



**HUON VALLEY  
COUNCIL**



# **Greg Norris Memorial Health Scholarship Guidelines**

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## Introduction

The Huon Valley Council has been directly involved in the delivery of health services since 1992. Since that time health services have expanded in the Huon Valley, as a result, there is a genuine career interest of local residents. At the June 2014 Council meeting it was resolved that the Huon Valley Health Scholarship be established. In doing so, it is the intention of the Council to build upon the ongoing provision of health service by encouraging individuals to obtain a qualification in a health area and in turn hopefully remain or return to reside and work in the Huon Valley.

The former Huon Valley Mayor, Greg Norris' passion to ensure that the Huon Valley received adequate health coverage was a driving force in the early 1990s. His aim was to ensure that a high quality range of health services equivalent to larger population areas was achieved. He was instrumental in the Council's involvement in the delivery of health services to ensure that the community need was met. In recognition of his input to the current health arrangements, it is considered appropriate for him to be recognised in the naming of the scholarship.

The Greg Norris Memorial Health Scholarship aims to assist Huon Valley residents to progress study in the health field, and is a great example of the Huon Valley Council's commitment to lifelong learning, innovation as well as the sustainability of health services in the Huon Valley.

## Scholarship Guidelines

These guidelines outline the eligibility and assessment criteria and the assessment process for the Greg Norris Health Scholarship. All applications must comply with these guidelines.

### Who can apply?

Huon Valley residents who are undertaking study in Tasmania in one of the following fields:

- Medicine;
- Nursing; or
- Allied Health.

If the chosen field is not available to study in Tasmania, applications will be considered from students enrolling at other Australian universities or registered training authorities.

### How to Apply

Applications can be made by completing the application form available on the Huon Valley Council website [www.huonvalley.tas.gov.au](http://www.huonvalley.tas.gov.au).

If you are having difficulties, please email [hvc@huonvalley.tas.gov.au](mailto:hvc@huonvalley.tas.gov.au) or telephone (03) 6264 0300 and we will be happy to assist you.

### Key Dates for Nominations

Scholarship applications will be accepted in December/January each year. Applications including all required supporting documentation must be submitted before 5pm on the closing date:

Applications Open	2 December 2020
Applications Close	29 January 2021
Assessment Panel meet:	February 2021
Decision made by Council:	24 February 2021
Advice distributed to applicants:	March 2021

Late applications are not eligible and will not be assessed.

## **Eligibility**

To be eligible to be assessed for a Scholarship, applicants must meet the criteria listed above under “Who Can Apply?”

## **Ineligible Applications**

Applications will be ineligible if they do not comply with the eligibility criteria listed above.

## **Assessment Criteria**

Eligible applications will be assessed against the criteria listed below. Applicants do not need to meet all the following assessment criteria, nor is meeting all the criteria a guarantee of funding.

Each application will be assessed on its individual merit and its capacity to meet the following Criteria:

- demonstrate that without support from the fund, they would experience hardship or find it difficult to access further education in the health area without receiving the scholarship support
- demonstrate that the skills and knowledge acquired from the study / qualification would be of benefit to the Huon Valley
- reside in the Huon Valley Local Government Area at the time of the application
- demonstrate relevant use of funds for course costs such as fees, texts and materials as well as indirect costs associated with study including travel, relocation and rent whilst studying if they have been required to relocate to pursue their studies i.e. Launceston.

Some study mechanisms such as TAFE Tas (enrolled nursing) don't offer direct fee assistance

- It is preferable that the study is relevant / applicable to a future rural application.

## **Assessment Process**

### **Assessment Panel**

The Assessment Panel will include the Director Community Services and relevant Council officers. The panel will assess each application on its merit, against the assessment criteria and will meet to discuss the applications. Applications will be scored and assessed according to the criteria. If the Panel requires additional information in relation to your application, applicants will be contacted by the relevant Council Officer.

Through assessment, the application may be recommended for partial funding. This decision is carefully considered with the view of maintaining the integrity of the application.

### **Recommendations to Council**

The Panel will make its recommendations to the Council as to which applications should receive funding based on decisions made as a result of the assessment process. The decision of Council regarding funding outcomes is final.

It should be noted that the report detailing the recommendations for funding will be on the open agenda of the Council agenda. The full application is not available, but brief details of all applications including: applicant name, amount requested and amount recommended for approval (for successful applicants) will be included in the report.

## Communication

Applicants will receive automatic notification of receipt of application and notification of the assessment results. All applicants will be advised of the Council decision by email following Council approval. See Key Dates for likely timing.

## Successful Applications

### Scholarship Agreement

Successful applicants will be sent a Contract. Scholarship funds will be paid as follows based on the level of study:

<b>Full Time Student</b> Paid over a 3 year period	<b>Part Time Student</b>
Year 1 \$2,000	30% completion equivalent \$2,000
Year 2 \$1,500	60% completion equivalent \$1,500
Year 3 \$1,500	90% completion equivalent \$1,500

All payments would be subject to evidence of ongoing successful progression of the identified study at the end of each semester.

To retain the scholarship, recipients would be required to achieve a minimum pass (competent) result in all units studied each semester.

In the event that a recipient doesn't complete a qualification or changes courses, then the Council would cease to pay the next progress instalment and may reclaim a percentage of funds already paid.

## Unsuccessful Applications

Unsuccessful applicants may discuss their application with the relevant Council Officer. If your application is not successful, the decision does not necessarily reflect the worthiness of the application.

## Further Information and Enquiries

### Documents

Copies of all Huon Valley Council documentation referred to throughout these guidelines can be found on the Huon Valley Council website: [www.huonvalley.tas.gov.au](http://www.huonvalley.tas.gov.au) .

All documents that need to be provided by you must be included with your Grant application unless otherwise indicated.

### Contact Officer

For further information specifically regarding a Scholarship, please contact:

Community Services Administration Officer  
Phone: (03) 6264 0300  
Email: [hvc@huonvalley.tas.gov.au](mailto:hvc@huonvalley.tas.gov.au)