



HUON VALLEY COUNCIL

FINANCIAL HARDSHIP AND PAYMENT ASSISTANCE APPLICATION

The Huon Valley Council is committed to providing appropriate support for those experiencing genuine financial hardship, and as a result, may need assistance to meet their payment obligations to Council.

You may be eligible for hardship assistance in the payment of overdue rates, fees and charges where:

- You are unable to pay amounts when due and payable for reasons beyond your control
- Payment when due would cause you genuine financial hardship

Ratepayers and persons having dealings with Council are encouraged to apply for assistance as soon as possible. Applications will be assessed in accordance with Council's *Financial Hardship and Payment Assistance Policy (GOV-FIN 006)*.

Please tell us why you are applying for hardship assistance

(Please attach separate sheet if required, and ensure Evidence Requirements are also provided).

I would like to:

Arrange Alternative and Flexible Payments *(Please complete Property Details and sign Declaration)*

Enter into an alternative and/or flexible payment arrangement for payment of outstanding rates

What date could you start making payment?

How much would you like to arrange to pay?

How often would you like to pay? (eg Fortnightly / Monthly)

How would you like to pay? (eg. Direct debit, BPay)

Postpone Rates / Deferral Arrangements *(Please complete Property Details and sign Declaration)*

Apply for deferral of payment of rates (extension of time to pay)

Apply for Waiver of late payment penalty or interest *(Please complete Property Details and sign Declaration)*

Apply for a waiver of interest penalties, and/or legal charges in respect of rates, in full or in part

Deferral or waiver of Council fees (ie. fees or charges other than rates) *(Please sign Declaration)*

Hardship assistance in relation to Council fees will be assessed in accordance with the same eligibility criteria used to assess genuine financial hardship assistance in respect of rates.

Please note, if you are applying for assistance for more than one property you must complete a form for each property, as the nature, type and ownership of each may differ.

Property Details

Name of the Property Owner/s:

Name of the Applicant:

Contact Details:

Are you the owner of the property? Yes No

For what type of property are you applying? Residential Commercial

Is the property a rental property? Yes No

Property Address:

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Rates Assessment Number:

Is the property your principal place of residence? Yes No

Concession Details (Please mark each relevant box)

Do you currently receive an Australian Government Pension? Date Granted:

Pensioner Concession Card (PCC) Health Care Card (HCC) Dept. Veterans Affairs (DVA)

DECLARATION

I / We
(full name of applicants)

confirm that the information provided within this Application for Financial Hardship Assistance is accurate, and there have been no misrepresentations or omissions of fact that would otherwise influence the review and decision of the Huon Valley Council.

I / We also authorise Huon Valley Council to verify any of the information provided in this application as appropriate with any other government department, agency or firm.

Name:	
Signature:	Date: ___/___/_____
Name:	
Signature:	Date: ___/___/_____
Name:	
Signature:	Date: ___/___/_____

All applicants / owners must sign the application

EVIDENCE REQUIREMENTS

Applicants will need to provide evidence of their circumstances of financial hardship to justify Council's special consideration of their case. The type of evidence required will depend on the individual circumstances and may include one or more of the following:-

- Assessment by an independent professional demonstrating an inability to both pay rates and to rearrange asset portfolios to facilitate payment
- A Statutory Declaration from an appropriate and independent professional, familiar with the applicant's circumstances (eg. family Doctor for health-related evidence, accountant, bank official, insurance Policy manager, etc.)
- Pending disconnection of essential services, eg. water, electricity, gas (does not include mobile phone or internet bills)
- Notice of impending legal action
- Letter from charitable organisation regarding loss of employment or inability to provide for basic necessities
- Bank notice for example, overdraft call or mortgaged property repossession
- Employer notice of redundancy or termination of employment
- Overdue medical bills
- Letter from doctor verifying the inability to earn an income due to illness or caring for a sick family member
- Final notice from school regarding payment of mandatory fees
- Funeral expenses
- Repossession notice of essential items, like a car or motorcycle
- Default Notices from a loan institution
- ATO notices
- Trading accounts demonstrating significant business downturn

LODGEMENT DETAILS

You can lodge the completed application by:-

Mail: Huon Valley Council
PO Box 210
HUONVILLE TAS 7109

In person: Huon Valley Council
40 Main Street
HUONVILLE TAS 7109

Or, you can contact us:-

By phone: 03 6264 0300

By email: hvc@huonvalley.tas.gov.au

What now: We will be in contact with you as soon as possible to acknowledge your application and provide advice regarding the assessment process.

How to complete this form

1. Ensure all fields have been filled out correctly
2. Once completed, please refer to the Lodgement Details section to submit this form.
3. If there is insufficient space, please attach a separate sheet.

Privacy

The personal details requested on this form are collected and used expressly for processing this application. The supply of this information is voluntary but if you do not provide the requested information Council may not be able to process your application. All applications will be treated confidentially by Council.