on 1 April 1993 and is a body corporate with perpetual succession and a common seal. Council's main office is located at 40 Main Street, Huonville.
- (b) The purpose of the Council is to:
- provide for the peace, order and good government in the municipality;
 - to promote the social, economic and environmental viability and sustainability of the municipal area;
 - to ensure that resources are used efficiently and effectively and services are provided in accordance with the Best Value Principles to best meet the needs of the local community;
 - to improve the overall quality of life of people in the local community;
 - to promote appropriate business and employment opportunities;
 - to ensure that services and facilities provided by the Council are accessible and equitable;
 - to ensure the equitable imposition of rates and charges; and
 - to ensure transparency and accountability in Council decision making.

This financial report is a general purpose financial report that consists of a Statement of Comprehensive Income, Financial Position, Changes in Equity, Cash Flows, and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB), and the *Local Government Act 1993 (LGA 1993)* (as amended). Council has determined that it does not have profit generation as a prime objective. Consequently, where appropriate, Council has elected to apply options and exemptions within accounting standards that are applicable to not-for-profit entities. As a result this financial report does not comply with International Financial Reporting Standards.

(a) Basis of Preparation

This financial report has been prepared on the accrual and going concern basis.

This financial report has been prepared under the historical cost convention, except where specifically stated in notes 1(e), 1(i), 1(k), and 1(l).

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation, and disclosure has been made of any material changes to comparatives.

All entities controlled by Council that have material assets or liabilities, such as special committees of management, have been included in this financial report. All transactions between these entities and Council have been eliminated in full. Details of entities not included in this financial report based on their materiality are detailed in note 27.

In the application of Australian Accounting Standards, Council is required to make judgements, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements. Actual results may differ from these estimates.

Judgements and Assumptions

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

Council has made no assumptions concerning the future that may cause a material adjustment to the carrying amounts of assets and liabilities within the next reporting period. Judgements made by Council that have significant effects on the financial report are disclosed in the relevant notes as follows:

Employee entitlements

Assumptions are utilised in the determination of Council's employee entitlement provisions. These assumptions are discussed in note 1(k).

Fair value of property, plant & equipment

Assumptions and judgements are utilised in determining the fair value of Council's property, plant and equipment including useful lives and depreciation rates. These assumptions are discussed in notes 1(d) and in note 19.

Investment in water corporation

Assumptions utilised in the determination of Council's valuation of its investment in Southern Water are discussed in note 1(i) and in note 14.

(b) Revenue recognition

Rates, grants and contributions

Rates, grants and contributions (including developer contributions) are recognised as revenues when Council obtains control over the assets comprising these receipts. Control over assets acquired from rates is obtained at the commencement of the rating year as it is an enforceable debt linked to the rateable property or, where earlier, upon receipt of the rates. A provision for impairment on rates has not been established as unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold.

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 1 Summary of Significant Accounting Policies

Revenue is recognised when Council obtains control of the contribution or the right to receive the contribution, it is probable that the economic benefits comprising the contribution will flow to Council and the amount of the contribution can be measured reliably. Control over granted assets is normally obtained upon their receipt (or acquittal) or upon earlier notification that a grant has been secured, and are valued at their fair value at the date of transfer.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner or used over a particular period and those conditions were undischarged at balance date, the unused grant or contribution is disclosed in note 6. The note also discloses the amount of unused grant or contribution from prior years that was expended on Council's operations during the current year.

A liability is recognised in respect of revenue that is reciprocal in nature to the extent that the requisite service has not been provided at balance date and conditions include a requirement to refund unused contributions. Revenue is then recognised as the various performance obligations under an agreement are fulfilled. Council does not currently have any reciprocal grants.

Non-monetary contributions

Non-monetary contributions (including developer contributions) with a value in excess of the recognition thresholds are recognised as revenue and as non-current assets. Non-monetary contributions below the thresholds are recorded as revenue and expenses.

User fees and Statutory fees and fines

Fees and fines (including parking fees and fines) are recognised as revenue when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs. A provision for impairment is recognised when collection in full is no longer probable.

Sale of property, plant, equipment and infrastructure

The profit or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer.

Rent

Rents are recognised as revenue when the payment is due or the payment is received, whichever first occurs. Rental payments received in advance are recognised as a prepayment until they are due.

Interest

Interest is recognised progressively as it is earned.

Dividends

Dividend revenue is recognised when Council's right to receive payment is established.

(c) Expense recognition

Expenses are recognised in the Statement of Comprehensive Income when decrease in future economic benefits related to a decrease in asset or an increase of a liability has arisen that can be measured reliably.

Employee benefits

Employee benefits include, where applicable, entitlements to wages and salaries, annual leave, sick leave, long service leave, superannuation and any other post-employment benefits.

Depreciation and amortisation of property, plant and equipment, infrastructure and intangibles

Buildings, land improvements, plant and equipment, infrastructure and other assets having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives and residual values are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Artworks and land are not depreciated.

Straight line depreciation is charged based on the residual useful life as determined each year.

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 1 Summary of Significant Accounting Policies

Major depreciation periods used are listed below and are consistent with the prior year unless otherwise stated:

Class of asset	Useful Life (Years)
Bridges	
Helcor Pipe	40
Concrete & Steel	80
Road Sealed	
Seal	15
Pavement	65
Subbase	100
Gravel Road	
Thin Gravel Surface	5
Gravel Pavement	65
Subbase	100
Stormwater	
Piping	50-100
Manholes	80
Buildings	30-200
Building Contents/Computer Equipment	3-10
Furniture and Fittings	5-15
Intangibles	7
Plant & Vehicles	3-10
Footpath	
Concrete	100
Asphalt	50
Gravel	15
Pavers	100
Timber	80
Kerb – Concrete	80
Car Parks	
Asphalt	25
Gravel	15
Street Furniture	10-30
Rubbish Bins, Picnic tables & seats, bench seating, barbeques,	
Walking Tracks	
Asphalt	50
Gravel	20
Timber	25
Concrete	100
Marine Facilities	
Concrete	100
Timber	25
Playground Equipment	20-50

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 1 Summary of Significant Accounting Policies

Repairs and maintenance

Routine maintenance, repair costs, and minor renewal costs are expensed as incurred. Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Finance costs

Finance costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council. Where specific borrowings are obtained for the purpose of specific asset acquisition, the weighted average interest rate applicable to borrowings at balance date, excluding borrowings associated with superannuation, is used to determine the borrowing costs to be capitalised.

Finance costs include interest on bank overdrafts, interest on borrowings, unwinding of discounts, and finance lease charges.

Council has no borrowings that would incur finance costs.

(d) Recognition and Measurements of Assets

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the amount for which the asset could be exchanged between knowledgeable willing parties in an arm's length transaction.

The following thresholds have been adopted for the purpose of recognising non-current assets:

	Threshold
Land	\$1
Buildings	\$5,000
Building Contents	\$1,000
Intangibles	\$1,000
Plant & Machinery	\$1,000
Infrastructure Assets	\$5,000

Assets valued at less than the adopted thresholds are charged to the Statement of Comprehensive Income in the year of purchase (other than when they form part of a group of similar items which are material in total).

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction, and an appropriate share of directly attributable variable and fixed overheads.

(e) Recognition and Measurements of Assets

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, are measured at their fair value. Fair value is represented by the deprival value of the asset approximated by its written down replacement cost. At balance date, Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset class materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date the class of asset was revalued.

In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis to ensure valuations represent fair value. The valuation is performed either by experienced Council officers or independent experts.

Where the assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense. Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation surplus for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

(f) Cash and cash equivalents

For the purposes of the statement of cash flows, cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of three months or less, net of outstanding bank overdrafts.

(g) Trade and other receivables

All amounts of uncollected rates and charges are considered collectable.

Unpaid rates, being contribution over which the Council has control, are recognised as receivables.

Settlement of rate receivable is by either four equal instalments throughout the year or a single instalment payable in August. Penalty and interest applies to overdue rates. Sundry receivables are payable within 30 days of issue of the account. No provision has been made for the year ended 30 June 2012 because all rates receivable are considered recoverable.

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 1 Summary of Significant Accounting Policies

(h) Inventories

Inventories held for distribution are measured at cost adjusted when applicable for any loss of service potential. Other inventories are measured at the lower of cost and net realisable value.

(i) Investment in water corporation

Council's investment in Southern Water is valued at its fair value at balance date. Fair value was determined by using Council's ownership interest against the water corporation's net asset value at balance date based on Final Treasurer's Allocation Order in 2011. Council has an ownership interest of 4.2% in the corporation. Any unrealised gains and losses on holdings at balance date are recognised through the Statement of Comprehensive Income to a Financial Assets available for sale reserve each year (refer note 23).

Council has classified this asset as an Available-for-Sale financial asset as defined in AASB 139 Financial Instruments: Recognition and Measurement and has followed AASB 132 Financial Instruments: Presentation and AASB 7 Financial Instruments: Disclosures to value and present the asset in the financial report.

(j) Investments

Investments, other than investments in associates and property, are measured at cost.

(k) Employee benefits

Wages and salaries

Liabilities for wages and salaries and rostered days off are recognised and measured as the amount unpaid at balance date and include appropriate oncosts such as workers compensation and payroll costs.

Annual leave

Annual leave entitlements are accrued on a pro-rata basis in respect of services provided by employees up to balance date. Annual leave expected to be paid within 12 months is measured at nominal value based on the amount, including appropriate oncosts, expected to be paid when settled.

Annual leave expected to be paid later than one year has been measured at the present value of the estimated future cash outflows to be made for these accrued entitlements. Commonwealth bond rates are used for discounting future cash flows.

Long service leave

Long service leave entitlements payable are assessed at balance date having regard to expected employee remuneration rates on settlement, employment related on costs and other factors including accumulated years of employment, on settlement, and experience of employee departure per year of service.

Long service leave expected to be paid within 12 months is measured at nominal value based on the amount expected to be paid when settled. Long service leave expected to be paid later than one year has been measured at the present value

of the estimated future cash outflows to be made for these accrued entitlements. Commonwealth bond rates are used for discounting future cash flows.

Long service leave expected to be paid later than one year has been measured at the present value of the estimated future cash outflows to be made for these accrued entitlements. Commonwealth bond rates are used for discounting future cash flows.

Sick leave

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

Classification of employee benefits

An employee benefit liability is classified as a current liability if the Council does not have an unconditional right to defer settlement of the liability for at least 12 months after the end of the period. This includes all annual leave and unconditional long service leave entitlements.

Superannuation

Council makes superannuation contributions for a number of its employees to the Quadrant Defined Benefits Fund, which is a sub-fund of the Quadrant Superannuation Scheme. The Quadrant Defined Benefits Fund has been classified as a multi-employer sponsored plan. As the fund's assets and liabilities are pooled and are not allocated by employer, the actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided under paragraph 32(b) of AASB 119 Employee Benefits, Council does not use defined benefit accounting for these contributions.

At the present time, Council contributes 11.5% of employees' gross income to the fund. Assets accumulate in the fund to meet member benefits as they accrue, and if assets within the fund are insufficient to satisfy benefits payable, the Council is required to meet its share of the deficiency.

Bendzulla Actuarial Pty Ltd undertook the last actuarial review of the Fund at 30 June 2011. The review disclosed that at that time the net market value of assets available for funding member benefits was \$57,588,247, the value of vested benefits was \$52,794,839, the surplus over vested benefits was \$4,793,408 and the value of total accrued benefits was \$57,330,437. These amounts relate to all members of the fund at the date of valuation and no asset or liability is recorded in the Quadrant Superannuation Scheme's financial statements for Council employees.

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 1 Summary of Significant Accounting Policies

The financial assumptions used to calculate the accrued benefits for the fund were:

Net Investment Return	0% p.a. for 2011/12 and 7.0% thereafter
Salary Inflation	4.0% p.a.
Price Inflation	n/a

The actuarial review concluded that:

1. The value of assets of the Quadrant Defined Benefit Fund was adequate to meet the liabilities of the fund in respect of vested benefits as at 30 June 2011.
2. The value of assets of the fund was adequate to meet the value of the liabilities of the fund in respect of accrued benefits as at 30 June 2011.
3. Based on the assumptions used, and assuming the employer contributes at the levels described below, the value of the assets is expected to continue to be adequate to meet the value of the liabilities of the fund in respect of vested benefits at all times during the period up to 30 June 2014.

The actuary will continue to undertake a brief review of the financial position the fund at the end of each financial year to confirm that the contribution rates remain appropriate. The next full triennial actuarial review of the fund will have an effective date of 30 June 2014 and is expected to be completed late in 2014 or early in 2015.

Council also contributes to other accumulation schemes on behalf of a number of employees; however the Council has no ongoing responsibility to make good any deficiencies that may occur in those schemes.

During the year, Council made the required superannuation contributions for all eligible employees to an appropriate complying superannuation fund as required by the *Superannuation Guarantee (Administration) Act 1992*.

During the reporting period the amount of contributions paid to defined benefits schemes and accumulation schemes was \$828,185 (2010-11, \$706,854).

(l) Interest bearing liabilities

The borrowing capacity of Council is limited by the *Local Government Act 1993*. Interest bearing liabilities are initially recognised at fair value, net of transaction costs incurred. Subsequent to initial recognition these liabilities are measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the Statement of Comprehensive Income over the period of the liability using the effective interest method.

(m) Allocation between current and non-current

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next twelve months, being Council's operational cycle, or if Council does not have an unconditional right to defer settlement of a liability for at least 12 months after the reporting date.

(n) Taxation

Council is exempt from all forms of taxation except Fringe Benefits Tax, Payroll Tax and the Goods and Services Tax.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the Statement of Cash Flows on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

(o) Impairment of assets

At each reporting date, Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the assets carrying value. Any excess of the assets carrying value over its recoverable amount is expensed to the Statement of Comprehensive Income, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation reserve in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset. For non-cash generating assets of Council such as roads, drains, public buildings and the like, value in use is represented by the deprival value of the asset approximated by its written down replacement cost.

(p) Rounding

Unless otherwise stated, amounts in the financial report have been rounded to the nearest thousand dollars.

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 1 Summary of Significant Accounting Policies

(q) Pending Accounting Standards

They have not been adopted in preparation of the financial report at reporting date.

The following Australian Accounting Standards have been issued or amended and are applicable to Council but are not yet effective.

<i>Standard / Interpretation</i>	<i>Summary</i>	<i>Applicable for annual reporting periods beginning or ending on</i>	<i>Impact on Local Government financial statements</i>
AASB 9: Financial Instruments	<p>These standards are applicable retrospectively and amend the classification and measurement of financial assets. Council has not yet determined the potential impact on the financial statements. Specific changes include:</p> <ul style="list-style-type: none"> simplifying the classifications of financial assets into those carried at amortised cost and those carried at fair value; removing the tainting rules associated with held-to-maturity assets; simplifying the requirements for embedded derivatives; removing the requirements to separate and fair value embedded derivatives for financial assets carried at amortised cost; allowing an irrevocable election on initial recognition to present gains and losses on investments in equity instruments that are not held for trading in other comprehensive income. Dividends in respect of these investments that are a return on investment can be recognised in profit or loss and there is no impairment or recycling on disposal of the instrument; and reclassifying financial assets where there is a change in an entity's business model as they are initially classified based on: <ul style="list-style-type: none"> a the objective of the entity's business model for managing the financial assets; and b the characteristics of the contractual cash flows. 	Applicable for annual reporting periods commencing on or after 1 January 2013.	These changes are expected to provide some simplification in the accounting for and disclosure of financial instruments.
AASB 13: Fair Value Measurement	This Standard defines fair value, sets out a framework for measuring fair value and requires disclosures about fair value measurements.	Applicable for annual reporting periods commencing on or after 1 January 2013.	No financial impact.
AASB 119: Employee Benefits	This Standard supersedes AASB 119 Employee Benefits, introducing a number of changes to accounting treatments. This Standard was issued in September 2011.	Applicable for annual reporting periods commencing on or after 1 January 2013.	Council has not yet determined the application or the potential impact of the Standard.
AASB 1053: Application of Tiers of Australian Accounting Standards	This Standard establishes a differential financial reporting framework consisting of two tiers of reporting requirements for preparing general purpose financial statements.	Applicable for annual reporting periods commencing on or after 1 July 2013.	These amendments are not expected to impact Council. However, it may affect disclosures if reduced disclosure requirements apply.

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 1 Summary of Significant Accounting Policies

Standard / Interpretation	Summary	Applicable for annual reporting periods beginning or ending on	Impact on Local Government financial statements
AASB 2009-11: Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 & 1038 and int 10 & 12]	[Modified by AASB 2010-7]	Applicable for annual reporting periods commencing on or after 1 July 2013.	Council has not yet determined the application or the potential impact of the Standard.
AASB 2010-2: Amendments to Australian Accounting Standards arising from Reduced Disclosure Requirements	Introduces reduced disclosure requirements for certain types of entities.	Applicable for annual reporting periods commencing on or after 1 July 2013.	This standard is not expected to have a financial impact.
AASB 2010-7: Amendments to Australian Accounting Standards arising from AASB 9 (December 2010) [AASB 1, 3, 4, 5, 7, 101, 102, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 & 1038 and int 2, 5, 10, 12, 19 & 127]	This Standard makes consequential amendments to other Australian Accounting Standards and interpretations as a result of issuing AASB 9 in December 2010.	Applicable for annual reporting periods commencing on or after 1 January 2013.	Council has not yet determined the application or the potential impact of the Standard.
AASB 2011-2: Amendments to Australian Accounting Standards arising from the Trans-Tasman Convergence Project - Reduced Disclosure Requirements [AASB 101 & 1054]	This Standard removes disclosure requirements from other Standards and incorporates them in a single Standard to achieve convergence between Australian and New Zealand Accounting Standards for reduced disclosure reporting.	Applicable for annual reporting periods commencing on or after 1 July 2013.	No financial impact.
AASB 2011-7: Amendments to Australian Accounting Standards arising from the Consolidation and Joint Arrangements Standards [AASB 1, 2, 3, 5, 7, 9, 2009-11, 101, 107, 112, 118, 121, 124, 132, 133, 136, 138, 139, 1023 & 1038 and Int 5, 9, 16 & 17]	This Standard gives effect to consequential changes arising from the issuance of AASB 10, AASB 11, AASB 127 Separate Financial Statements and AASB 128 Investments in Associates and Joint Ventures.	Applicable for annual reporting periods commencing on or after 1 January 2013.	Council has not yet determined the application or the potential impact of the Standard.
AASB 2011-10: Amendments to Australian Accounting Standards arising from AASB 119 (September 2011) [AASB 1, 8, 101, 124, 134, 1049 & 2011-8 and int 14]	The Standard makes amendments to other Australian Accounting Standards and interpretations as a result of issuing AASB 119 Employee Benefits in September 2011.	Applicable for annual reporting periods commencing on or after 1 January 2013.	Council has not yet determined the application or the potential impact of the Standard.
AASB 2011-11: Amendments to AASB 119 (September 2011) arising from Reduced Disclosure Requirements	This Standard gives effect to Australian Accounting Standards - Reduced Disclosure Requirements for AASB 119 (September 2011).	Applicable for annual reporting periods commencing on or after 1 January 2013.	No financial impact.

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 2 Functions / Activities of the Council

(a) Revenue, expenditure and assets attributable to each function as categorised in (c) below:

	Rates \$'000	Grants \$'000	Other \$'000	Total Revenue \$'000	Total Expenses \$'000	Surplus / (Deficit) \$'000	Assets \$'000
Corporate Services-General							
2011-2012	396	-	819	1,215	2,013	(798)	9,642
2010-2011	368	-	900	1,268	2,031	(763)	9,001
Executive Services-General							
2011-2012	-	-	280	280	916	(636)	-
2010-2011	-	-	120	120	654	(534)	-
Planning & Legal Services-General							
2011-2012	-	80	777	857	1,781	(924)	-
2010-2011	-	78	791	869	1,663	(794)	-
Community Services-General							
2011-2012	-	54	419	473	2,663	(2,190)	11,490
2010-2011	-	276	406	682	2,470	(1,788)	10,726
Family Services:							
Residential Aged Care Services							
2011-2012	-	1,116	1,033	2,149	2,079	70	2,162
2010-2011	-	1,201	955	2,156	2,053	103	2,018
Children's & Youth Services							
2011-2012	-	131	1,407	1,538	1,652	(114)	-
2010-2011	-	112	1,353	1,465	1,533	(68)	-
Rural Health							
2011-2012	-	1,082	152	1,234	512	722	-
2010-2011	-	176	245	421	486	(65)	-
Medical Services							
2011-2012	-	166	975	1,141	964	177	-
2010-2011	-	238	726	964	830	134	-
Infrastructure Services							
Roads & Bridges							
2011-2012	-	736	128	864	5,139	(4,275)	149,245
2010-2011	-	589	240	829	5,603	(4,774)	139,315
Refuse Disposal							
2011-2012	501	-	369	870	1,053	(183)	1,447
2010-2011	445	-	304	749	1,039	(290)	1,351
Stormwater							
2011-2012	262	-	6	268	271	(3)	1,571
2010-2011	241	-	3	244	267	(23)	1,466
Not attributable							
2011-2012	7,890	3,456	5,741	17,087	996	16,091	49,955
2010-2011	7,283	2,874	11,592	21,749	749	21,000	46,631
Total							
2011-2012	9,049	6,821	12,106	27,976	20,039	7,937	225,512
2010-2011	8,337	5,544	17,635	31,516	19,378	12,138	210,508

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 2 Functions / Activities of the Council

(b) Reconciliation of Assets from note 2(a) with the Statement of Financial Position at 30 June:	2012 \$'000	2011 \$'000
Current assets	13,743	13,393
Non-current assets	211,769	197,115
	225,512	210,508

(c) The activities relating to Council's functions reported on in Note 2(a) are as follows:

Corporate Services

Financial management, information technology, asset management, human resource management, customer services and, general administration.

Executive Services

Councillor support, communication and information, community relations, strategic planning, intergovernmental relations, reforms, grant procurement and competitive services; and, economic development, including facilitating and promoting economic activity and tourism.

Planning and Legal Services

Statutory planning, town identities, building services, environmental health, healthy rivers, legal services and, municipal inspection.

Community Services

Community support (community grants), special events, monuments and cemeteries, Council property, culture and heritage, sport and recreation, libraries, emergency support, public safety, special committees of Council, sports centres,

management of parks, reserves, toilets and Cygnet caravan park.

Family Services

Aged care, housing, seniors' health, children's services, aged care, housing, health, youth support, and youth activities. A large percentage of undertakings are supported by external funding sources.

Esperance Multipurpose Health Centre (Residential Aged Care Services) – RACS ID 8032 & 8832:

The Esperance Multi-Purpose Health Centre offers quality aged care in a caring home like environment and a range of services to promote maintain and improve the well-being of the wider community. Refer to note 28 for income and expenditure in detail.

Infrastructure Services

Road, stormwater, footpath and bridge construction, reconstruction, maintenance. Car parking facilities, traffic and directions signs, cleaning of street verges and roadways. Operation of refuse disposal transfer stations at Geeveston, Cygnet, Southbridge and Dover.

Not Attributable

Rates and charges and work not attributed elsewhere

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 3 Rates and charges

Council uses Assessed Annual Value as the basis of valuation of all properties within the municipality. The Assessed Annual Value of a property is the gross annual

income that, at the time of valuation, the owner of the property might reasonably expect to obtain from letting it to a tenant

	2012 \$'000	2011 \$'000
Fire Levy	396	368
Garbage charge	501	445
Special rates and charges	262	241
General Rate	7,890	7,283
Total Rates and Charges	9,049	8,337

Note 4 User fees

Leisure centre fees	221	146
Child care/children's program fees	548	488
Aged services fees	223	233
Building services fees	338	387
Other fees and charges	1,191	1,280
Total user fees	2,521	2,533

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 5 Grants

Grants were received in respect of the following:

	2012 \$'000	2011 \$'000
Summary of grants		
Federally funded grants	5,232	4,022
State funded grants	1,411	1,329
Other	177	195
Total	6,820	5,546

Grants – Operating

Commonwealth Government Financial Assistance Grants - General Purpose	3,456	2,864
State Grants	1,116	1,175
Family and children	295	311
Other	223	231
Total operating grants	5,090	4,581

The Australian Commonwealth Government provides Financial Assistance Grants to Council for general purpose use and the provision of local roads.

On 11 May 2012, the Government announced in the Commonwealth Budget, following the downturn in the economy that, "to assist local councils with planning for the recovery and to ensure local government has maximum certainty to begin planning their 2012-13 works programs", it would bring forward for payment to all councils in June 2012, the first two instalments of the 2012-13 grant pool.

Since 2009-10 the Commonwealth has been making early payment of the first quarterly instalment for the following year. However, the above General Purpose and Roads

Financial Assistance Grants for 2011-12 thus include an additional instalment over that received in 2010-11.

In accordance with AASB1004 Contributions, Council recognises these grants as revenue when it receives the funds and obtains control. The effects of the early receipt of instalments each year has resulted in Commonwealth Government Financial Assistance Grants being above that originally budgeted in 2011-12 by \$1,415,054 and 2010-11 by \$734,069. This has impacted the Statement of Comprehensive Income resulting in the Net surplus/(deficit) from continuing operations being higher in both years by these amounts. With fewer instalments due to be received in 2012-13, the reverse effect is expected to occur.

Capital grants received specifically for new or upgraded assets

Commonwealth Government – roads to recovery	420	419
Community health	920	90
Family and children	10	-
Transport	316	170
Other	64	286
Total capital grants	1,730	965

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 6 Asset Take-Up

	2012 \$'000	2011 \$'000
(a) Assets Identified		
Roads, Footpath and Kerb	270	7,894
Stormwater	2,173	-
Parks, open space and streetscapes	1,151	1,772
Marine Facilities	-	726
Sporting Facilities	1,125	-
Other	31	-
Total	4,750	10,392

Note 7 Other income

7(a) Esperance Multi Purpose Health Centre	810	829
7(b) Childrens Services		
After School Care	57	48
Vacation Care	47	36
The Cottage	361	407
Geeveston Child Care	151	138
Dover Childcare	94	105
Family Day Care	138	115
Early Learning Childhood Educator	10	-
	858	851
7 (c) Medical Practices		
Dover Medical Practice	388	203
Geeveston Medical Practice	570	528
Other	17	10
	975	741

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 7 Other income

	2012 \$'000	2011 \$'000
7(d) Other Income		
Roads & Bridges Contributions	53	111
Diesel Fuel Rebate	35	40
Tourism – Kingborough Contribution	65	69
Tourism – Huon Trail Contributions	34	31
Amortisation Residents Fees	29	33
SES Reimbursement	13	18
Public Open Space	55	88
Education Department – Contribution to Cygnet Sports Centre	8	8
Rental Income	45	57
Visitor Information Centre	158	77
Tasmanet Commission	9	5
Micro chipping Program Income	10	-
Private Works	17	-
Training Subsidy	7	-
Miscellaneous Income	75	96
Land Sales	-	13
Dover Kids Inc – Contribution to Playground	-	8
Forest & Heritage Centre	-	1
Dept Infrastructure Energy – Learner Driver Mentor	-	16
Seniors health Contributions	-	5
Vegetation Offsets	-	3
Total other income	613	679

Note 8 Net gain / (loss) on disposal of property, infrastructure, plant and equipment

Plant and vehicles	156	293
Less: Written down value	(87)	(239)
	69	54
Other assets	-	91
Less: Written down value	-	(132)
	-	(41)
Total	69	13

Note 9 Total investment revenue from water corporation

Dividend, tax equivalent, and guarantee fee received	924	871
Total investment revenue from water corporation	924	871

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 10 Employee benefits

	2012 \$'000	2011 \$'000
Total employee costs	10,074	9,223
Less amounts capitalised	(703)	(488)
Total employee benefits	9,371	8,735

Note 11 Depreciation and amortisation

Buildings	450	495
Building contents	91	86
Intangibles	21	17
Plant, machinery and vehicles	502	515
Stormwater	132	132
Roads	2,063	2,286
Bridges	379	547
Footpaths	47	-
Kerb	72	-
Car parks	41	-
Street furniture	69	-
Walking tracks	9	-
Marine facilities	21	-
Playgrounds	34	-
Total depreciation and amortisation	3,931	4,078

Note 12 Revaluation decrement

Building contents	107	-
Total revaluation decrement	107	-

Note 13 Other expenses

External auditors' remuneration	19	30
Councillors' allowances	159	151
Valuation Office	60	76
Land Tax	113	112
Payroll Tax	413	440
Tasmanian Fire Service Levy	363	368
Total other expenses	1,127	1,178

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 14 Investment in water corporation

	2012 \$'000	2011 \$'000
Opening balance	38,687	38,465
Change in fair value of investment	85	222
Total investment in water corporation	38,772	38,687

Council has derived returns from the water corporation as disclosed at note 9.

Council has an ownership interest of 4.2% in Southern Water based on the Final Treasurer's Allocation Order in 2011. Council does not have significant influence to allow it to use the equity method to account for this interest.

Note 15 Cash and cash equivalents

Cash at bank and on hand	1,221	615
Management Committees	129	136
Investments	5,478	5,641
Total cash and cash equivalents	6,828	6,392

Note 16 Trade and other receivables

Current		
Rates debtors	319	227
Other debtors	2,264	1,713
Total trade and other receivables	2,583	1,940

Note 17 Inventories

Inventories held for distribution	88	4
Inventories held for sale	20	24
Total inventories	108	28

Note 18 Other assets

Current		
Prepayments	274	33
Total	274	33

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 19 Property, infrastructure, plant and equipment

	2012 \$'000	2011 \$'000
Summary		
at cost at 30 June	5,403	5,137
Less accumulated depreciation	(2,924)	(2,673)
	2,479	2,464
at fair value at 30 June	265,460	248,559
Less accumulated depreciation	(96,674)	(92,595)
	168,786	155,964
Total	171,265	158,428
Land		
at fair value as at 30 June	15,834	15,804
Total	15,834	15,804
Buildings		
at fair value at 30 June	45,282	45,521
Less accumulated depreciation	(18,144)	(18,575)
Total	27,138	26,946
Building contents		
at fair value at 30 June	875	1,198
Less accumulated depreciation	(477)	(825)
Total	398	373
Intangibles		
at fair value at 30 June	145	147
Less accumulated depreciation	(66)	(58)
Total	80	89
Plant and machinery		
at cost at 30 June	5,403	5,137
Less accumulated depreciation	(2,924)	(2,673)
Total	2,479	2,464
Stormwater		
at fair value at 30 June	13,415	10,521
Less accumulated depreciation	(3,318)	(3,004)
Total	10,098	7,517

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 19 Property, infrastructure, plant and equipment

	2012 \$'000	2011 \$'000
Roads		
at fair value at 30 June	139,826	133,577
Less accumulated depreciation	(60,141)	(56,236)
Total	79,685	77,341
Bridges		
at fair value at 30 June	30,297	28,113
Less accumulated depreciation	(9,160)	(10,611)
Total	21,136	17,502
Footpaths		
at fair value at 30 June	4,172	3,797
Less accumulated depreciation	(931)	(853)
Total	3,242	2,943
Kerbs		
at fair value at 30 June	6,340	5,796
Less accumulated depreciation	(1,380)	(1,289)
Total	4,960	4,507
Car Parks		
at fair value at 30 June	1,308	1,018
Less accumulated depreciation	(560)	(575)
Total	747	443
Street furniture		
at fair value at 30 June	1,537	1,366
Less accumulated depreciation	(242)	(188)
Total	1,295	1,178
Walking tracks		
at fair value at 30 June	554	325
Less accumulated depreciation	(93)	(82)
Total	462	243
Marine facilities		
at fair value at 30 June	1,004	911
Additions at Fair Value	44	-
Less accumulated depreciation	(205)	(184)
Total	842	727

**Notes to and Forming Part of the Financial Statements
for the year ended 30 June 2012**

Note 19 Property, infrastructure, plant and equipment

	2012	2011
	\$'000	\$'000
Playgrounds		
at fair value at 30 June	1,221	465
Less accumulated depreciation	(250)	(114)
Total	970	351
Sporting Facilities		
at fair value at 30 June	2,832	-
Less accumulated depreciation	(1,706)	-
Total	1,125	-
Parks & Gardens		
at fair value at 30 June	774	-
Less accumulated depreciation	-	-
Total	774	-
Grand Total	171,265	158,428

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 19 Property, infrastructure, plant and equipment

(a) Reconciliation of property, infrastructure, plant and equipment

2012	Opening Value \$'000	Additions \$'000	Disposals \$'000	Infrastructure Take Up \$'000	Asset Revaluation \$'000	Depreciation \$'000	Balance at End of Financial Year \$'000
Land	15,804	-	-	30	-	-	15,834
Buildings	26,947	1,427	-	-	(786)	(450)	27,138
Building contents	373	197	-	-	(81)	(91)	398
Intangibles	89	38	-	-	(26)	(21)	80
Plant and Machinery	2,463	605	(87)	-	-	(502)	2,479
Stormwater	7,518	260	(65)	2,238	279	(132)	10,098
Roads	77,341	1,717	(185)	-	2,875	(2,063)	79,685
Bridges	17,502	331	(20)	-	3,702	(379)	21,136
Footpaths	2,944	45	(77)	259	118	(47)	3,242
Kerbs	4,506	-	(1)	295	232	(72)	4,960
Car Parks	443	248	-	-	97	(41)	747
Street furniture	1,178	206	(60)	40	-	(69)	1,295
Walking tracks	243	248	(120)	87	13	(9)	462
Marine facilities	727	44	-	55	37	(21)	842
Playgrounds	351	127	-	375	150	(33)	970
Sporting Facilities	-	-	-	1,125	-	-	1,125
Parks and Gardens	-	-	-	774	-	-	774
Total	158,429	5,493	(615)	5,278	6,610	(3,930)	171,265

2011	Opening Value \$'000	Additions \$'000	Disposals \$'000	Infrastructure Take Up \$'000	Asset Revaluation \$'000	Depreciation \$'000	Balance at End of Financial Year \$'000
Land	16,260	-	(132)	-	(324)	-	15,804
Buildings	19,024	1,457	-	-	6,960	(495)	26,947
Building contents	327	131	-	-	-	(86)	373
Intangibles	49	57	-	-	-	(17)	89
Plant and Machinery	2,635	582	(239)	-	-	(515)	2,463
Stormwater	7,344	305	-	-	-	(132)	7,518
Roads	71,223	1,768	(133)	-	6,770	(2,286)	77,341
Bridges	17,202	642	(26)	-	233	(548)	17,502
Footpaths	-	-	-	2,944	-	-	2,944
Kerbs	-	-	-	4,506	-	-	4,506
Car Parks	-	-	-	443	-	-	443
Street furniture	-	-	-	1,178	-	-	1,178
Walking tracks	-	-	-	243	-	-	243
Marine facilities	-	-	-	727	-	-	727
Playgrounds	-	-	-	351	-	-	351
Total	134,065	4,942	(530)	10,392	13,639	(4,079)	158,428

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 20 Trade and other payables

	2012 \$'000	2011 \$'000
Trade payables	2,556	2,596
Unclaimed monies	195	195
Accrued expenses	143	106
Total trade and other payables	2,894	2,897

Note 21 Trust funds and deposits

Waste management bond	100	100
Multipurpose Health Centre – Resident's funds	17	30
Total trade and other payables	117	130

Note 22 Provisions

Current		
Long service leave	496	220
Annual leave	746	671
Total	1,242	891
Non-current		
Long service leave	187	329
Multi Purpose Health Centre entrance fees	478	409
Quarry rehabilitation	50	50
Total	715	788

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 23 Reserves

(a) Asset revaluation reserve

2012	Balance at beginning of reporting year \$'000	Increment \$'000	(Decrement) \$'000	Balance at End of reporting year \$'000
Land	11,050			11,050
Buildings	9,870		(786)	9,084
Stormwater	1,997	279	-	2,276
Roads	41,856	2,875	-	44,731
Water	9,673	-	-	9,673
Sewerage	1,470	-	-	1,470
Bridges	16,533	3,703	-	20,236
Footpaths	-	119	-	119
Kerbs	-	232	-	232
Walking tracks	-	12	-	12
Carparks	-	97	-	97
Marine facilities	-	37	-	37
Playgrounds	-	150	-	150
Total	92,449	7,504	(786)	99,167

2011	Balance at beginning of reporting year \$'000	Increment \$'000	(Decrement) \$'000	Balance at End of reporting year \$'000
Land	11,374	-	(324)	11,050
Buildings	2,910	6,960	-	9,870
Stormwater	1,997	-	-	1,997
Roads	35,086	6,770	-	41,856
Water	9,673	-	-	9,673
Sewerage	1,470	-	-	1,470
Bridges	16,299	233	-	16,533
Total	78,810	13,963	(324)	92,449

The asset revaluation reserve was established to capture the movements in asset valuations upon the periodic revaluation of Council's assets.

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 23 Reserves

(b) Fair value reserve

2012	Balance at beginning of reporting year \$'000	Increment \$'000	(Decrement) \$'000	Balance at End of reporting year \$'000
Available for sale assets				
Investment in water corporation	2,194	85	-	2,279
Total fair value reserve	2,194	85	-	2,279
2011	Balance at beginning of reporting year \$'000	Increment \$'000	(Decrement) \$'000	Balance at End of reporting year \$'000
Available for sale assets				
Investment in water corporation	1,972	222	-	2,194
Total fair value reserve	1,972	222	-	2,194

The available-for-sale financial asset reserve was established to capture the fair value movements in Council's Water Corporation investment.

Note 24 Reconciliation of cash flows from operating activities to surplus

	2012 \$'000	2011 \$'000
Surplus	7,939	12,140
Depreciation	3,931	4,078
(Increase)/decrease in receivables	(643)	(381)
(Increase)/decrease in inventories	(80)	179
(Increase)/decrease in assets	(241)	
Increase/(decrease) in payables	(16)	(86)
Increase/(decrease) in provisions	278	311
Water corporation revenue	(924)	(871)
Gain on investment	-	(146)
Asset take up	(4,750)	(10,392)
Revaluation decrement	107	-
(Profit)/loss on sale of assets	(70)	(13)
	(2,407)	(7,322)
Net cash from operating activities	5,531	4,818

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 25 Commitments

Not later than one year	37	37
Later than one year and not later than five years	-	33
Total	37	70

Note 26 Financial instruments

(a) Accounting Policy, terms and conditions

Recognised financial instruments	Note	Accounting Policy	Terms and Conditions
Financial assets			
Cash and cash equivalents		Cash on hand and at bank and money market call account are valued at face value. Interest is recognised as it accrues.	On call deposits returned a floating interest rate of 4.44% (4.50% in 2010/2011). The interest rate at balance date was 3.5% (4.75% in 2010/2011). Funds returned fixed interest rate of between 6.42% (7.00% in 2010/2011), and 5.05% (5.75% in 2010/2011) net of fees.
Investments		Investments are held to maximise interest returns of surplus cash. Interest revenues are recognised as they accrue. Managed funds are measured at market value.	
Receivables		Receivables are carried at amortised cost using the effective interest method. A provision for impairment is recognised when there is objective evidence that an impairment loss has occurred.	General debtors are unsecured and arrears do not attract an interest rate. Credit terms are based on 30 days.
Financial liabilities			
Payables		Liabilities are recognised for amounts to be paid in the future for goods and services provided to Council as at balance date whether or not invoices have been received.	General Creditors are unsecured, not subject to interest charges and are normally settled within 30 days of invoice receipt.

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 26 Financial instruments

(b) Interest rate risk

The exposure to interest rate risk and the effective interest rates of financial assets and financial liabilities, both recognised and unrecognised, at balance date are as follows:

2012	Fixed interest maturing in:						Total \$'000
	Weighted average interest rate	Floating interest rate \$'000	1 year or less \$'000	Over 1 to 5 years \$'000	More than 5 years \$'000	Non- interest bearing \$'000	
Financial assets							
Cash and cash equivalents		1,478	9,300	-	-	-	10,778
Receivables		-	-	-	-	2,583	2,583
Total financial assets		1,478	9,300	-	-	2,583	13,361
Financial liabilities							
Payables		-	-	-	-	2,894	2,894
Total financial liabilities		-	-	-	-	2,894	2,894
Net financial assets/(liabilities)		1,478	9,300	-	-	(331)	10,467

2011	Fixed interest maturing in:						Total \$'000
	Weighted average interest rate	Floating interest rate \$'000	1 year or less \$'000	Over 1 to 5 years \$'000	More than 5 years \$'000	Non- interest bearing \$'000	
Financial assets							
Cash and cash equivalents		3,292	8,100	-	-	-	11,392
Receivables		-	-	-	-	1,895	1,895
Total financial assets		3,292	8,100	-	-	1,895	13,287
Financial liabilities							
Payables		-	-	-	-	3,028	3,028
Total financial liabilities		-	-	-	-	3,028	3,028
Net financial assets/(liabilities)		3,292	8,100	-	-	(1,133)	10,260

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 26 Financial instruments

(c) Net fair values

The aggregate net fair values of financial assets and financial liabilities, both recognised and unrecognised, at balance date are as follows:

Financial Instruments	Total carrying amount as per balance sheet		Aggregate net fair value	
	2012 \$'000	2011 \$'000	2012 \$'000	2011 \$'000
<i>Financial assets</i>				
Cash and cash equivalents	10,778	11,392	10,778	11,392
Trade and other receivables	2,583	1,895	2,583	1,895
Total financial assets	13,361	13,287	13,361	13,287
<i>Financial liabilities</i>				
Trade and other payables	2,894	3,028	2,894	3,028
Total financial liabilities	2,894	3,028	2,894	3,028

(d) Credit Risk

The maximum exposure to credit risk at balance date in relation to each class of recognised financial asset is represented by the carrying amount of those assets as indicated in the Statement of Financial Position.

- reducing risks of refinancing by managing in accordance with target maturity profiles; and
- setting prudential limits on interest repayments as a percentage of rate revenue.

We manage the interest rate exposure on our debt portfolio by appropriate budgeting strategies and obtaining approval for borrowings from the Department of Treasury and Finance each year.

(e) Risks and mitigation

The risks associated with our main financial instruments and our policies for minimising these risks are detailed below.

Market risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. Council's exposures to market risk are primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk. Components of market risk to which we are exposed are discussed below.

Investment of surplus funds is made with approved financial institutions under the Local Government Act 1993. We manage interest rate risk by adopting an investment policy that ensures:

- conformity with State and Federal regulations and standards,
- appropriate liquidity,
- diversification by credit rating, financial institution and investment product,
- monitoring of return on investment,
- benchmarking of returns and comparison with budget.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Interest rate risk arises from interest bearing financial assets and liabilities that we use. Non derivative interest bearing assets are predominantly short term liquid assets. Our interest rate liability risk arises primarily from long term loans and borrowings at fixed rates which exposes us to fair value interest rate risk.

Maturity will be staggered to provide for interest rate variations and to minimise interest rate risk.

Our loan borrowings are sourced from major Australian banks by a tender process. Finance leases are sourced from major Australian financial institutions. Overdrafts are arranged with major Australian banks. We manage interest rate risk on our net debt portfolio by:

- ensuring access to diverse sources of funding;

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 26 Financial instruments

Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause Council to make a financial loss. Council has exposure to credit risk on some financial assets included in our Statement of Financial Position. To help manage this risk:

- we have a policy for establishing credit limits for the entities we deal with;
- we may require collateral where appropriate; and
- we only invest surplus funds with financial institutions which have a recognised credit rating specified in our Investment policy.

Credit risk arises from Council's financial assets, which comprise cash and cash equivalents, and trade and other

receivables. Council's exposure to credit risk arises from potential default of the counterparty, with a maximum exposure equal to the carrying amount of these instruments. Exposure at balance date is addressed in each applicable policy note. Council generally trades with recognised, creditworthy third parties, and as such collateral is generally not requested, nor is it Council's policy to securitise its trade and other receivables.

It is Council's policy that some customers who wish to trade on credit terms are subject to credit verification procedures including an assessment of their credit rating, financial position, past experience and industry reputation.

In addition, receivable balances are monitored on an ongoing basis with the result that Council's exposure to bad debts is not significant.

Movement in provisions for impairment of trade and other receivables

	2012 \$'000	2011 \$'000
Balance at beginning of year	-	906
New provisions recognised during the year	-	-
Amounts already provided for and written off as uncollectible	-	(760)
Amounts provided for but recovered during the year	-	(146)
Total	-	-

Aging of trade and other receivables

At balance date other debtors representing financial assets were past due but not impaired. These amounts relate to a number of independent customers for whom there is no recent history of default. The ageing of the Council's Trade and Other Receivables was:

Current (not yet due)	2,302	1,861
Past due by up to 30 days	10	17
Past due between 31 and 180 days	259	7
Past due between 181 and 365 days	9	6
Past due by more than 1 year	3	3
Total trade and other receivables	2,583	1,895

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 26 Financial instruments

Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements:

- we will not have sufficient funds to settle a transaction on the date;
- we will be forced to sell financial assets at a value which is less than what they are worth; or
- we may be unable to settle or recover financial assets at all.

To help reduce these risks we:

- have a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained;
- have readily accessible standby facilities and other funding arrangements in place;

- have a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments;
- monitor budget to actual performance on a regular basis; and
- set limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Councils exposure to liquidity risk is deemed insignificant based on prior periods' data and current assessment of risk.

The table below lists the contractual maturities for Financial Liabilities.

These amounts represent undiscounted gross payments including both principal and interest amounts

2012	6 months or less \$'000	6-12 months \$'000	1-2 years \$'000	> 2 years \$'000	Contracted cash flow \$'000	Carrying amount \$'000
Payables	2,894	-	-	-	2,894	2,894
Total financial liabilities	2,894	-	-	-	2,894	2,894

2011	6 months or less \$'000	6-12 months \$'000	1-2 years \$'000	> 2 years \$'000	Contracted cash flow \$'000	Carrying amount \$'000
Payables	3,028	-	-	-	3,028	3,028
Total financial liabilities	3,028	-	-	-	3,028	3,028

(f) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, the Council believes the following movements are 'reasonably possible' over the next 12 months (Base rates are sourced from Reserve Bank of Australia):

- A parallel shift of + 1% and -2% in market interest rates (AUD) from year-end rates of 3.5%.

The table below discloses the impact on net operating result and equity for each category of financial instruments held by Council at year-end, if the above movements were to occur.

	Interest rate risk				
	\$'000	-2%		+1%	
		Profit \$'000	Equity \$'000	Profit \$'000	Equity \$'000
2012					
Financial assets					
Cash and cash equivalents	10,778	(211)	(211)	105	105
Receivables	2,583	-	-	-	-

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 26 Financial instruments

	Interest rate risk				
	-2%		+1%		
	-200 basis points		+100 basis points		
	\$'000	Profit \$'000	Equity \$'000	Profit \$'000	Equity \$'000
2011					
Financial assets					
Cash and cash equivalents	11,392	(228)	(228)	114	114
Receivables	1,940	-	-	-	-

(g) Fair value hierarchy

The table below analyses financial instruments carried at fair value by valuation method.

The different levels have been defined as follows:

Level 1 quoted prices (unadjusted) in active markets for identical assets or liabilities

Level 2 inputs other than quoted prices included within level one that are observable for the asset or liability, either directly (ie prices) or indirectly (ie derived from prices)

Level 3 inputs for the asset or liability that are not based on observable market data.

2012	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	Total \$'000
Available for sale financial assets	-	-	38,772	38,772

There were no transfers between Level 1 and Level 2 in the period.

2011	Level 1 \$'000	Level 2 \$'000	Level 3 \$'000	Total \$'000
Available for sale financial assets	-	-	38,687	38,687

There were no transfers between Level 1 and Level 2 in the period.

Reconciliation of Level 3 Fair Value Movements

	2012 \$'000	2011 \$'000
Opening balance	38,687	38,559
Net gains and losses	-	-
Other comprehensive income	85	222
Purchases	-	-
Sales transfer from other categories	-	(94)
Closing balance	38,772	38,687

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 27 Special committees

Council has confirmed the continued operation of Special Committees of Council formed to operate certain Council halls, recreation grounds and other facilities.

Management Committee	Opening balance 1 July 2011	Receipts	Payments	Closing balance 30 June 2012
Cradoc Cemetery Committee	2,113	83	-	2,196
Cradoc Park	4,171	3,418	4,518	3,071
Cygnets Town Hall Committee	9,159	18,793	18,912	9,040
Dover Oval Clubrooms	2,001	2,494	2,330	2,166
Geeveston Community Hall	5,086	6,628	5,443	6,271
Glen Huon Hall	22,051	7,684	2,975	26,760
Palais Theatre	50,587	39,354	39,462	50,479
Pelverata Hall	6,580	2,927	5,263	4,245
Ranelagh Hall	16,612	7,696	22,461	1,848
Southport Community Centre	12,702	9,388	7,234	14,856
Surges Bay Hall	4,547	11,825	8,305	8,067
Total	135,608	110,290	116,902	128,997

The transactions relating to the operation of these committees have been consolidated into the financial statements of the Council.

Notes to and Forming Part of the Financial Statements for the year ended 30 June 2012

Note 28 Segments: Residential Aged Care Services

Esperance Multi Purpose Health Centre	2012 \$'000	2011 \$'000
Income		
Government subsidies	1,668	1,791
Resident charges	223	233
Bond retentions	32	26
Donations	3	11
Other	254	121
Total income	2,180	2,182
Expenditure		
Care employee expenses	1,520	1,504
Other employee expenses	144	81
Management fees	31	30
Depreciation	55	17
Bond retentions	32	26
Other	328	422
Total expenditure	2,110	2,079
Segment surplus	70	103

There are no assets or liabilities attributed to the Residential Aged Care Service Segment. The Huon Valley Council owns the building utilised by the service and is responsible for the management of receivables and payables within Councils operations. Council's contribution to the service includes meeting shortfalls of funding and supplying assets required for operations.

Note 29 Events occurring after balance date

No matters occurred after balance date that warrant disclosure in this report.

Note 30 Contingent liabilities and contingent assets

No contingent liabilities or contingent assets to report.

Huon Valley Council

PO Box 210, Huonville, Tasmania Australia 7109

Public Offices	40 Main Street, Huonville TAS 7109
Phone	03 6264 0300
Facsimile	03 6264 0399
Email	hvc@huonvalley.tas.gov.au
Website	www.huonvalley.tas.gov.au

Photographs featured in this report have been taken by the Huon Valley Council, except for the following:
Page 29 (Huon Trail launch) - photograph courtesy of Kelvin Aldred
Page 49 (Southport landslip) - photograph courtesy of Andrew Howell



be part of something bigger...your community
www.huonvalley.tas.gov.au