



# HUON VALLEY COUNCIL

40 Main Street, Huonville  
PO Box 210, Huonville 7109  
hvc@huonvalley.tas.gov.au  
ph: (03) 6264 0300  
ABN: 77 602 207 026

## APPLICATION TO PURCHASE INFORMATION

APPLICATION DETAILS	
SURNAME	
GIVEN NAMES	
POSTAL ADDRESS	
TELEPHONE	(Business) (Home)
FAX	
EMAIL	
SIGNED	
DATED	

**Does the information you request relate to property you own or your personal affairs or business dealing with Council?**

Yes  No

**Please specify the form you request the information to be supplied:**

Hard paper copy  Electronic form on CD  Electronic form by email

### Important Note about Information Available for Purchase

This application relates to the purchase of information held by Council. Charges and Fees apply as determined by Council.

The *Huon Valley Council Access to Information Policy* applies to this application. Not all information held by Council is available to purchase and it is recommended that you read the Policy before submitting this application.

Requests for information excluded from purchase under Council's Policy may be made in writing as an application for assessed disclosure under the *Right to Information Act 2009*.



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**PLEASE GIVE SUFFICIENT DETAILS OF THE INFORMATION REQUESTED (INCLUDING PROPERTY LOCATION):**

***If there is insufficient space, please attach details.***

#### **Personal Information Protection Statement**

The personal information requested on this form is being collected by the Council for the purpose of processing your application for purchase of information and will be used for that primary purpose or directly related purposes.

The intended recipients of the information are Council Officers. Council may disclose the information to law enforcement agencies, courts and other organisations authorised to collect lawfully.

Failure to provide this information will result in Council being unable to process your application.

Personal information will be managed in accordance with the *Personal Information Protection Act 2004* and you may make application for access or amendment to your information in writing to the General Manager, PO Box 210, Huonville 7109. You may be charged a fee for this service.

#### **OFFICE USE ONLY**

**Date received - \_\_\_\_\_ Date Completed - \_\_\_\_\_**

**Property Number(s) (File Refs PID's & Subs) - \_\_\_\_\_**

**Application Cost - \_\_\_\_\_ Receipt No - \_\_\_\_\_**